FIRE DRILLS

The building administrator shall prepare an appropriate evacuation procedure in the event of a fire. The procedure to be presented in faculty and student handbooks, posted near the office telephone and/or intercommunication system, and in each room. Each classroom should have evacuation directions posted on a sign no less than 8½” x 11”.

Students and faculty shall receive oral instruction of the procedures for fire drill during the first few days of school. A fire drill should be held within one week of the opening of school and several times thereafter.

The Fire Chief shall have the right to inspect school buildings at any time and to make recommendations concerning fire drills and fire hazards.