VANDALISM

The school board desires the school buildings and grounds to be used constructively for the benefit of students and citizens of the community. The increased vandalism of public property is of serious concern and causes the promulgation of these regulations:

1. Use of school buildings and grounds is limited to activities authorized by the building administrator, or in summer months by the Director of Recreation for the Town of Salem.

2. All activities must be supervised by a person, or persons, accountable to the building administrator or the director of Recreation.

3. Minibikes, snowmobiles and all motor driven vehicles are banned from school grounds unless they (a) provide a mode of transportation to school and are used in conformity with school regulations, or (b) are appropriately using the driveways and parking areas, or (c) special permission has been granted by the school board.

4. Loitering inside school buildings or on school property is prohibited.

All students and citizens are urged to cooperate with the school board and report any incident of vandalism to school property by the names of the person or persons believed responsible.

Each employee shall report to the school administrator every incident of vandalism and, if know, the name or names of those responsible.

The Superintendent of Schools is authorized to sign a criminal complaint and/or otherwise press charges against perpetrators of vandalism against school property. The Superintendent of Schools is encouraged to seek financial remuneration for damages against school property when this course of action seems more appropriate.
VANDALISM

Procedure for reporting damage to school building or property by accident or vandalism:

1. Upon discovery of damage, notify the police if the damage is extensive or if the building has been entered and there is the chance that items are missing.
2. Use the telephone. Do not leave the building unattended while you are reporting the incident.
3. Touch nothing until the police have completed their on-the-scene investigation.
4. Notify: (a) Building Administrator
   (b) Business Administrator
5. Fill out “Report of Damage” form as completely as possible in duplicate. Return one copy of school records. Forward the second copy to the Superintendent of Schools’ office.

The Superintendent of Schools is expected to notify the school board members in the event of large scale vandalism.