USE OF AUDIO RECORDINGS ON SCHOOL BUSES

The Salem School Board, pursuant to RSA 570-A:2, approves of the use of audio recordings made in conjunction with video recordings of the interior of school buses while students are being transported to and from school or school activities.

In the event of a report or complaint relative to conduct on a school bus only that portion of the audio recording, which is relevant to the incident or complaint, shall be reviewed. The school principal or the administrator responsible for investigating discipline issues shall conduct the audio review within five (5) days of receiving a report or complaint. If the audio recording will be used as evidence to sanction a student or a driver or to apply disciplinary measures, then the parent(s) or legal guardian(s) of those involved, or in the case of a bus driver, that driver and his/her immediate supervisor, or a student, if that student has reached his/her eighteenth birthday, may listen to the relevant portion of the audio recording, unless they are otherwise prevented from doing so by law.

Such audio recordings shall be owned and retained by the Office of the Superintendent of Schools no longer than ten (10) days beyond the date of the recording unless said recording will be used as part of a disciplinary proceeding that will extend beyond ten (10) days, or unless ordered by a court of law to do so. In no event, unless ordered to do so by a court of law, will an audio recording be retained beyond its useful life in accordance with the preceding.

Adopted 12/12/06