The Salem School Board believes a high school graduation certificate signifies the minimum preparation for life. Students who withdraw from school may have less than a minimal preparation. Therefore, the board strongly urges every teacher, guidance counselor, principal, parent and citizen to exert all influence to keep all students in school at least through high school graduation.

1. The instructional staff should recognize potential dropouts and do everything possible to give the necessary guidance to such students.

2. The regular school program should be organized and modified to suit the student’s needs and aspirations.

3. Conferences with parents may be necessary.

4. Student work-study programs may be appropriate.

5. All students should be asked to notify the principal before withdrawing.

6. If a student does withdraw, assurance should be given they may return to school at a later date with a minimum of red tape and discomfort.
   a. A dropout missing more than five school days during any term shall not be allowed to return until the next marking term unless ordered to return by the courts.

7. If a student insists on withdrawal, assistance should be available to encourage (a) participation in the district’s Continuing Education program, (b) an equivalency diploma, (c) additional study.