STUDENT PLACEMENT PROCEDURES

Students in grades 1-5 shall be assigned to elementary schools by the Superintendent of Schools.

To ensure the equitable distribution of students, effective July 1, 1996, the school board reserves the right to assign “new” students to any school in the community on a space-available basis.

a. A new student registration occurs:
   
   (1) When a student is registered for the first time in the Salem School District, regardless of grade level.

   (2) When a student enrolled in the Salem School District changes her/his place of residence from one elementary school zone to another.

b. Proof of Residence

   (1) Satisfactory proof of residence shall be required for all entrants to the school system and for those students changing places of domicile.

   (2) It is the responsibility of the legal guardians of children being registered in the school system to provide satisfactory proof of residency to the administration.

c. Special Conditions

   (1) An attempt will be made to maintain class size among schools

   (2) If a sibling is attending an elementary school in Salem, a reasonable effort shall be made to accommodate the new registrant in the same school.