STUDENT INSURANCE PROGRAM

Student insurance will be made available under these guidelines and will be treated entirely as an administrative matter:

1. Scheduled or limited coverage will be offered in order to keep the premium within the reach of the majority of students. Once the student insurance has been selected and implemented, it becomes primarily a matter between the student (or parent) and the insurance company, with the school participating only to the extent of filling out and turning over to the student (or parent) that portion of the claim form necessary to certify the time, location, and circumstance of the accident, and to identify the student as a participant in the student insurance program.
INSURANCE PROGRAM

Every student is to receive a STUDENT ACCIDENT INSURANCE APPLICATION in early September.

Every student is to return a Student Accident Insurance Application. Those not purchasing the insurance should so indicate on the envelope.

Each school will be supplied with an alphabetical listing of students by the EDP (electronic data processing) machine. This list will become the master copy of the student insurance record. This record is to indicate students who have or have not taken the insurance program.

In case of an accident, a school accident form is completed and if an insurance claim is required, an insurance company form is to be completed.

(Duplicate copy of actual claim form as completed by the school official should be filed.)