SCHOOL IMMUNIZATION

New Hampshire State Law (RSA 200:38 and RSA 200:39) establishes the need for a physical examination and certain immunizations before a child may enter school unless excused by the school board for religious reasons or a registered physician provides evidence that the immunization would be detrimental to the child's health. The legislation and the policies of the New Hampshire State Board of Education and the State Department of Health and Welfare require a child be excluded from school if the requirements are not met. The following procedures are established:

1. All new students shall provide documentation to verify the PHYSICAL EXAMINATION AND THE REQUIRED IMMUNIZATIONS. A fully completed Salem School District medical history form is satisfactory documentation.

   A. Distribute and collect said form for September enrollments prior to the date the child enters school. Grades 1-5, Office of the Superintendent of Schools; Grades 6-8, Woodbury School; Grads 9-12, Salem High School.

   B. By September 15th, each school nurse shall prepare a list of students that have failed to provide the fully completed medical history form and submit same to the building principal.

      1) If a date for the medical examination has been set within thirty (30) days of registration, set this case aside until the date of the scheduled examination. If the report is not forthcoming with a day or two of the examination date, proceed to step 3.

      2) Transfer students must provide a medical record and verification of immunization. If the student record from the previous school is complete and all the requirements are met, another physical is not required.

      If evidence of a medical examination and immunizations are not verifiable, they must, with thirty (30) days, provide the information.

      3) If an exemption has been granted by the school board, it is recorded on the health record and the case is set aside.

      4) If none of the above, the principal is to mail home a letter (see sample) and be certain a follow-up telephone call is made to stress the urgency. The grace period shall be no more than thirty (30) days or October 15th.

      5) By October 1, a second check is to be made to determine if the required information is on file and a second notice sent out to parents (see sample).

      6) By October 15th, send notice of exclusion (see sample) and send copy to Superintendent of Schools.