RELEASE OF STUDENT INFORMATION

The *Family Educational Rights and Privacy Act (FERPA)*, a Federal law, requires that the Salem School District, with certain exceptions, obtain written consent from a parent or guardian prior to the disclosure of personally identifiable information from a student’s educational records. However the Salem School District may disclose appropriately designated “Directory Information” without written consent, unless the District has been informed to the contrary in accordance with District procedures.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local education agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965 (ESEA)* to provide military recruiters, upon request, with three directory information categories - names, addresses, and telephone listings - unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent.¹

The Salem School District has designated the following information as directory information:

- Student’s name
- Dates of attendance
- Address
- Participation in activities and sports
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Degrees, honors, and awards received
- Photograph
- Major field of study
- Date and place of birth
- Most recent educational agency or institution attended
- Grade level

¹ These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the legislation that provides funding for the Nation’s armed forces.

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