How do I hide a category or assignment from Quarter Grade calculation?

1. Under setting click categories.

2. Click add a category and you will see the below screen. Name the category and exclude it from calculation. Assign it to your sections.
3. For this example, I chose the Self-Management ‘Grading Task’. Depending on what you want to record you can choose Collaborative Learner and Self-Directed Learner as well.

4. When adding an assignment, give it a name, an abbreviation, and assign it to a section. Next you will choose the particular grading task you want to put it in. The category that you created will be there. Give the assignment the total points and then score.