Due to the renovation project at Salem High School, parking for students will be limited. Priority parking will be provided to those students involved in an internship, off-site program or who require parking due to an alternative plan through the Continuing Education office. The remaining parking spaces will be filled by eligible seniors each semester through the process of a lottery. To be considered for the lottery, students must meet the following criteria:

- No failed classes for 3rd quarter
- 2.7 unweighted GPA for 3rd quarter
- No more than 3 behavior infractions for 2nd semester

All permission forms must include copies of the following information.

- Current vehicle insurance*
  *Students participating in an internship and/or off-site program must provide a current insurance binder with vehicle, student name, dates of coverage, and coverage amounts listed. In addition, liability coverage for bodily injury must be at least $100,000 per person and $300,000 per accident.
- Current vehicle registration
- Current driver’s license
- $5 fee per semester for permits

Applicant must have no outstanding school obligations or class dues (seniors only).

Obligations: ____________________  Class Dues: ____________________
(Process in room 103)  (Process in room 103)

I give my permission for my child to park at Salem High School and have read, understand, and agree to the Parking Rules and Regulations.

Parent Signature: ____________________  Date: ____________________

I have read, understand, and agree to the Parking Rules and Regulations.

Student Signature: ____________________  Date: ____________________
Who Qualifies?

Semester parking permits are issued to eligible seniors and students with approved internships and off-site programs.

1. Seniors must have no obligations and have paid their class dues.

2. Underclassmen must be in an approved program and have no obligations.

3. Students without a semester parking permit may be issued a 1-day temporary parking pass up to two days each month. The number of temporary passes is limited, and these passes are given on a first come-first served basis. Temporary passes must be processed prior to the day a student is driving to school. Students will not be able to obtain a same-day temporary pass.

What do I need?

Prior to receiving a parking permit or temporary pass, students must bring in the following documents to room V204:

- Current vehicle insurance*
  
  *Students participating in an internship and/or off-site program must provide a current insurance binder with vehicle, student name, dates of coverage, and coverage amounts listed. In addition, liability coverage for bodily injury must be at least $100,000 per person and $300,000 per accident.

- Current vehicle registration

- Current driver’s license

- $5 fee per semester for permits

What if I drive a different car to school?

If a student with a parking permit needs to drive a different vehicle to school, he/she must bring all registration and insurance documents for that vehicle to room V204 between 7:00 and 7:25 am to receive a temp pass for the day.

How do I get my permit or temporary pass?

If all paperwork has been received and approved, students eligible for a parking permit can pick up a permit at the start of each semester. The cost of a parking permit is $5.00 per semester. Temporary passes (two per month) can be processed in room V204. To receive a temporary pass, students must have their driver’s license, vehicle insurance and registration on file. Temporary passes must be processed prior to the day a student is driving to school. Students will not be able to obtain a same-day temporary pass.

Driving to school is a privilege. Abuse of this opportunity may result in the loss of parking privileges for the school year. Disciplinary consequences include:

All students

Tardiness to school (based on semester) – Permitted drivers are expected to arrive on time to school. Students, who are excessively tardy to school, will meet with the Dean regarding potential loss of parking privileges.
Parked in an unauthorized area or without a valid parking pass
1st – 1 hour detention
2nd – parking ticket issued by the School’s Resource Officer or 2 hour detention
3rd – vehicle towed

Parked in handicap area without a handicap placard
1st – parking ticket issued by the School’s Resource Officer and vehicle must be moved
2nd and subsequent – vehicle towed

Parked on school grounds with alcohol, drugs, tobacco, or chewing tobacco in vehicle
1st – suspension from school and may result in loss of parking for 1 week
2nd – suspension from school and loss of all parking privileges

Parked at school with wrong vehicle, expired registration, insurance, or license
1st – warning (vehicles receiving a violation sticker)
2nd – 1 hour detention and loss of parking permit until documents are brought in
3rd and subsequent – parking ticket issued by the School’s Resource Officer and/or towed

In all cases, the dean will make the final decision regarding parking permits and disciplinary consequences. When parking at Salem High School, it is the student’s responsibility to provide room V204 with updated vehicle registration and insurance.

Front-View of Vehicle

![Location of parking permit]