Assessment Retake Request

You must submit this form and get it approved by Ms. Smith.

Name: ____________________________________________ Course: ______________

Name of Original Assessment: ____________________________

Date of Original Assessment: ______________

Problems on which you lost points (list all problem numbers):

You must…

1. Do Test Corrections (be sure to follow the guidelines for doing test corrections found on the class website and in your notebooks)
2. Meet with Ms. Smith to discuss the test corrections
   
   Date and Time you want to meet with Ms. Smith: ________ at ___:_____

3. Meet in Room 249 to take the retake
   
   Date and Time you want to do the retake: ____________ at ___:_____

**Remember that you must complete the retake within 5 days of the original assessment.**

No meeting may take place during class time!!!

4. Submit this form for Ms. Smith’s approval.
5. Bring your test corrections to the meeting with Ms. Smith
6. STUDY!!!!
7. Come in to retake the assessment.

Don’t be upset by the results you didn’t get with the work you didn’t do.

Or

Good mathematics is not about how many answers you know...
   It’s how you behave when you don’t know.