SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
SALEM, NEW HAMPSHIRE

June 3, 2017
8:00 AM.
SHS TV Studio

M I N U T E S

Present:
Mr. Bernard H. Campbell, Chairperson
Dr. Patricia Corbett, Vice-Chairperson
Mr. Michael J. Carney Jr, Secretary
Mrs. Pamela Berry, Member
Mr. Peter A. Morgan, Member

Mr. Campbell called the meeting to order at 8:00AM.

The meeting began with an evaluation of the status of accomplishment of the 2016-2017 goals. The board reviewed the memo from Dr. Delahanty dated May 31, 2017 and was in general agreement with the Superintendent’s remarks regarding the status and progress on Principles and Goals.

The School Board’s goals drive budget decisions for the district. The 2017-2018 budget, driven by the 2016-2017 goals, has been established by the voters. These new goals will be referred to as 2017-2018 goals and will drive budget decisions for the 2018-2019 budget. The board discussed the existing Principles and Goals as noted below.

Guiding Principles

Guiding Principle 1 (delivery of instruction): Retain the principle as stated.

Guiding Principle 2 (learning environment): Retain the principle as stated. Ask the administration for an update on what is being done to meet this principle.

Guiding Principle 3 (infuse technology): Retain the principle as stated. There was a discussion about the progress of this goal as to whether it was developing or on-going.

Guiding Principle 4 (community support): Retain the principle as stated.

Guiding Principle 5 (employee retention): Mr. Campbell offered an amendment to this principle. His amendment adds the following language: “including strategies for continuation of such efforts over time through leadership succession planning”. No action was taken on the amendment.

Guiding Principle 6 (capital improvements) Capital goal #1 was moved to principle number 6. The board felt that it was important enough to be a guiding principle of the district instead of a goal.
The board recessed at 9:05 AM and reconvened at 9:15 AM.

**Non-Capital Goals**

1) Paraprofessionals – Retain the goal as stated.

2) Three year financial projections – Retain the goal as stated. Board is expecting to receive a draft in the fall of 2017. Discussion on the importance of longer-term financial planning and how it impacts projects such as the renovation of Woodbury Middle School and implementing full day Kindergarten.

3) Strategic Planning – Retain the goal but change the language. The current strategic plan is approaching the end of its 5 year life. Mr. Campbell offered the following language: “Initiate a new (updated) Strategic Planning process by inclusion of necessary funds in the 2018-2019 budget, and undertaking creation of a new strategic plan during the 2018-2019 school year”.

4) Full Day Kindergarten – Retain the goal but change the language. There was a discussion about the timing of implementing full day Kindergarten. The following language was discussed for consideration: “To develop a plan (including staffing and facilities for full day kindergarten by 2018 with the goal of offering it for the 2019-2020 school year”.

5) Structure and instructional model at Salem High School – Retain the goal. The board would like a periodic update as to how this goal is progressing.

6) Electronic Storage or records – A new goal for evaluating the electronic storage of records for the district was discussed. This topic was a result of certain board members touring the SAU facility and observing the large amount of paper records currently being stored and the required space needed for the records. The following language is being offered for discussion; “Develop a task force to evaluate the feasibility of implementing an electronic record management system for the Salem School District.”

**Capital Goals**

1) The Capital Improvement funding goal will be moved to a Guiding Principle.

2) The goal to for enhancements to the athletic facilities serving Salem High School will be retained as stated.

3) The goal for renovating Woodbury School will be retained. Mr. Campbell suggested the board amend this goal with the following language: “Continue work on the future renovation of the Woodbury Middle School by screening and selecting a project architect, reviewing and approving design concepts, identifying a construction manager and preparing for presentation of a warrant article for construction funding” in March of 2020”.

4) Evaluation of the SAU office Building - A new goal for evaluating the SAU building was discussed. Mr. Campbell offered the following language; “Undertake a comprehensive evaluation of the SAU office building, including both (i) the physical condition of its components and systems (e.g. roof, siding, HVAC) and (ii) its functional capacity to serve the District needs (e.g. size, parking location) in order to guide decision making for capital renovation expenditures and/or planning for a new facility.

The resulting draft 2017-2018 Principles and Goals will be drafted for discussion at a future board meeting.

The Chair will meet with the Superintendent to review and clarify the substance of the Principle and Goal discussions. Dr. Corbett will relate the board development discussion to the Superintendent.

Motion by Dr. Corbett to adjourn was seconded by Mrs. Berry

Motion passed: 5-0

The board adjourned at 9:56 AM.
Respectfully submitted,

Michael J. Carney Jr,
School Board Secretary
6/13/16