SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
SALEM, NEW HAMPSHIRE

Planning Session  
May 16, 2017  
7:00 p.m.  
SHS TV Studio

MINUTES

Present:  
Mr. Bernard Campbell, Chairman  
Dr. Patricia Corbett, Vice Chairman  
Mr. Michael Carney, Jr., Secretary  
Mrs. Pamela Berry, Member  
Mr. Peter Morgan, Member

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations  
Mrs. Diana Darnstaedt, Director of Finance

Mr. Campbell called the meeting to order at 7:00 p.m. and introduced the members present.

AGENDA

Woodbury Renovation  
Dr. Delahanty stated the Woodbury School is the last school in the district that requires a renovation, and that the Board should begin discussions on when a project proposal can be made to the community. He explained that in 2010, the Phase I elementary bond was passed, in 2013 the Phase II bond was passed, and finally in 2014, the Phase III for the high school renovation bond passed, but with the understanding that the high school is more of a long term project. The high school is two years in now with a little over a year left, and he asked the Board to keep that in mind as they consider a timeline for Woodbury. Dr. Delahanty stated that the high school will be completed in August of 2018, and he then introduced Mr. Gino Baroni of Trident Project Advantage Group to the Board. Dr. Delahanty stated that he sees 2019 as the year for obtaining a positive town vote authorization, so the 2017-2018 year is the time to begin the process. He explained that Mr. Baroni’s idea is to include going out to bid for architectural services for the development of concepts and design schematics for the public's response. The district has been using Lavallee Brensinger (LBA) since 2009 as the district architect, but it may give insight to new designs if other companies are given consideration. Dr. Delahanty also explained that Mr. Morgan asked about the SAU building being renovated, and if that structure should be included with the middle school project.
Mr. Baroni stated a final middle school project could be completed by the fall of 2022. The 2017-2018 school year will be used for establishing the goals, engaging a design firm, and examining existing conditions. 2018 would be for additional planning and a better understanding of the grounds, and with that information the town can be prepped for a vote for design work fees. Mr. Baroni stated March of 2019 would be the authorization of the full design to produce all documents for a final guaranteed maximum price by December of 2019. That would then go for voting in March of 2020. The Board discussed how this plan is different from how it was done with the other schools, and all agreed that putting the amount out to the public in one vote may be better judging from past experience with the community. Mr. Carney stated that he feels one vote would be more beneficial; however, he feels it should be put off until 2020. The Board members discussed this and wanted more information about district bond payments and the schedule.

Motion by Mrs. Berry seconded by Dr. Corbett to adopt the first page of Mr. Baroni’s outline to go out to bid for a design firm.

Motion carried 5-0

Mr. Morgan stated the SAU building currently doesn’t have enough space for work to be comfortably conducted there since there is not a lot of privacy and the office space is small. He mentioned the possibility of moving the SAU office’s location and the possiblly of having this as a conjoined project with the middle school. Mr. Baroni stated he would not want to co-mingle the two projects. He feels that it should be its own design plan, to see what will work for the space available. The Board agreed that it should be a separate project.

**Agenda Format**

Mr. Carney stated that over the past two to three years when the student achievement presentations are on the agenda, the Board usually modifies the agenda allowing them to go first, and as it is a regular occurrence he feels it should be a permanent change. The Board discussed this, and agreed to move the Presentations on Student Achievement, Student and Staff Recognitions, and Presentations from the Public, to before the Consent Agenda for future meetings. After the presentations, the meeting will flow as usual. Mr. Campbell stated that the policy will be brought back to two meetings for modification so it can be ready for the fall.

**OTHER**

Mr. Carney stated there is a public hearing next Tuesday at 6:45 to ratify the results of the March election.

**Adjournment**

Motion by Dr. Corbett, seconded by Mr. Carney to adjourn.

Motion carried 5-0

The board adjourned at 8:08 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
May 16, 2017