SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
SALEM, NEW HAMPSHIRE

Regular Meeting/Planning Session
April 18, 2017
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mr. Bernard Campbell, Chairman
Dr. Patricia Corbett, Vice Chairman
Mr. Michael Carney, Jr., Secretary
Mrs. Pamela Berry, Member
Mr. Peter Morgan, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for
  Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mr. Campbell called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES - None

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA

Leave of Absence

Motion by Dr. Corbett, seconded by Mrs. Berry to accept the consent agenda as read.
  Motion carried 5-0

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT - None

OTHER BUSINESS ITEMS
Mr. Campbell stated that the Superintendent has requested adding a field trip request to the
  agenda. No one opposed to adding this item.
Field Trip Request
Dr. Delahanty introduced Mr. Chris Dodge, CTE Director to discuss a field trip request for the FIRST robotics team to attend during school vacation week.

Mr. Dodge stated that Mr. John Seeman has done a fantastic job getting this trip off the ground. He stated that Salem was a rookie team this year in competition and that comes with benefits. The $5,000 fee was waived and Salem was recognized for the great work they did as rookies. They have been invited to go to St. Louis next week for the championship, and they just recently learned that they qualified.

Dr. Corbett asked if the team will have the funds to do this next year. Mr. Dodge answered that they should, and that judging from the $9,000 they raised for this trip in a short period of time, that it shouldn’t be a problem next year.

Motion by Dr. Corbett, seconded by Mr. Morgan to authorize the robotics team to attend the FIRST Robotics Championship in St. Louis during April vacation, April 26-30th with two chaperones.

Motion carried 5-0

Dr. Delahanty recognized Mr. Dodge and Mrs. Payne for putting so much effort into this trip. They knew what the team wanted and were relentless in obtaining the funds and making travel arrangements, and then noted that the students will have a memorable time because of them.

High School Furniture Bid Award
Dr. Delahanty stated the recommendation for the Board is to award the contract for furniture to Creative Office Pavilion in the amount of $115,268.69. He stated that although WB Mason was the lower bidder and we have used them before in another phase of renovation, that this is not the same vendor that bid on a prior furniture award. He explained that there are different WB Mason representatives, and this is in the western part of the country, and we are not familiar with them.

Motion by Mrs. Berry, seconded by Mr. Morgan to award the bid to Creative Office Pavilion to provide furniture items, including installation and delivery for Phase 4 of the Salem High School renovation, in the amount of $115,268.69.

Motion carried 5-0

Elementary Schools Internet Service Bid Award
Dr. Delahanty introduced Director of Information Technology, Mr. David Hasbany, to the Board to discuss this bid.

Mr. Hasbany stated this internet service bid for the elementary schools is a renewal. He recommended it be awarded to Fairpoint Communications in the amount of $14,543.28 for a one year contract.

Mr. Campbell stated Fairpoint has been sold and he was wondering if that will impact the internet service. Mr. Hasbany stated that he is aware of that, but he has been assured that it will not affect the school’s usage. He stated that he spoke to a sales representative and a Senior Vice
President about the issue. He also noted that this is for a one year contract only, so if there are problems, it will only be for the one year, and then other options can be reviewed.

Motion by Mrs. Berry, seconded by Dr. Corbett to approve the internet service bid for the elementary schools to Fairpoint in the amount of $14,543.28 for a one year contract.

  Motion carried 5-0

**Internet Service Bid Award – High School, Woodbury, SAU**

Mr. Hasbany stated Comcast, FairPoint, and First Light, all responded for the internet bid for Salem High, Woodbury, and the SAU office. He stated Fairpoint was the lowest bidder, and after speaking to several references, he is recommending that the Board award the one year contract to FairPoint in the amount of $14,519.16.

Motion by Mrs. Berry, seconded by Mr. Morgan to approve the recommendation for internet service for SHS, Woodbury and the SAU office to FairPoint for a one year term in the amount of $14,519.16.

  Motion carried 5-0

**Policy GBEBD- Staff Use of Social Media (2nd reading)**

Dr. Delahanty stated that this policy is being returned for a second reading, and reflects suggested changes discussed at the first reading; such as stating that use of personal social networking sites is discouraged rather than prohibited. He explained that if it becomes a problem with an individual, it would be dealt with accordingly, and they face the possibility of being prohibited from future use.

Mrs. Berry asked if faculty were friends with students on Facebook, if they will have to unfriend them due to this policy. Dr. Delahanty stated that the faculty has been told to cease all contact with students in the past, so the only way that would still exist would be unbeknownst to him.

Motion by Mr. Morgan, seconded by Dr. Corbett to adopt Policy GBEBD Staff Use of Social Media.

  Motion carried 5-0

Mr. Campbell stated the Superintendent requested adding a resignation to the agenda. No one opposed.

**Resignation**

Dr. Delahanty stated that Rachel Borge has been extended an offer to serve as Director of Student Services in the Hudson School District. She has served the district well, and he wishes her the best, and he asked the Board to approve her resignation.

Motion by Mrs. Berry, seconded by Dr. Corbett to accept the resignation of Rachel Borge, Effective June 30, 2017.

  Motion carried 5-0
PLANNING SESSION

Tuscan Village Project
Dr. Delahanty stated the Tuscan Village Project is going to include residential homes that will impact the school district. He explained the plan is for 100 townhouses and 250 apartment units, and that Bruce Mayberry did a study in 2014 that gives us an approximate number of children who may come from a townhome/apartment community. Dr. Delahanty explained the townhomes would yield approximately 24 students from 100 townhomes, and about 50 students from the apartments, for a total of 74 new students. He stated that if the grades of those students were distributed evenly, it would add about six or seven students to each grade level and they would be easily accommodated. If there were 50 students all in grade four for example, that would be a little more difficult to deal with. Dr. Delahanty stated most elementary students would go to Fisk and Soule, and it wouldn’t change the bus transportation so the need can comfortably be met.

As far as a timeline, Dr. Delahanty stated the project is looking to occupy the first townhomes by December, so that is when the district needs to be thinking about adding those potential students. He stated the district is paid $2,900 for the townhomes and $2,800 for the apartments in impact fees.

Elementary Classroom Utilization Discussion
Dr. Delahanty stated there are three full day programs and three kindergarten classrooms at Barron so there will not be an additional half day program there, so any half day Barron students would go to Soule, Lancaster, or North Salem. He stated that Lancaster has special programs such as LEAP that requires two classroom spaces for special needs students, and that school also has a resource room, and 16 classrooms available that are all being used. There are two for kindergarten where one is used for two half day sessions, and one is used for a full day program. North Salem has 19 classrooms available with no extra rooms available now, and it has two full day and one half day sessions for kindergarten. Dr. Delahanty stated that Fisk has 13 classrooms but 15 available. He explained there is a room dedicated for professional development which is often used for faculty meetings. The Soule School has two half day programs and one full day program anticipated for the fall.

Dr. Delahanty stated we already have 206 students registered for next year with a projection of 213. He stated we will have enough space available, but if the kindergarten program went to all full day classes, there would be a need for an additional five or six classrooms throughout the district.

Other
Mr. Carney stated that he attended a Recreation Committee meeting, and that they would like to use the sign at Haigh School to announce their upcoming events.

Adjournment
Motion by Mr. Carney, seconded by Mr. Morgan to enter into a non-public session pursuant to RSA 91-A(3) II(c)
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1 Mr. Morgan yes
2 Mr. Carney yes
3 Dr. Corbett yes
4 Mrs. Berry yes
5 Mr. Campbell yes
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7 Motion carried 5-0
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9 The Board entered non-public session at 8:25 p.m.
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11 A motion to adjourn was made by Mr. Morgan, seconded by Mrs. Berry.
12 Motion carried 5-0
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14 The board adjourned at 9:43 p.m.
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16
17 [Signature]
18 Lani R. Leland
19 Recording Secretary, Salem School Board
20
21 April 18, 2017