SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
SALEM, NEW HAMPSHIRE

Regular Meeting

April 11, 2017
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mr. Bernard Campbell, Chairman
Dr. Patricia Corbett, Vice Chairman
Mr. Michael Carney, Jr., Secretary
Mrs. Pamela Berry, Member
Mr. Peter Morgan, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

Approval of the minutes from the March 21, 2017; Regular Meeting
Motion by Mr. Carney, second by Mr. Morgan to adopt the minutes with these changes:

Page 3, line 22, adjournment – add “Motion by Mr. Carney, seconded by Mr. Campbell to enter a non-public session."
Page 3, line 35 add, “Motion by Mr. Carney, seconded by Mr. Campbell to adjourn at 8:50 p.m.”

Motion carried 5-0

Approval of the minutes from the March 28, 2017; Regular/Organizational Meeting
Motion by Mr. Carney, seconded by Dr. Corbett to adopt the minutes with the suggested change:

Page 4, line 33 add “Mr. Campbell returned to the Chair.”

Motion carried 5-0

Vendor and payroll manifests were passed for signature.
CONSENT AGENDA

Resignation
Nicole Camuso, Lancaster elementary school end of school year

Co-curricular Nomination
Robert Mclaughlin, Junior Varisty female lacrosse coach.

Motion by Dr. Corbett, seconded by Mrs. Berry to adopt the consent agenda as read.
Motion carried 5-0

MONTHLY PRESENTATION ON STUDENT ACHIEVEMENT – Salem High School
Mrs. Palmer stated the presentation is going to demonstrate how far the library has come over the years. She then introduced Mrs. Collyer, Principal of Salem High School.

Mrs. Collyer stated the new library opened in January and became a hub of activity. She stated that Mrs. Hopkins, SHS Librarian and her staff, have created an environment of learning for students. She reminded Board members of how it used to be to go to the library and research something. She made reference to driving to the library, using the card catalog, getting the books, making copies of useful pages and even using microfiche and encyclopedias. She then introduced Mrs. Hopkins to the Board.

Mrs. Hopkins thanked the Board for this opportunity and then also noted that she was joined by library co-workers Mrs. Peggy Cain and Mrs. Valerie Fowler. She stated without the work they do to keep everything organized she could not do what a certified school librarian is supposed to do.

Mrs. Hopkins went on to explain how academic databases are used and are accessible 24/7 to students through a password protected login. She noted that every month she meets with the elementary and Woodbury librarians to create a vertical alignment in student learning. At the other grade levels, there are other resources for students to use for research such as Britannica Encyclopedia, ImageQuest and Noodle Tools. Mrs. Hopkins then invited sophomore student, Olivia Ghilarducci, to the podium. She demonstrated on the computer how she was able to find an actual picture of a newspaper article from the 1930s.

Dr. Delahanty stated that Olivia has taken advantage of Mrs. Hopkins’s knowledge to help her but asked Olivia why she thought other students don’t approach her for the same opportunity. Olivia answered that it probably depends on the class they are taking and how much research is involved but said that students should definitely see her for any kind of help.

Dr. Delahanty stated there were 354 students in one day passing through the library which is a significant number. He stated he is thankful for the new facility, but if the staff didn’t make it welcoming, students would not access it. He thanked Mrs. Hopkins and her team for making it an inviting place that students want to visit.
OTHER BUSINESS ITEMS

Signing of MS-22
Dr. Delahanty stated the Department of Education form MS-22 is a required report of district appropriations actually voted by the community as it shows how the approved operating budget is distributed. The document was then passed to the board members for their signature.

Special Education Transportation Bid Award
Dr. Delahanty stated that two quotes were received. One from Durham School Services (Provider), who we have used for special education transportation in the past. The second was from First Student, which the district uses for regular student transportation. He stated this is a three year contract and recommended the board award it to Durham School Services.

Motion by Mrs. Berry, seconded by Dr. Corbett to award the three year transportation bid to Durham School services.

Motion carried 5-0

Salem School Board Committee Assignments
Mr. Campbell stated this list was returned from a previous meeting, and stated the list provided in the board’s packet are the completed assignments.

Policy GBEDD – Staff Use of Social Media (first reading)
Dr. Delahanty proposed this policy as a guide, to determine when social media is appropriate for staff use. He shared the policy with school principals and has received comments. There was some discussion on this, and it will return to the Board for a second reading.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Kindergarten Enrollment Update
Mrs. Palmer stated kindergarten registration has been ongoing, and as of now there are 205 registered. This year the district has 196 and the projection for 2017-2018 is 213 students. She explained of the 205, 133 are registered for full day and 72 for half day. Mrs. Palmer stated there will be a full day program offered at each elementary school next year. Barron will have three, Fisk will have two, Lancaster and Soule will have one, and North Salem will have either two or three classes. She stated the half day sessions are still being created and Barron parents have been notified that there will not be half day sessions held at that school. Dr. Delahanty complimented Mrs. Palmer on her diligence for ensuring that the full day and half day information is accurate.

Phase III Project Update
Dr. Delahanty stated the bulk of the work done is the new construction. He stated the old main office will begin renovation in June and there are no unknown costs at this point. He stated that financially the project is in good shape.
He explained the painting in the automotive area will be completed shortly along with a slab being poured in the wood shop. He noted that the STEM wing will open by October, but that we can use the other spaces at the beginning of the year. Mr. Campbell asked if the board could have a tour before the May 9 meeting.

**INFORMATION AND PROPOSALS FROM BOARD MEMBERS**

Budget committee is meeting tomorrow and they are formulating their calendar.

**Future Meeting Dates**

- April 18, 2017; Regular Meeting/Planning Session
- May 9, 2017; Regular Meeting
- May 16, 2017; Planning Session
- May 23, 2017; Regular Meeting
- June 3, 2017 (Saturday, 8:00 a.m.) Goal Setting Session

**Future Agenda Items**

- Enrollment Study
- Rockingham Race Track Project
- Revision to Agenda Policy

**Adjournment**

Motion by Mr. Carney, seconded by Dr. Corbett to enter into a non-public session pursuant to RSA 91-A:3 II (c).

- Mr. Morgan  yes
- Mr. Carney  yes
- Dr. Corbett  yes
- Mrs. Berry  yes
- Mr. Campbell  yes

Motion carried 5-0

The Board entered the non-public session at 8:10 p.m.

The Board returned to public session at 8:42 p.m. A motion to adjourn was made by Mrs. Berry, seconded by Mr. Morgan.

Motion passed 5-0

The board adjourned at 8:43 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
April 11, 2017