Regular Meeting/Organizational Meeting

March 28, 2017
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mrs. Pamela Berry, Chairman
Mr. Bernard Campbell, Vice Chairman
Mr. Peter Morgan, Secretary
Mr. Michael Carney, Jr., Member
Dr. Patricia Corbett, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent of Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

Approval of the minutes from the March 21, 2017 Non-Public Session
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.
Motion carried 5-0

Vendor and payroll manifests were passed for signature.

RECOGNITION OF STUDENT/staff ACCOMPLISHMENT
At this time Mrs. Berry recognized Chris Bujold, Bernie Campbell, Marty Claussen, Molly Derrig, Lauren Peithmann, and Jillian Thiele for their part in the very successful performance of Cinderella, which was the first performance held in the new Seifert Performing Arts Center. Ms. Thiele was unable to attend the meeting, the other were then invited to come forward to receive a plaque for their accomplishments.

ORGANIZATION OF BOARD
Motion by Mr. Morgan, seconded by Dr. Corbett to nominate Mr. Campbell as position as Chairman.

Motion carried 5-0
Mr. Campbell presented Mrs. Berry with a token of appreciation on behalf of the board for her service as Chairman during the past year.

Acting as new chairman, Mr. Campbell asked for nominations.

Vice Chair
Motion by Mrs. Berry, seconded by Mr. Carney to nominate Dr. Corbett as Vice-chairman.
  Motion carried 5-0

Board secretary
Motion by Dr. Corbett, seconded by Mrs. Berry to nominate Mr. Carney as Secretary.
  Motion carried 5-0

Election of Officers/Committee Representatives
Mr. Campbell reviewed the following assignments:

Municipal Budget Committee
Mr. Campbell. Mr. Carney as alternate

Recreation Committee
Mr. Carney

Regional Career and Technical Education Committee
Mr. Campbell

Professional Development Committee
Mrs. Corbett

Salem Education Association Negotiations
Mrs. Berry and Mr. Morgan

Mr. Campbell explained that he will confirm the negotiating team assignments at another meeting.

APPOINTMENT OF SCHOOL DISTRICT COUNSEL AND RECORDING SECRETARY
Dr. Delahanty stated the district has had a long relationship with Soule, Leslie, Kidder, Sayward, and Loughman and recommend appointing them as district counsel.

Motion by Mrs. Berry, seconded by Mr. Carney to appoint Soule, Leslie, Kidder, Sayward, & Loughman as School District Counsel.
  Motion carried 5-0

Dr. Delahanty stated Lani Leland has served for many years as the board’s recording secretary and he recommended her re-appointment.
Motion by Mrs. Berry, seconded by Mr. Morgan to appoint Lani Leland as recording secretary.

Motion carried 5-0

EXPLANATION OF AGENDA PROCEDURES AND POLICIES ON SCHOOL BOARD
OPERATION
Mr. Campbell pointed out the order of business which is in the board’s packet. He asked if anyone wanted to move the order of things to let him know. Mr. Carney stated that the board often times moves presentations up on the agenda, and that he would like to make that change. This will be discussed further and any changes can be made officially.

CONSENT AGENDA

Co-Curricular Nomination
Megan Gibbons, Woodbury Softball Coach

Motion by Mr. Carney, seconded by Dr. Corbett to accept the consent agenda as read.
Motion carried 5-0

OTHER BUSINESS ITEMS

Continuation of Existing Policies
Motion by Dr. Corbett, seconded by Mr. Carney to approves continuation of the existing policies until such time as there is a vote to rescind, revise, or add a policy.
Motion carried 5-0

2017/2018 Budget
Motion by Mr. Carney, seconded by Mr. Morgan to authorize the Superintendent of Schools to take such actions as are necessary and desirable, in accordance with school board policy, to implement the adopted budget and to staff the schools. Such authority includes the responsibility to initiate the purchase of supplies and equipment, and to contract services for the district.
Motion carried 5-0

Goal Setting Session
The board agreed that June 3, 2017, at 8:00 a.m. will be set as the Goal Setting session.

Set Retiree Recognition Date
Mr. Campbell stated the retirees will be recognized at the Tuesday, May 23rd meeting as recommended by the Superintendent.

Lancaster Spelling Bee
At this time the names of the top three winners in fourth and fifth grade of the Lancaster Spelling were read by the Chairman. The list of winners is attached. Mr. Campbell extended congratulations to all of the students.
Woodbury Conceptual Design
Dr. Delahanty stated that it is important to move the Facilities Master Plan forward, which includes starting to develop design concepts for Woodbury School. He stated that the district has been working with Lavallee/Brensinger Architects (LBA) since 2009, and that he has confidence in them to continue working with them on the Woodbury project. However, he stated this project could also be put out for bids from other firms. Dr. Delahanty explained the owner’s project manager will negotiate with one firm or the RFPs can be submitted and see what the market brings.

Mrs. Berry stated she has no problems sticking with Lavallee/Brensinger since we’ve worked well with them and they’ve produced good work with no disappointments. Mr. Morgan stated there is a value in working well with a company that you know, and since this is a professional service and not a commodity item he would be fine with staying with LBA.

Mr. Carney agreed that LBA has always done a great job, but that he would be more comfortable putting it out for bid because of the amount of money involved. He reiterated that he has been very happy with LBA and Trident. Dr. Corbett stated she has been happy with LBA as well, but she agrees with Mr. Carney that it may be worthwhile to put it out to bid.

Mr. Campbell asked the Superintendent if Trident will remain the project manager, and if they have an opinion on this issue. Dr. Delahanty stated that he will talk to Trident to get their feedback, and bring this back to another meeting for further discussion.

Professional Staff Nominations
Mr. Campbell recused himself from this topic and asked Dr. Corbett to take over as Chairman. Dr. Delahanty explained the status of staff members who are on the nomination list and recommended that the board nominate all of the individuals.

Motion by Mrs. Berry, seconded by Mr. Morgan to approve the 2017-2018 staff nomination list.

Motion carried 3-0-2
Mr. Campbell and Mr. Carney abstained

Administrative Monthly Reports
Enrollment Report
Dr. Delahanty stated that Barron added a kindergartener, but lost a first and fourth grader bringing the total to 401 students. Fisk added a fourth grader, and there were no changes at Lancaster or North Salem. Soule school added a student in kindergarten and one in fourth grade, but lost two fifth graders for a total of 227. The SEED program added one student for a total of 46 students there.

Dr. Delahanty stated Woodbury lost a sixth and eighth grader bringing the total to 874. The high school lost two freshmen, three sophomores, and gained two juniors for a total of 1125. He also noted that we have one less out of district special education student. He explained the change at
the high school was four students moving to continuing education, which allows them to
graduate on time with their class.

Operating Budget Financial Report
Dr. Delahanty stated there are balances in the salaries account. The custodian line is in the red by
$31,500 due to health issues and paying for substitutes. He stated there is a fixed contract for
snow removal but it is additional for sanding and salting so that account is overspent.

Dr. Delahanty stated the electricity is over by $100,000 and has been adjusted for the 2017-2018
school year.

Mr. Morgan asked about substantial encumbrances and if any adjustments should be made. Dr.
Delahanty stated that he would not recommend adjusting anything right now because he is
confident that we are where we need to be with what has been encumbered.

Food Service Financial Report
Dr. Delahanty stated that this report has 16 service days for last month. He did say the account is
in the black and it will continue to be reviewed.

Field Trip Report and Emergency Drill Report (informational)

There was no discussion at this time.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Phase III Financial Overview
Dr. Delahanty stated there is a $27,600,000 balance, but there is still plenty of time left to
complete the project that Harvey has committed to completing. He explained that the project is a
little behind schedule because of unsuitable soil that was found and had to be removed. He’s
fairly certain they can make up time like they did before by having additional workers on the
project, and that the weather conditions for next year have already been taken into consideration.
Dr. Delahanty stated there is $200,000 for the removal of the unsuitable soil.

Mr. Carney stated he has heard the public is concerned about the project being over budget. He
stated that the project is not over budget and everything that was promised to the community will
be included in the renovation.

SHS/CTE, Phase III Update
Dr. Delahanty stated the pit cover is in and installation will begin on Saturday, and it will take
four days to complete in order to be a perfect custom fit. The custodians will then work with
High Output staff to disassemble it and then reinstall to learn the steps. He explained that the pit
cover will stay in place unless there is a performance requiring it off.

Dr. Delahanty stated the automotive technology area is moving along quickly. The roofing is
finished and the sheetrock and taping is being done this week. He stated the STEM area has
exterior walls that are being worked on along with interior masonry work. The area where the main office used to be will be turned into the new nursing suite and will be ready in August. He stated where guidance was will be IT staff and equipment.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS
Mr. Campbell stated the budget committee is meeting tomorrow for their organizational meeting and will elect officers at that time.

Future Meeting Dates
April 11, 2017; Regular Meeting
April 18, 2017; Regular Meeting/Planning Session
May 9, 2017; Regular Meeting
May 16, 2017; Planning Session
May 23, 2017; Regular Meeting
June 3, 2017; Goal Setting Session (Saturday, 8:00 a.m.)

Future Agenda Items
Enrollment Study
Rockingham Race Track Project

Adjournment
Motion by Dr. Corbett, seconded by Mrs. Berry to adjourn. Motion carried 5-0

The board adjourned at 8:26 p.m.

[Signature]
Lani R. Leland
Recording Secretary, Salem School Board
March 28, 2017
# Lancaster Spelling Bee (2016-2017)

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<tr>
<th>SCHOOL</th>
<th>PRIZE</th>
<th>GRADE 4</th>
<th>GRADE 5</th>
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<tbody>
<tr>
<td>Barron</td>
<td>1st</td>
<td>Kasen White (Kay'-sen)</td>
<td>Leiana Aiello</td>
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<tr>
<td></td>
<td>2nd</td>
<td>Luca Colizzi (Loo-ka Coe-liz'-ee)</td>
<td>Abby Carroll</td>
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<td></td>
<td>3rd</td>
<td>Bobby Ferraro</td>
<td>Yassir Hounane (Hoo-naan)</td>
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<td>Fisk</td>
<td>1st</td>
<td>Maddie Beeley</td>
<td>Alexander Fabrizio</td>
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<td></td>
<td>2nd</td>
<td>Stephanie Gonzalves (Gon-Sal'-Vez)</td>
<td>Kyle To (Too)</td>
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<td></td>
<td>3rd</td>
<td>Viju Koikal (Vij-Yoo Koe Kal’)</td>
<td>Brooklyn Farulla (Fa-roo'-la)</td>
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<tr>
<td>Lancaster</td>
<td>1st</td>
<td>Meera Rajendran (Ra-Jen´-dran)</td>
<td>Marissa Berard</td>
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<td></td>
<td>2nd</td>
<td>Morgan Wells</td>
<td>Alannis Nova</td>
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<td></td>
<td>3rd</td>
<td>Calen Smith</td>
<td>Thomas Titone</td>
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<td>N. Salem</td>
<td>1st</td>
<td>Noelle West (No ell)</td>
<td>Shannon Lamb</td>
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<td></td>
<td>2nd</td>
<td>Jiya (Gee ah) Amin (ah min)</td>
<td>Vanessa French</td>
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<td></td>
<td>3rd</td>
<td>Jack Atkins</td>
<td>Ryan Mahoney</td>
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<tr>
<td>Soule</td>
<td>1st</td>
<td>Sophia D’Angelo</td>
<td>Nicholas Law</td>
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<td></td>
<td>2nd</td>
<td>Jathan Overton (Jay-thin)</td>
<td>Amanda Renny</td>
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<td>3rd</td>
<td>Maximus Sylvester</td>
<td>Kaleigh Crofton</td>
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