Regular Meeting

March 6, 2017
7:00 p.m.
SHS TV Studio

MINUTES

Present:

Mrs. Pamela Berry, Chairman
Mr. Bernard Campbell, Vice Chairman
Mr. Peter Morgan, Secretary
Mrs. Patricia Corbett, Member

Also Present:

Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Absent:

Mr. Michael Carney, Jr., Member

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

Approval of the minutes from the January 10, 2017 Regular Meeting

Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.

Motion carried 4-0

Approval of the minutes from the February 10, 2017 Regular Meeting (Deliberative Session)

Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.

Motion carried 4-0

Approval of the minutes from the February 14, 2017 Regular Meeting

Motion by Mr. Morgan, seconded by Mrs. Corbett to adopt the minutes as circulated.

Motion carried 3-0-1

Mr. Campbell abstained.
Approval of the minutes from the February 21, 2017 Planning Session

Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.

Motion carried 4-0

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA

Co-curricular Nomination
Steve Abraham, Male Track Assistant Coach

Motion by Mr. Campbell, seconded by Mrs. Corbett to adopt the consent agenda as read.

Motion carried 4-0

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENTS
Mrs. Berry read information about Salem High School junior, Abigail Elliott-Orr who has been called a survivor for overcoming significant struggles and being very successful in school. She has been described as a role model for others and was recognized with the Salem Boys & Girls Club Student of the Year award because of overcoming her difficulties and sharing her story. Abigail received a plaque from the board members.

The second student to be recognized was high school senior, Kathryn Nippert. Mrs. Berry shared information about Katie, recognizing that she has always been very involved in Salem High School’s athletic program, and that she also works hard in the classroom to maintain good grades. Mrs. Berry stated that this year Katie is the Division I Champion and was named the Eagle Tribune Scholar-Athlete of the Month. Katie then received a plaque from the board members.

OTHER BUSINESS ITEMS

Proposed Change to 2016-2017 Calendar
Dr. Delahanty explained that March 20 was scheduled for a teacher/professional day but that due to the three inclement weather days this year, he is recommending changing March 20 to a student attendance day. This would make the last day of school Friday, June 16, rather than having a half day on the Monday of the following week.

Motion by Mrs. Corbett, seconded by Mr. Campbell to authorize the changing of March 20, 2017 from a teacher day to a student in school day.

Motion carried 4-0

Dr. Delahanty also noted that April 5, is a day Juniors are scheduled to take SAT exams. This was a scheduled delayed opening, but as a result of the SAT’s, he suggested having is be a regularly scheduled student day.
Motion by Mrs. Corbett, seconded by Mr. Campbell to authorize April 5, 2017 as a full student
day rather than a delayed opening.

Motion carried 4-0

Salem High School Graduation Date
Dr. Delahanty recommended setting the graduation date for the Class of 2017 on Friday, June 9,
2017, making the week of June 5, Senior Week.

Motion by Mrs. Corbett, seconded by Mr. Campbell to authorize the high school graduation date
to Friday, June 9, 2017, with a rain date of Saturday, June 10, 2017.

Motion carried 4-0

Access Points Bid Award
Mr. Hasbany, Director of Information Technology, addressed the board and stated the bid is for
30 wireless access points to support the high school renovation project. He recommended
awarding the bid to CDW-G of Illinois, who was the lowest bidder.

Motion by Mr. Campbell, seconded by Mrs. Corbett to award the bid for 30 wireless access
points to CDW-G, in the amount of $11,982.60 to be charged to the Salem High School
renovations.

Motion carried 4-0

Approval of Primex Insurance Programs
Dr. Delahanty stated that there are two proposals from Primex. He explained that they are
proposing that the District contract with them for a minimum of three years, and they will
guarantee the Property and Liability Insurance will not increase more than 7% per year for the
next three years. With Worker’s Compensation, the rate would not exceed 10%. Dr. Delahanty
stated that the rate might be lower than the 7% or 10% but it cannot exceed that amount, and it
would benefit the District in knowing what to budget. Primex refers to this as their Contribution
Assurance Program (CAP). He stated that the average increases have been approximately 10%
for Property and Liability, and approximately 10% for Worker’s Compensation. In order to
guarantee these rates, the board would have to agree and adopt a resolution to participate in the
programs with Primex. Mr. Campbell asked several questions about the protection.

Motion by Mr. Campbell, seconded by Mrs. Corbett to agree to enter into a Contribution
Assurance Program (CAP) with Primex, NH Public Risk Management Exchange, for the
Property and Liability Insurance for fiscal years 2019, 2020, and 2021, as outlined in the
proposal dated February 1, 2017.

Motion carried 4-0

Motion by Mr. Campbell, seconded by Mrs. Corbett to approve the following resolution: to
hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to
enter into its Property & Liability Contribution Assurance Program (CAP) as of the date of the
adoption of this resolution, and to be contractually bound to all of the terms and conditions of
Primex risk management pool membership during the term of the Property & Liability
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Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex. Further to authorize the board chairman to execute this resolution.

Motion carried 4-0

Motion by Mr. Campbell, seconded by Mrs. Corbett to approve participation in the Contribution Assurance Program from Primex for our Worker’s Compensation for the fiscal years 2019, 2020, and 2021 in accordance with their proposal dated February 1, 2017.

Motion carried 4-0

Motion by Mr. Campbell, seconded by Mrs. Corbett to adopt the following resolution to hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Worker’s Compensation Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Worker’s Compensation Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex. Further to authorize the board chairman to execute this resolution.

Motion carried 4-0

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADMINISTRATIVE MONTHLY REPORTS

Enrollment Report
Dr. Delahanty stated there was not much of a change at the elementary level, but there has been at the high school level. He stated a student was added at Barron, three at Fisk, one at Soule, and five at North Salem. There was a student added to the SEED program, bringing the total to 45 students. He explained that there was a net change of zero at Woodbury; however, the high school had many changes, with most relating to students obtaining enough credits to move on. There was a loss of three freshmen, three sophomores, and 13 juniors. For seniors, there were an additional seven. Dr. Delahanty stated that seven students moved to Continuing Education and there are two less students in the CTE program. The total enrollment at the high school now is 1,128.

Operating Budget Financial Report
Dr. Delahanty stated there are balances in teacher salaries and in the temporary account lines and that he hopes to maintain it. He stated there is a balance in course reimbursement, worker’s compensation is over, water and sewer has gone over by about $8,000, and the snow removal line is almost expended. There is a balance in grounds maintenance, but that is a pay as you go. Dr. Delahanty stated that revenue is scheduled to be received on time with no problems and given the pace of revenue he expects to be on track when the school year ends.
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Food Service Financial Report
Dr. Delahanty stated that no money lost during January and that is favorable. Looking at income verses expenses, labor did go down slightly; however some food costs went up. Overall, the per meal cost increased to $2.01 which is over from where it has been. He stated that the account did finish in the black which is positive, and that this will still be watched closely.

Field Trip Report and Emergency Drill Report (informational purposes only)
There was no discussion at this time.

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Naming of Facilities
Dr. Delahanty stated that he received a letter from Edward McDonough, Class of 1973, asking that Dr. Paul Johnson be honored by naming part of the newly renovated high school facility in his name. He also provided the board with a copy of the naming policy. He recommended waiting until 2018 when the project is completed before making a decision.

Mrs. Berry stated that she would like to put this on hold and wait until 2018 when the project is completed, and the board members agreed. Dr. Delahanty will contact Mr. McDonough regarding the Board’s decision.

Phase III Project Update
Dr. Delahanty provided a three week look ahead to the board members. He stated there was some testing done in the Building Trades and Auto Tech areas and it was discovered that there is some unsuitable soil that will need to be replaced.

He stated the theater equipment is continuing to be installed and the pit cover should be here during the first week of April. There is some training for its installation which will take place a week or so after that. He also discussed the work of phase four that will begin.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS
Mrs. Berry stated next Tuesday is town voting day and she encouraged the public to support the District’s warrant.

Future Meeting Dates
March 21, 2017; Planning Session
March 28, 2017; Regular/Organizational Meeting

Future Agenda Items
Multi-dimensional Assessments – Woodbury & Salem High School
Enrollment Study
Rockingham Race Track Project

Adjournment
Motion by Mr. Campbell, seconded by Mrs. Corbett to adjourn.
Motion carried 4-0

The board adjourned at 8:00 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
March 6, 2017