SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
SALEM, NEW HAMPSHIRE

Regular Meeting January 24, 2017
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mrs. Pamela Berry, Chairman
Mr. Bernard Campbell, Vice Chairman
Mr. Peter Morgan, Secretary
Mr. Michael Carney, Jr., Member
Mrs. Patricia Corbett, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent

Absent:
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA - None

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENTS
Mrs. Berry stated this will be postponed to a later meeting.

OTHER BUSINESS ITEMS

Acceptance of Salem High School Gift
Dr. Delahanty introduced Salem High School Principal, Tracy Collyer to the board. Mrs. Collyer stated that this is the sixth year that Exxon Mobil, 134 North Broadway in Salem, has made this $500 donation to Salem High School. She explained that it has always been spent on math or science and this year they would like to use it to support the newly formed robotics team to purchase components to prepare for the 2017 competition.

Motion by Mrs. Corbett, second by Mr. Morgan, to accept the donation from Exxon Mobil in the amount of $500 to be used for the robotics team.

Motion carried 5-0
Policy DN – School Property Disposal
Dr. Delahanty stated that he brought this policy forward to make some edits and updates on disposing of materials. The board discussed some wording changes and it will return to another meeting for a second reading.

Deliberative Session
Dr. Delahanty stated that the Deliberative Session will be in the Seifert Performing Arts Center on Thursday, February 9, 2017, at 7:00 p.m. He explained that there will not be a pit cover in place but a net will be in place. Further, he explained that the table and chairs can be on the stage or they can be on the floor in front of the orchestra pit. Mrs. Berry suggested waiting until Saturday to see the space and then make that decision. The board stated that they will all be there on Saturday to assess the area.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None
ADMINISTRATIVE MONTHLY REPORTS
Enrollment Report
Dr. Delahanty stated the last enrollment report was given the end of November, and since that time Barron lost five students because two families moved from Salem and one family changed to a different public school. Fisk gained one student in both kindergarten and first grade, lost one second grader and gained two third grade students. Lancaster lost a total of five students; one each in grades two, three and five, and two students in fifth. In North Salem there was a net change of zero but kindergarten and fifth grade gained one student each, second grade gained two students, and first grade lost a total of four students. Soule School lost two students each in grades one and two, and one student in grade four, however gained one student in both grades three and five.

Dr. Delahanty stated that Woodbury lost a seventh grader. The high school gained a sophomore and lost a junior and a senior. He stated there is one less student in the CTE program and the continuing education program gained two students.

Operating Budget Financial Report
Dr. Delahanty stated this information is as of December 30, 2016. He stated there is a balance in teacher salaries and other professional salaries and most have been encumbered, that the money in the temp account indicates that there haven’t been many absences. The health insurance account is down from what was budgeted and is due to changes in the insurance choices individuals made. Dr. Delahanty stated the professional services will be spent down as the year goes on. The grounds maintenance and all of the 400 series is pay as you go and will be spent down. He explained that there is a small balance in the transportation and other 500 accounts. The revenue is where it should be and there are no concerns at this time.

Food Service Financial Report
Dr. Delahanty stated there are differences from last year to this year, and the breakfast is up considerably over last year. The total reimbursable meals are up, and the a la carte is down so that is being reviewed. Dr. Delahanty stated the adult meal sales are up which is a good sign if teachers are interested. The total cost per meal is $2.08 and last year is was $2.24.
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Field Trip Report (informational)
There was no discussion at this time.

Emergency Drill Report (informational)
There was no discussion at this time.

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Kindergarten Registration Update
Mrs. Palmer stated the second on line kindergarten registration began on January 18. Because of
the success of the on line registrations last year, emails went out early this year alerting parents
of the upcoming registration, and as a result questions were answered ahead of time. Mrs.
Palmer stated that last year on day one there were 148 students registered, and that on day one
this year there were 170 who registered. Next years projection is for 213 kindergarteners and as
of today there are 186 already registered. Mrs. Palmer explained that of the 186 students, 127 or
68% requested full day.

Mrs. Berry stated she would like to see what the district can do to fully support the full day
kindergarten program since so many people are requesting it. Dr. Delahanty responded that the
board does have a goal of full day kindergarten, and that he can see the upswing of needing the
full day program, and that he feels it’s in part due to the affordability of our program compared
to others in the surrounding area.

Phase III Project Update
Dr. Delahanty announced that the auditorium will be having a grand opening on Saturday at 1:00
p.m. where the public is welcome to tour the building. There will be speakers, an official ribbon
cutting, performances by the high school band and chorus, and refreshments.

Dr. Delahanty stated that construction inside the building is continuing and the new Geremonty
Drive entrance is now open along with all of the new offices, guidance spaces, and library. He
stated that the foundation for the CTE and STEM project is done and steel will be going up on
Monday.

PAC Grand Opening Review
Dr. Delahanty stated that the grand opening of the Performing Arts Center will begin at 12:30
p.m. on Saturday when the doors open, followed by a short program and ribbon cutting. He
stated Bob Berthel created the program that will be handed out to everyone and the Culinary Arts
Department will be providing refreshments.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS
Mr. Morgan reported that he attended the NHSBA meeting and that they discussed the Right to
Know law, and that there was also a discussion on sealing minutes of nonpublic meetings and
that the law has changed. He explained that sealing those minutes to protect people’s needs is to
be done in a public session.

Another recommendation is looking at sealed minutes to determine if they should remain sealed.
Mrs. Corbett stated she volunteered at the Ready Set Go meeting on Saturday and wanted to recognize those involved for the tremendous amount of effort they put in to that program.

**Future Meeting Dates**
- February 9, 2017; Deliberative Session
- February 14, 2017; Regular Meeting
- February 21, 2017; Regular Meeting/Planning Session

**Future Agenda Items**
- Woodbury Schedule – February
- Multi-dimensional Assessments – Woodbury and Salem High School
- Enrollment Study
- Rockingham Race Track Project

**Adjournment**
Motion by Mrs. Corbett, seconded by Mr. Campbell to adjourn.
Motion carried 5-0

The board adjourned at 8:00 p.m.

[Signature]
Lani R. Leland
Recording Secretary, Salem School Board
January 24, 2017
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