Regular Meeting  
December 13, 2016  
7:00 p.m.  
SHS TV Studio

MINUTES

Present:  
Mrs. Pamela Berry, Chairman  
Mr. Bernard Campbell, Vice Chairman  
Mr. Peter Morgan, Secretary  
Mr. Michael Carney, Jr., Member  
Mrs. Patricia Corbett, Member  

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations  
Mrs. Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

Approval of the minutes from the November 15, 2016 Regular Meeting/Planning Session  
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.  
Motion carried 5-0

Approval of the minutes from the November 22, 2016 Regular Meeting  
Motion by Mr. Morgan, seconded by Mr. Carney to adopt the minutes as circulated.  
Motion carried 5-0

Approval of the minutes from the November 15, 2016 Non-Public Session  
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.  
Motion carried 5-0

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA - None

PRESENTATION ON STUDENT ACHIEVEMENT - None

OTHER BUSINESS ITEMS
**Laptop Bid Award**
Dr. Delahanty stated the third phase of the facility renovation will be up and running this January and that includes the computer lab that will be located near the new library. He then introduced Mr. Hasbany to discuss the details of this bid.

Mr. Hasbany stated that the bid is for 25 laptops to be used in the high school computer lab and that they will be replacing some of the old desktop computers. He explained that eight companies responded, and that Sunnytech was the lowest qualified bidder in the amount of $14,175.

Motion by Mr. Campbell, seconded by Mr. Carney to award the bid for 25 laptops for the phase III renovation to Sunnytech of Woburn, MA, in the amount of $14,175.

**Default Budget**
Dr. Delahanty stated that the proposed operating budget has been approved by the Board and delivered to the Municipal Budget Committee. He stated that once it leaves the Budget Committee process, there are usually some changes. At the Deliberative Session, the board can ask for monies to be restored or not, and that would be the budget that goes to the voters in March. He explained that if the budget is not supported, there is a default budget that the district would then use. Dr. Delahanty stated the general fund budget is $66,494,221 and the default budget is $66,644,431.

Mr. Carney questioned the boiler replacement at Woodbury being a one-time expense. Mrs. Payne responded that it was a one-time expense but the expectation is to maintain the expense line as in years past. Mr. Carney stated that he feels the amount of the boiler should be subtracted from that line. Mr. Campbell stated that there is a certain number allowed every year and it is recurring. He explained that the capital improvement line is like the textbook line, where textbooks will need to be bought each year. He stated that the board has a goal to have a regular appropriation of 2% for capital improvement though that has never been reached.

Motion by Mr. Campbell, seconded by Mrs. Corbett to adopt the default budget with a general fund for the 2017-2018 school year of $66,644,431 and a gross budget of $69,884,340.

**Ratification of Salem Association of Food Service Personnel Agreement**
Mr. Carney stated that this is a two year contract with a 2% increase in years one and two, and that the insurance was updated.

Motion by Mr. Carney, seconded by Mrs. Corbett to approve the contract between the Salem School Board and SAFPA.

Motion carried 5-0
Ratification of Salem Education Personnel Association
Mr. Carney thanked Mrs. Corbett and Mrs. Berry for their assistance in the contract negotiations. He noted that the vacation accrual changed and employees can use up to five consecutive vacation days during student in-school days only once per year. He stated that the new proposal also includes an additional 30 minutes per day for all elementary school secretaries on student attendance days so they will now work 7.5 hour days. Finally, he noted the title secretary would be updated throughout the document to Administrative Assistant. This is a two year contract with a 2% increase each year.

Motion by Mr. Carney seconded by Mrs. Corbett to ratify the SEPA agreement as presented.
Motion carried 5-0

Ratification of Salem Education Support Personnel Agreement
Mr. Morgan thanked Mr. Campbell and staff for their help with this agreement. He noted that there was a change with the leave day accrual. This is a two year contract with a 2% increase each year.

Motion by Mr. Morgan, seconded by Mr. Campbell to ratify the agreement between the SESPA and the School Board that was reached on December 5, 2016.
Motion carried 5-0

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Facilities Renovation, Phase III Update
Dr. Delahanty stated that he would like to take the board members for a tour of the facility before the next meeting at 6:00 p.m.

Dr. Delahanty stated that the auditorium will be available in mid-January rather than this week or next as originally thought, but that it should be ready to go by the scheduled January 28 grand opening. He stated the ceramic tile will continue to be installed in the lobby along with the mechanical, electrical, and plumbing work being done. The expansion joints and door installation will continue next week.

In the auditorium, Dr. Delahanty stated the acoustic ceiling clouds are installed and the seating installation will begin around December 19th. The new main entrance on Geremonty Drive is coming along and will be opening in January. Dr. Delahanty stated that the form and slab was expected to be poured by now for the STEM wing but that is slightly behind schedule. He reviewed a construction drawing, pointing out where there is unsuitable soil that is impacting the construction, because that soil must be removed and compacted before being built on.

2017 NHSBA Delegate Assembly
Dr. Delahanty stated the delegate assembly is on January 21, and Mr. Morgan is the board’s representative and Mr. Campbell is the alternate. He stated there is a resolution pertaining to surveys and having parents indicate that they want to opt in rather than opt out. Dr. Delahanty
stated this would prolong any surveys and suggested our board support a language change to have it be an opt out option and not opt in.

**Schools as Polling Locations**
Dr. Delahanty stated the topic of using the schools as a polling place during school hours has been discussed before. But, the issue is allowing the public in the schools while students are in session with the possibility of individuals carrying a concealed weapon. Dr. Delahanty stated that there are three options on how to handle this concern. The first would be to have a police officer at each polling location at all times as a safety precaution. The second would be to prohibit voting in the schools, but that may cause a burden to the community as there are not many convenient locations other than the schools. The third option would be to propose legislation to change this practice.

There was some discussion among the board members and Mrs. Berry suggested that between now and the time it is brought back to the board with more information, that a conversation be had with the town and police department to see if they want to come to the meeting regarding the SROs to give their opinion. She stated having an officer at each school during voting may be the easiest way to address this as a quick fix while waiting for any legislative changes.

**INFORMATION AND PROPOSALS FROM BOARD MEMBERS** - None
Mrs. Berry stated tomorrow is the preliminary vote on the budget.

**Future Meeting Dates**
December 14, 2016; Preliminary Vote on Budget
December 15, 2016; Public Hearing and Final Vote on Budget
December 20, 2016; Planning Session

**Future Agenda Items**
Role of School Resource Officers – December
Woodbury Schedule
Multi-dimensional Assessments – Woodbury & Salem High School
Enrollment Study
Rockingham Race Track Project

**Adjournment**
Motion by Mr. Campbell, seconded by Mr. Carney to adjourn.

Motion carried 5-0

The board adjourned at 8:06 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
December 13, 2016