Regular Meeting/Planning Session
November 15, 2016
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mrs. Pamela Berry, Chairman
Mr. Bernard Campbell, Vice Chairman
Mr. Peter Morgan, Secretary
Mr. Michael Carney, Jr., Member
Mrs. Patricia Corbett, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for
Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

PRESENTATION ON STUDENT ACHIEVEMENT – Woodbury School
Mrs. Palmer introduced Mr. St. Laurent, Principal of Woodbury School to make a presentation on the new Engineering and Design Program being offered to students at Woodbury. After a brief introduction of the program by Assistant Principal Mr. Whittaker, a video was shown of the Engineering and Design teachers discussing the program and its benefits. Lauren Ross and Eddie Rowell then came forward to talk about what they like about the program and a second video was shown of students actively working in the engineering design workshop, where they were using computers and manipulating designs they created. Next year, the sixth graders will continue to be offered Design and Modeling, Automation and Robotics in 7th grade, and Energy and Environment in grade eight.

Mr. St. Laurent explained a puzzle project that students were creating on the computer and then manufacturing in the classroom. Two students came forward and explained how they used 27 cubes to make the puzzle, and then handed out a puzzle to each of the board members.

Mrs. Corbett thanked the students for explaining everything so well and stated that she is impressed by what is going on and the collaboration of efforts. She also asked how long it takes for designing and building projects like the puzzle. It was clarified that it took two to two and a half weeks for students to make the prototype and then make their own actual item.
Mr. Morgan stated it is impressive work for the amount of time allowed. Mr. Carney thanked the students and staff for a job well done, and noted that in the real world there is a need for good teamwork and this is a great example of that. Dr. Delahanty thanked the students for being part of the presentation. He also thanked the teachers and staff who showed their support as well. Mrs. Berry also thanked the students, staff, and families that came to the meeting.

ADOPTION OF THE MINUTES

Approval of the minutes from the October 18, 2016 Planning Session
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.
Motion carried 5-0

Approval of the minutes from the October 22, 2016 Budget Session
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.
Motion carried 5-0

Approval of the minutes from the October 25, 2016 Regular Meeting
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.
Motion carried 5-0

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA - None

OTHER BUSINESS ITEMS

Policy JJIB – Interscholastic Athletics (2nd reading)
Dr. Delahanty stated this is the second reading of this policy and the changes made were to add language to clarify the penalty a student might face if they’re absent on the day of an event.

Motion by Mr. Campbell, seconded by Mr. Carney to adopt the revised policy JJIB – Interscholastic Athletics with a revision date of 11/15/16 and a second reading as circulated with provision that paragraph 15 will be renumbered as 14.
Motion carried 5-0

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Facilities Renovation, Phase III Update
Dr. Delahanty stated it’s been about six weeks since an updated narrative has been on line but it will be done soon. He stated there is something that is not included on the three week look ahead and that is the auditorium. He stated the cloud that hangs just in front of the stage, below the ceiling, is a structure that has multiple openings for light fixtures. He explained that last week they learned the light fixtures purchased were not going to work, causing the project to be delayed and making the opening of the auditorium to now be closer to the middle of January.
Dr. Delahanty stated the auditorium concrete for the raised seating and the acoustical ceiling grid work is continuing. He also noted that the front of the school has the windows and doorways in place leading into the new lobby, there is sheetrock and taping being done, and the primary staircase is being constructed. The special education offices, main offices, and second floor library and guidance areas are on track for opening on January 3.

PLANNING SESSION

Operating Budget Discussion

Dr. Delahanty stated that the binders will be delivered to the police department by Friday afternoon for the budget committee members to pick up. He also made mention that Mr. Messenheimer, Director of Facilities, and Mr. Hasbany, Director of Information Technology, are both present for any maintenance or technology questions.

Dr. Delahanty stated that the three larger elementary schools will have a facilities audit, and asked if the board wanted to add money for the Woodbury audit. He stated there is $100,000 he is recommending the board include in the revenue to be drawn from impact fees to pay for any architectural concept designs for Woodbury. He stated he would not be disappointed if it waited a year to think about concepts and then make a project proposal in 2020.

The board members agreed with moving forward with the design plans for Woodbury Middle School but to hold off on the audit. Dr. Delahanty stated if we move forward with the concepts, the board would be waiting a year or year and a half to have the concepts done and then possibly have a bond proposal in 2020.

Dr. Delahanty referred to a worksheet with the current custodian assignments and the new projected assignments due to the renovation. Mr. Messenheimer reviewed the changes and additions to the custodial staff assignments and what their responsibilities would include. Mr. Messenheimer stated he could see the need for an additional one and a half custodial position to keep up with the renovation. Dr. Delahanty stated they wouldn’t be proposing a new custodian until the square footage is known.

Mr. Carney stated every year there is a surplus on salary in the 100 series based on turnover. He asked if we are using too high of an assumption. Dr. Delahanty stated the calculation uses a Bachelor’s Step 7. He stated there usually is a healthy balance and that he would feel comfortable making the change to a Bachelor’s Step 4. He explained that using Step 4 would save about $100,000. The board agreed to try the Step 4 and Mrs. Payne explained the difference between the two steps as follows: Step 7 is $51,517, and Step 4 is $44,807.

Dr. Delahanty stated the Department Of Education has to provide adequacy aid for the next school year. The district’s estimate is a little more than $500,000 over the revenue estimate now which is encouraging.

Motion by Mr. Campbell, seconded by Mr. Carney to adopt and transmit to the Municipal Budget Committee a general fund budget for the 2017-2018 fiscal year of $66,494,221, and a gross budget total of $69,734,130.
Motion carried 5-0

Other
None

Adjournment
Motion by Mr. Carney, seconded by Mr. Campbell to adjourn.
Motion carried 5-0

The board adjourned at 8:44 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
November 15, 2016