SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
SALEM, NEW HAMPSHIRE

Regular Meeting

September 27, 2016
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mrs. Pamela Berry, Chairman
Mr. Bernard Campbell, Vice Chairman
Mr. Peter Morgan, Secretary
Mr. Michael Carney, Jr., Member
Mrs. Patricia Corbett, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for
Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES - None

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA

Co-curricular Nomination
Christopher Hazel, Video Yearbook

Motion by Mrs. Corbett, seconded by Mr. Campbell to adopt the consent agenda.
Motion carried 5-0

RECOGNITION OF STUDENT/STAFF ACHIEVEMENT
Mrs. Berry read information about Tina White, who was a nurse at Lancaster School from 2002 until she retired in June 30, 2015. She initiated the Salem Smiles Dental Program, which provides free dental screenings to students up to grade eight. Mrs. Berry explained that Nurse Tina is very active in the community by being part of the Lions Club, Exchange Club, Kiwanis, Rotary, and the American Legion. Tina was present at the meeting and she went forward to receive a token of recognition from the school board for her accomplishments.
Dr. Delahanty pointed out that her former principal Adam Pagliarulo was also in attendance and that is a testament to Tina’s service to the district.

OTHER BUSINESS ITEMS

Acceptance of North Salem Gift
Dr. Delahanty stated that BJs of Salem annually adopts a school to support, and that this year they chose North Salem. He then introduced Mrs. Wilkins, Principal of North Salem, to the board. Mrs. Wilkins stated that BJs has donated a $500 gift the North Salem, and that she would like to use it to have an author come to the school. She said it also includes a BJs membership and a purchase of 100 books for the school.

Motion by Mrs. Corbett, seconded by Mr. Carney to accept the donation of $500 from BJs Wholesale Club to support literacy efforts at the North Salem School.

Motion carried 5-0

Policy KFA, Seifert Performing Arts Center Facility Use Policy (1st reading)
Dr. Delahanty stated that this policy pertains to outside members using the new facility. He stated that he wants the fees to reflect the quality of the facility, what people are getting for their money, and that he would like to run it a little tighter than in the past. He then introduced Mr. Jared Cassedy, Performing Arts Director to discuss the policy. Mr. Cassedy reviewed the policy and the research he did in creating and focusing it.

Language edits were pointed out to the board which changed the wording from school ground or school building throughout the policy to reference the Seifert Performing Arts Center specifically. Mr. Cassedy explained that the $500 pit fee is in place because when the facility is not being used, the pit cover will be in place. The charge would be to remove the cover, use the space, and then replace the cover. If the orchestra pit cover is not removed there will not be a charge associated. There was also discussion about the online form that is used to request the use of the facility and insurance that is required by organizations for the use. Dr. Delahanty stated that he will also check with legal counsel for provisions by federal law concerning religious groups using the facility week after week. This policy will return for a second reading.

At this time Mrs. Berry moved the second policy discussion up on the agenda.

Policy KF, Facilities Use Policy (1st reading)
Dr. Delahanty stated the revisions of this policy resulted from modifying the aforementioned policy concerning the Seifert Performing Arts Center. He stated that nothing has changed from the actual policy other than those specific references and wording changes. The board members reviewed the policy and it will also return for a second reading.

U.S. First Robotics Club
Dr. Delahanty stated that years ago there was a First Robotics Club at Salem High School; however when the person running the program left the district, the stipend and program were removed and no longer exist. He stated that Mr. John Seeman, the pre-engineering instructor at Salem High, would like to re-introduce a U.S. First Robotics program where students work with
local engineers and create a robot that they use in a competition. He stated that Mr. Dodge
would like to include a stipend for the advisor of this program. Dr. Delahanty agrees and
recommended that the board approve providing a stipend of $2,500 for the extensive
commitment of a U.S. Robotics advisor. There was discussion about having an engineering firm
support the program as well and it was opened up to anyone watching the meeting.

Motion by Mr. Carney, seconded by Mr. Campbell to approve the $2500 stipend for the advisor
for the U.S. First Robotics group at Salem High School.
Motion carried 5-0

**Granite State Challenge**

Dr. Delahanty stated Salem High School students participate in the Granite State Challenge. It is
a time commitment and has been done for years on a volunteer basis. However, he stated a new
volunteer has stepped up to be the advisor and he would like to offer a $1,500 stipend to this
individual and asked for the board’s approval.

Motion by Mrs. Corbett, seconded by Mr. Morgan to authorize $1,500 to the Granite State
Challenge advisor for the 2016-2017 school year.
Motion carried 4-0-1
Mr. Campbell abstained.

**APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC** – None

**ADMINISTRATIVE MONTHLY REPORTS**

**Enrollment Report**

Dr. Delahanty stated Barron School has had changes at almost every grade level. He stated there
was a student added to grade 1, there was a loss of a second, fourth, and fifth grader with the
addition of a third grader. The net change is one student. At Fisk School there was a net gain of
one student for a total of 241 students. Lancaster has a total of 291 students with a net gain of
one student. North Salem School had a net gain of three students for a total of 348. There was a
loss of one student at Soule School for a total of 222. Dr. Delahanty stated there are 1,551
students in total at the elementary level. Woodbury Middle School lost a 6th grader and gained a
7th grader for a total of 881. The high school lost three freshmen and one junior for a total of
1,148. He also mentioned there is an increase in special education costs that he will discuss in
the budget report.

**Operating Budget Financial Report**

Dr. Delahanty stated the leadership team salaries are over expended due to changes in salaries
and an additional administrative position. The teacher salaries have a balance due to
unanticipated late resignations in the school year. He noted that the other professional salaries
will be spent down along with the substitute salaries, which is pay as you go. Dr. Delahanty
explained that the balances in insurance are a result of the balances in the salary accounts. There
is an over expenditure for the telephone data line because of the changes there. The increase in
special education 569 account is because of a student placed in a residential setting that has a
substantial cost associated with it.
Field Trip and Emergency Drill Report

There was no discussion at this time.

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Facilities Renovation, Phase III Update

Dr. Delahanty stated the expected new furniture for phase 2 will arrive on October 11, and will be delivered and installed from the 11th to the 13th. He anticipates Friday, October 14, that any remaining equipment will move into the new facilities. He stated the multipurpose room floor will be installed next week but also needs a week to prepare before it can actually be used. The locker room and coach spaces will be open that weekend in October as well and Dr. Delahanty feels they will be very happy with the new space. The grand opening for the auditorium is scheduled for the afternoon of January 28, with January 29 being held as an inclement weather day. Dr. Delahanty stated that at the front entrance, the new stairs will be in during the week of October 10 and the masonry may begin as early as next week. Dr. Delahanty stated he is pleased with the project and it is still well within budget as well.

Phase III Financial Update

Mrs. Payne reviewed the financial update on the renovation project. She stated the SHS furniture is coming on line very soon so a large amount of money has been encumbered for that. She also discussed the district contingency that is encumbered and its itemized list that has come up and was not a part of the initial budget. Dr. Delahanty stated the original contingency was just over $3.3 million dollars and is to be used for any unforeseen circumstances that may come up during construction.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS - None

Future Meeting Dates

a. October 11, 2016, Regular Meeting
b. October 18, 2016; Planning Session
c. October 22, 2016; Budget Review
d. October 25, 2016; Regular Meeting

Future Agenda Items

a. Role of the School Resource officers
b. Woodbury Schedule
c. Multi-dimensional Assessments – Woodbury and High school
d. Enrollment Study
e. Rockingham Race Track Project

Adjournment

Motion by Mrs. Corbett, seconded by Mr. Campbell to adjourn.

Motion carried 5-0

The board adjourned at 8:26 p.m.
Lani R. Leland
Recording Secretary, Salem School Board
September 27, 2016