SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
SALEM, NEW HAMPSHIRE

Regular Meeting September 20, 2016
7:00 p.m.
SHS TV Studio

MINUTES

Present: Mrs. Pamela Berry, Chairman
Mr. Bernard Campbell, Vice Chairman
Mr. Peter Morgan, Secretary
Mr. Michael Carney, Jr., Member
Mrs. Patricia Corbett, Member

Also Present: Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for
Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

Approval of the minutes from the August 23, 2016 Regular Meeting
Motion by Mr. Morgan, seconded by Mr. Carney to adopt the minutes as circulated.
Motion carried 5-0

Approval of the minutes from the August 30, 2016 Regular Meeting
Mr. Morgan requested the following correction:
Page 4 line 12 change to read “MIDI lab”

Motion by Mr. Morgan, seconded by Mrs. Corbett to adopt the minutes with the change.
Motion carried 5-0

Approval of the minutes from the September 8, 2016 Regular Meeting
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.
Motion carried 5-0

Vendor and payroll manifests were passed for signature.
CONSENT AGENDA

Leave of Absence
Sara Arroyo, PE Teacher at SHS, January 2, 2017 to February 24, 2017
Vanessa Moeschen-Bentley Spanish Teacher Woodbury, November 28, 2016 to Feb. 24, 2017
Jennifer Hale Special Education Teacher at SHS February 13, 2017 to April 7, 2017
April Muraco Grade 8 Social Studies/Language Arts December 16, 2016 February 23, 2017

Extra-curricular Nominations
Kelly Smith, Freshman Class Advisor
Rebecca Sperry, Freshman Class Advisor
Kelly Hulschult, Woodbury Field Hockey Coach

Motion by Mr. Carney, seconded by Mr. Campbell to accept the consent agenda as read.
Motion carried 5-0

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT – None

OTHER BUSINESS ITEMS

Acceptance of Gift – Salem High School
Dr. Delahanty stated the district has been offered a gift from the family of Ben B. Barbagallo in the amount of $9,054.13. He stated that Ben was a 2005 graduate of SHS, and he passed away in 2009. At that time his family set up a memorial fund in his name, with the intent of donating the money to the SHS music department. Dr. Delahanty then introduced Mr. Cassedy, Performing Arts Director to the board. Mr. Cassedy stated the Performing Arts Center will be opening in December and that the timing of this gift is great and will be used to enhance the program.

Dr. Delahanty asked that the board approve the expenditure of these funds this evening, but that the specific use will be determined at a later date. Mr. Morgan and Mr. Campbell pointed out that because the amount of this gift is more than $5,000, the board may have to hold a public hearing in order to accept it. After some discussion, the board did agree that they would accept these funds for the music department at a public hearing that will be scheduled soon.

Commissioned Piece – Seifert Center for Performing Arts Center
Dr. Delahanty stated that in consideration of the opening of the Performing Arts Center and auditorium, Mr. Cassedy and the music department discussed an offer of having an original musical piece written by a SHS graduate. He stated the piece would cost $4,000 and would include both the chorus and band.

Mr. Cassedy stated he has been in contact with Dominick DiOrio who is an Assistant Professor of Music at Indiana University, to write a commissioned musical piece for the chorus and band ensemble. He explained that this piece will be everlasting, unique to Salem, and will commemorate Ben Barbagallo’s memory as well.
Mrs. Corbett asked how the trust fund operates. Dr. Delahanty stated there are two trust funds; the Seifert Auditorium Trust Fund which is where rental fees are deposited. He explained that money has been used from that fund to purchase curtains for the auditorium and the sound system. Dr. Delahanty explained that the Performing Arts Trust Fund was established in the mid-90s as a way to support our music groups travel to competitions.

Motion by Mr. Morgan, seconded by Mr. Campbell to authorize the expenditure of $4,000 for a commissioned piece with $1,000 coming from the performing arts trust fund and $3,000 to come from a source to be identified later.

Motion carried 5-0

Pit Cover
Dr. Delahanty stated the new Seifert Auditorium will have an orchestra pit and it will have netting over it as a safety precaution. However, Dr. Delahanty recommends the purchase of a pit cover. He explained that this would be made specifically to fit the stage and would extend the stage out a bit when the cover is in use. He stated the anticipated cost is about $60,000 and he recommended using $30,000 from the Seifert Auditorium Trust Fund to go toward the purchase with the balance to come from the high school project.

Mrs. Berry asked about the storage and set up of the pit cover and if there is still access to the stage from the front of the stage like before. Dr. Delahanty stated the stated storage of the cover will be right by the pit area and is out of the way. He did explain it will require the custodians to be trained in knowing how to set it up and take it down, so there would be an additional cost if an organization was to use the facility and needed it removed. Mr. Cassedy stated there will be access to the stage from both the right and left sides and that he is happy with that design.

Motion by Mr. Campbell, seconded by Mrs. Corbett to authorize the purchase of an orchestra pit cover for the Seifert Performing Arts Center with $30,000 being withdrawn from the Seifert Auditorium Trust Fund, and the balance from the Salem High School renovation project.

Motion carried 5-0

NHSBA Resolution
Dr. Delahanty stated the Delegate Assembly is scheduled for January 21, 2017. If there are any resolutions to be considered at that meeting, this would be an opportunity to give consideration to any proposed resolutions. Proposed resolutions are not due until the end of October.

Policy IHBG – Home Education Instruction 2nd reading
Dr. Delahanty stated individuals that were home schooling their students were required to provide annual notification to the district, however, recent changes in legislation made that requirement no longer necessary, which required a change to the policy. As discussed earlier, charter schools were also added.

Motion by Mr. Campbell, seconded by Mrs. Corbett to adopt the proposed revision to policy IHBG, Home Education Instruction as outlined in the draft provide by the Superintendent dated September 20, 2016.

Motion carried 5-0
Policy IHBG-R and JJA-R Home School Regulation, Extra-curricular activities 2nd reading

Dr. Delahanty stated that this policy did not originally include students attending private or charter schools and what those students could participate in as far as extra-curricular activities, so the regulation has been modified. Mr. Campbell pointed out that the heading to the regulation should be changed to include private school and charter school students.

Motion by Mr. Campbell, seconded by Mr. Carney to adopt regulations IHBG-R and JJA-R, Home School Regulation, Extra-curricular Activities as circulated by the Superintendent with a date of September 20, 2016, with the heading to be amended by the Superintendent to reflect the inclusion of charter and private school students.

Motion carried 5-0

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Facilities Renovation Phase III Update

Dr. Delahanty stated that in the most recent web update, there is a graphic showing the interest cost savings so the public will be happy to know there is a substantial savings on what we thought costs would be. He stated that the back entrance is almost done and the floor and wall tiles look great. The multi-purpose room and athletic trainer room flooring will begin soon but the lockers are already in place at this point. Dr. Delahanty stated they are on track to open the music and band room and related facilities in early October and the band lockers are in place and are beautiful.

At the front of building, Dr. Delahanty explained that the opening for the main staircase to enter the building is in and the structures are in place. The elevator shaft is installed and moving quickly. He stated the front entrance should be open when students return from midyear break around January 2. Mrs. Corbett asked that the school board tour the building again soon.

Mr. Carney suggested having the new gym open for the public to see on homecoming weekend. Dr. Delahanty stated he will arrange for that.

PLANNING SESSION

Salem High School Restructuring Study

Dr. Delahanty stated he has spoken to Mrs. Collyer about a comprehensive reevaluation at the high school. He stated the last time there was any restructuring was the mid to late 90s when it went from an eight period day to a 4x4 block schedule. He explained that this will be a significant undertaking and then reviewed the things to be considered. He stated there is no promise that restructuring the student day will make for increased student achievement but can give consideration to anything the board suggests. Dr. Delahanty stated the new high school will be open for the start of the 2018 school year so the goal would be to propose something and have a new plan by the spring of 2018.

Mr. Campbell asked if the Superintendent expects this process to involve an outside group to evaluate the district and its needs. Dr. Delahanty stated that there is a recent assessment from
NEASC and it contains points for consideration. Mrs. Collyer, SHS Principal, stated the NEASC report made several suggestions having to do with advisory and having more cross content type classes but doesn’t specifically say how to schedule students.

Mrs. Corbett stated she is happy with what is going on at the high school already and does not want to make a change just for the sake of change. She explained she does not mind evaluating and reviewing and will listen to suggestions of possible changes but only if it will be a benefit to the students. Dr. Delahanty stated if there is a restructuring, it will be to provide more opportunities for students without diminishing what is currently happening now.

**Adjournment**

Motion by Mr. Campbell, seconded by Mr. Carney to adjourn.

Motion carried 5-0

The board adjourned at 8:09 pm.

Lani R. Leland
Recording Secretary, Salem School Board
September 20, 2016