SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
SALEM, NEW HAMPSHIRE  

Regular Meeting  

August 30, 2016  
7:00 p.m.  
SHS TV Studio  

MINUTES  

Present:  
Mrs. Pamela Berry, Chairman  
Mr. Bernard Campbell, Vice Chairman  
Mr. Peter Morgan, Secretary  
Mr. Michael Carney, Jr., Member  
Mrs. Patricia Corbett, Member  

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations  
Mrs. Diana Darnstaedt, Director of Finance  

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.  

ADOPTION OF MINUTES - None  

Vendor and payroll manifests were passed for signature.  

CONSENT AGENDA - None  

Recognition of student and staff accomplishments  
Mrs. Berry stated that Dr. Delahanty showed a video at the opening of the back to school meeting. The video was shown for the board and the public to see.  

OTHER BUSINESS ITEMS  

Request for Waiver of Rental Fee  
Dr. Delahanty introduced Mrs. Olivia Pizzano to the board. Mrs. Pizzano requested that the rental fee of Fisk School gym be waived for a blood drive. Mrs. Pizzano stated that she has partnered with the American Red Cross to host a memorial blood drive in honor of her father who passed away two years ago. She explained that her son is a fourth grader at Fisk and she has spoken to Mr. Murray, Fisk Principal, and he agrees that using Fisk School would be a good option.
Mr. Campbell asked what the fee is and if there would be an additional custodial fee. Dr. Delahanty stated there is no custodial fee due to the timeframe of the event, and the fee is approximately $150-200.

Motion Mrs. Corbett seconded by Mr. Carney to waive the rental fee for September 29, 2016, for a blood drive partnered with the American Red Cross at Fisk School.

Motion carried 5-0

**Fisk Elementary School Landscape Design Review**

Dr. Delahanty introduced Mr. Jack Wagner, a designer from Lake Street Garden Center. Mr. Wagner created landscaping designs for the Fisk School and reviewed it with the board.

Mr. Wagner came forward and reviewed the designs of several gardens at Fisk School. He reviewed each type of plant and flower he was recommending based on the garden’s location. Several of the designs included ornamental grasses and plants that are drought tolerant and low maintenance. He stated the design is for a commercial garden and not something he would be recommending for a homeowner. Mr. Wagner stated the cost for the plans is about $7,500 for the plantings and he recommended including a moderately sized spruce tree.

The board discussed any concerns they had about garden placement of the types of plantings being suggested. They discussed the area near the building that is sloped and being cognizant of not blocking the view or light in that area. Dr. Delahanty stated that he will highlight all the costs involved with this project and bring it back to the board at a September meeting.

**Review of Capital Projects**

Mr. Messenheimer reviewed the projects that took place this summer. He stated the Woodbury boilers have both been replaced and are in need of inspection. He then reviewed the other projects that were completed at the high school and elementary schools. The projects included indoor work such as installing 25 electrical outlets at the middle school, and installing bubblers at Barron and North Salem. There was also work completed outside of the schools such as crack fill and seal coating at Woodbury, Barron, Lancaster, and North Salem. Mr. Campbell questioned if there were any overages but Mr. Messenheimer answered that everything was completed as it was budgeted.

Mr. Messenheimer stated they are looking at an upgrade for Grant Field for the 2017-2018 school year but he does not have a cost yet. He said another upcoming project would be to add nine security cameras at Barron School. Six inside and three outside for a rough cost of $16,500.

**Interscholastic Policy Exception**

Dr. Delahanty stated Interscholastic Athletics Policy JJIB limits student’s participation to one sport per season. He then introduced Athletic Director Mr. Insinga to the board. Mr. Insinga stated that when there is an inequity in one sport there is sometimes the need to use an additional player from a separate sport to assist the team. He stated there are two soccer players who could serve as place kickers for football and asked that their participation can be shared between both sports. Mr. Insinga stated that there is no conflict with the times the two teams meet for practices or games and the schedule aligns very well.
Motion by Mr. Carney, seconded by Mrs. Corbett to allow and approve the soccer team players to be able to participate with the football team per the memo from the Athletic Director. 

Motion carried 5-0

Policy IHBG Home Education Instruction
Dr. Delahanty stated the legislature changed the notification process for students who are home schooled and the policy has been adjusted accordingly. He explained that the change now states that there is no need for the parents of a child who is home schooled to provide notification of their intent to continue the program. This policy will be brought back for a second reading.

Policy IHBG R and JJA R Home School Regulation
Dr. Delahanty stated this regulation has been adjusted and he removed the condition that participation of students in extra-curricular activities is contingent upon space being available. The policy was reviewed and will be brought back for a second reading.

Award on Bond Sale
Dr. Delahanty stated the sale of the third bond was conducted on August 25. He stated that the interest rate is exceptional and favorable to the district and asked that the board take action on awarding the sale of the bonds in accordance with the document provided by Mrs. Payne this evening.

Mrs. Payne explained that Bank of America Merrill Lynch was the lowest bidder for the bond sale. She stated the district will not pay insurance for the bond because of the district’s previous bond sales and because the market is very favorable at this time. The rate accepted from Merrill Lynch is 2.219% and the amount of the bond that will be repaid is $15,540,000, over a 20 year period. Dr. Delahanty stated the documents for the bond will have to be signed by the board members by noon time on September 1.

Motion by Mr. Campbell, seconded by Mr. Carney to award $15,540,000 General Obligation School Bonds of 2016, dated September 8, 2016 to Bank of America Merrill Lynch in accordance with the terms set forth in the attached bid and the notice of Sale dated August 17, 2016, relating to the Bonds.

Motion carried 5-0

ADMINISTRATIVE MONTHLY REPORT

Enrollment
Dr. Delahanty stated Fisk School had two students absent due to illness, two were on vacation, one will be home schooled, and two withdrew. At Lancaster there were five students absent, two were ill, two on vacation, and one withdrew. At North Salem two students moved away. Soule School had two students move away and two withdraw to a private school. Woodbury had eight students absent and the high school had four. He stated that is the breakdown for the first day of school and the official enrollment numbers will be in October 1.

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF
Superintendent Academy Update
Mrs. Palmer stated there were 11 academies that ran this summer and they included over 250 teachers and administrators. She said the majority of the academies spanned across building levels and that was very beneficial for collaboration. She then reviewed how many individuals participated in each group and gave a synopsis of what was discussed at each academy.

Facilities renovation Phase III Update
Dr. Delahanty stated that the most common question he keeps hearing is people asking if the project will be completed on time. He stated the end date is 2018 and right now everything is on time and on budget. He stated the six temporary classrooms have been constructed on two of the four courts in the new gym and fans are being used to cool these down. He said the athletic trainer room, band, chorus, MIOI lab, and storage rooms are all on track to open in mid October. The multi-purpose room is expected to open mid October as well. As for the main entrance and library, Dr. Delahanty explained that the steel is going up for that new space and is on schedule to open in January.

Report on Start of School
Dr. Delahanty stated that the district now uses North Reading Transportation for special education transportation and despite a couple of small glitches that were easily taken care of, the beginning of school was successful. He thanked Kathy Graziano for her great efforts to make sure students were driven to school safely and on time.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS - None

Future Meeting Dates
September 20, 2016 regular/planning
September 27, 2016 regular meeting
October 11, 2016 regular meeting
October 18, 2016 planning session
October 25, 2016 regular meeting
November 15, 2016 regular/planning

Future Agenda Items
Role for SRO
Woodbury schedule
Enrollment study
Rockingham Racetrack

Adjournment
Motion by Mrs. Corbett to adjourn, seconded by Mr. Campbell.
Motion carried 5-0

The board adjourned at 8:55pm

Lani R. Leland
Recording Secretary, Salem School Board
August 30, 2016