REGULAR MEETING

MAY 24, 2016
7:00 P.M.
SHS TV STUDIO

MINUTES

PRESENT:
Mrs. Pamela Berry, Chairman
Mr. Bernard Campbell, Vice Chairman
Mr. Peter Morgan, Secretary
Mr. Michael Carney, Jr., Member
Mrs. Patricia Corbett, Member

ALSO PRESENT:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

APPROVAL OF THE MINUTES FROM THE MAY 10, 2016 REGULAR MEETING
Motion by Mr. Morgan, seconded by Mr. Carney to adopt the minutes as circulated.
Motion carried 5-0

APPROVAL OF THE MINUTES FROM THE MAY 17, 2016 PLANNING SESSION
Motion by Mr. Morgan, seconded by Mrs. Corbett to adopt the minutes as circulated.
Motion carried 5-0

APPROVAL OF THE MINUTES FROM THE MAY 17, 2016: NON-PUBLIC SESSION
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.
Motion carried 5-0

At this time Mrs. Berry moved up the student/staff recognition on the agenda.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENTS
Mrs. Berry stated that Arlene Brown, Media Generalist, and Sally Mancini, Fisk School Librarian, have collaborated and created a book club for both students and parents. The group meets and votes on the monthly book to read. When the book is read they meet to discuss the
book as a group and enjoy food together. Both individuals came forward to receive a token of appreciation from the school board.

RECOGNITION OF RETIREES
Mr. Robert Breithaupt, Woodbury School Science teacher
Mr. William Duchano, Building Trades Teacher
Mr. John Kelly, Music Teacher at Woodbury
Mrs. Linda MacDonald, Business Administrator
Mr. Donald Manter, Technology Education Teacher at SHS
Mr. Marty McCue, TV Production
Mrs. Mary Meisser, Elementary School Teacher
Mrs. Helen Minkle, Music Teacher

Mrs. Berry thanked the retirees and their guests who came to the meeting, and noted that the board appreciates their dedication to the district. Dr. Delahanty stated this is one of the most bittersweet retiree recognitions he has witnessed. He stated there is a lot of institutional knowledge and incredible talent that is walking away from the district. He then thanked the retirees for everything they have done for the district and wished them luck in their retirement.

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA

Resignation
Mark Lacasse, Social Studies Teacher at Woodbury, effective end of school year

Nominations
Megan Gribbons, Science Teacher at Woodbury, grade 8
Ryan Granger, Construction Technology Teacher at Salem High School
Christopher Hazel, TV & Media Production Teacher at Salem High School
Bryant Lausberg, Physical Education Teacher at Lancaster/Soule School

Co-curricular Nominations
See attached list

Motion by Mr. Campbell, seconded by Mr. Morgan to adopt the consent agenda as read by the Chair including the extra-curricular nominations.
   Motion carried 5-0

OTHER BUSINESS ITEMS

Early Childhood Program and Planned CTE Space
Dr. Delahanty announced that the state of New Hampshire is not as supportive of the Early Childhood Program as it was at one time. He explained that because the space at the high school is being demolished, the Board had recently approved moving the program to Haigh School, and continuing with the level two students; however he is now recommending moving forward and
canceling the program at the end of 2016-2017. He then introduced Mr. Dodge, Director of CTE. Mr. Dodge stated that at a recent Region 17 meeting, there was a discussion of how the Early Childhood Education Program has changed since 2015, and he recommended building a program around an Introduction to Education course coupled with an intern course for students wanting to pursue a degree in education. He stated that he spoke with people from neighboring school district on this topic and he is proposing it for the 2017-2018 school year. Concerning the renovation, Mr. Dodge suggested maintaining the classroom space for the education program, and using the preschool space as a flexible space to grow in the areas of computer science, advanced manufacturing, and engineering.

Motion by Mr. Campbell, seconded by Mr. Morgan, to approve the cessation of the Early Childhood Program as currently structured after the 2016-2017 school year, and to authorize the Superintendent to have the architects redesign the potential use of the space in the CTE Center previously intended for this use. The Superintendent will bring the design and new curriculum to the board for review.

Motion carried 5-0

Mr. Carney stated he will support this but thanked the teachers involved in this program.

**Interactive Projector Bid Award**

Dr. Delahanity stated this bid is for projectors for Salem High School and then introduced Mr. Hasbany, Director of IT.

Mr. Hasbany reviewed a bid for 21 spaces to be outfitted with the interactive projectors at Salem High School. He stated that there is not much difference between this bid and the bid at Woodbury School, with the exception of additional costs at Woodbury due to the age and condition of the building.

Mr. Campbell asked what will happen to the equipment that will be in the temporary classrooms at the high school. Mr. Hasbany responded that the equipment will be repurposed and the only loss would be the cable lines and labor costs.

Motion by Mr. Campbell, seconded by Mr. Carney to award the bid to ProAV for the 21 interactive projector units in the amount of $55,314.

Motion carried 5-0

**Laptop Bid Award**

Mr. Hasbany stated that this bid is for 100 Lenovo laptops for 100 classroom teachers at the high school. He stated the old units will have new batteries and more memory installed in order to serve as student laptops. He recommended the bid be awarded to Sunnytech.

Motion by Mr. Carey, seconded by Mrs. Corbett to award the contract for 100 laptops for high school teachers to Sunnytech of Woburn, Massachusetts, in the amount of $62,300.

Motion carried 5-0
Unreserved Fund Balance
Dr. Delahanty discussed using funds for purchasing equipment as part of the renovation for the high school fitness room and for a pit cover for the auditorium. The total amount for this purchase is approximately $100,000. Dr. Delahanty recommended moving forward with sending bids for the purchase of equipment for the fitness room which would allow bringing the recommendations to the board in June. It was decided to wait a bit longer to discuss the pit cover.

Authorization for Superintendent to Accept Resignations
Motion by Mr. Campbell, seconded by Mr. Morgan, granting authority to the Superintendent to accept resignations on the Board’s behalf from this date until August 25, 2016.
Motion carried 5-0

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADMINISTRATIVE MONTHLY REPORTS

Enrollment Report
Dr. Delahanty stated that the last enrollment report was reviewed in March, so there are more changes than usual to report this month. At Barron there were three additional kindergartners, one first grader, a second grader, and two fifth graders. Fisk added two students to the first grade. Lancaster School showed no change from March. North Salem School lost a first and a second grader. Soule School added one student each to kindergarten, first, second, and third grade, but lost a fourth grader. Dr. Delahanty stated that the SEED program added three students. Salem High School lost one freshman, two sophomores, one junior, and one senior. The out of district special education was reduced by one student and continuing education was reduced by two students.

Operating Budget Financial Report
Dr. Delahanty reviewed the operating budget financial report. He noted there is a balance in the teacher and temps salary accounts as well as the custodians. He stated the SEA retirement was budgeted for up to 10 individuals so it shows a balance of $137,000. The NH retirement balance is due to the salary balances and social security savings. Dr. Delahanty stated there is a modest savings in the other maintenance accounts.

Field Trip and Emergency Drill Report (informational only)
There was no discussion at this time.

PRESENTATIONS OF POLICIES/REPORTS BY SUPERINTENDENT

Food Service Discussion
Dr. Delahanty stated that while there was a decrease in participation early in the year, the rate of loss has been slowed down and there have been some slight gains. He stated the breakfast meals have increased significantly at the elementary level, but the school lunches have not experienced the same increase. Mrs. Schultz, Food Service Director, will be working closely with the high school and Woodbury in order to strategize how to increase participation in the lunch program. Dr. Delahanty stated Salem is still not charging as much as some neighboring communities for
the school breakfast and lunch, and stated he may be recommending an increase for the next school year except for the breakfast and lunch prices at the high school.

**Facilities Renovation, Phase III Update**

Dr. Delahanty stated during the last two weeks there has been work on site outside the four court gym and one element is the planter and retaining wall. He stated that a plan will come before the board indicating plans for what is to be planted in the 15 feet by 5 feet wide planter.

He reported that the wood flooring in the four court gym will be installed in early June and that it is a five to six week process. The fireproofing is currently being sprayed in the auditorium. As for the locker rooms, there is masonry work being done and the rough interior walls in the band room are scheduled to be worked on in about four weeks. The band room is scheduled to open early in October. Dr. Delahanty stated there has been significant progress in the boiler room and the new system will be fired up this summer to ensure that it is working properly to heat the school. Due to the mild weather this past winter, Dr. Delahanty explained that the foundation for the new auto shop is already poured and is ready for masonry walls. He stated this will be worked on this summer and puts the project slightly ahead.

**INFORMATION AND PROPOSALS FROM BOARD MEMBERS** - None

**Future Meeting Dates**

June 4, 2016; Goal Setting Session (Saturday 8:00 a.m.)
June 14, 2016; Regular Meeting
June 21, 2016; Regular Meeting/Planning Session
July 19, 2016; Regular Meeting/Planning Session
August 23, 2016; Regular Meeting
August 30, 2016; Regular Meeting/Planning Session

**Future Agenda Items**

Irrigation System – Fisk Elementary School
Strategic Plan Update
Role of School Resource Officers
Woodbury Schedule
Multi-dimensional Assessments – Woodbury and Salem High School

**Adjournment**

Motion by Mr. Carney, seconded by Mrs. Corbett to adjourn.

Motion carried 5-0

The board adjourned at 8:45 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
May 24, 2016
SALEM SCHOOL DISTRICT
Salem, New Hampshire
Nomination for the 2016-2017 School Year

Megan Gibbons
133 Exeter Road
Apt. #2
Newmarket, NH 03857

Position:
Science Teacher, Grade 8
Woodbury Middle School
$44,736

Education:
2014 – 2016    Masters of Education
                University of New Hampshire
2011 – 2015    Bachelors of Science: Neuroscience and Behavior
                University of New Hampshire

Experience:
2014 – 2016    Camp Counselor
                University of New Hampshire
                Durham, NH
2013 – 2015    Academic Mentor
                University of New Hampshire
                Durham, NH

2016 – 2017    Appropriation: $73,437

Date of Nomination: May 24, 2016
SALEM SCHOOL DISTRICT
Salem, New Hampshire
Nomination for the 2016-2017 School Year

Ryan Granger
39 Moulton Road
Hampton, NH 03842

Position:
Construction Technology Teacher
Salem High School
$59,456

Education:
2003 – 2005 Associates in Applied Science:
Civil Technology - Construction Management
University of New Hampshire

Experience:
2015 – Present Lead Carpenter
Governor’s Academy
Byfield, MA
2003 – Present Owner
Granger Custom Carpentry and Remodeling
Hampton, NH
2000 - 2003 Carpenter
P&R Services
Nashua, NH
1994 – 2000 Residential Drywall Foreman
Scott Wilson Drywall
Vista, CA

2016 – 2017 Appropriation: $57,255

Date of Nomination: May 24, 2016
SALEM SCHOOL DISTRICT
Salem, New Hampshire
Nomination for the 2016-2017 School Year

Christopher Hazel
51 Joyce Road
Framingham, MA 01701

**Position:**
TV and Media Production Teacher
Salem High School
$72,037

**Education:**
2009 – 2013
Masters of Education: Occupational Education
Fitchburg State University

1989 - 1993
Bachelor of Arts: English
Fitchburg State University

**Experience:**
2002 – 2016
Television Production Teacher
Waltham Public Schools
Waltham, MA

1993 – 2002
Production Coordinator
Waltham Community Access
Waltham, MA

2016 – 2017
Appropriation: $57,255

Date of Nomination: May 24, 2016
SALEM SCHOOL DISTRICT
Salem, New Hampshire
Nomination for the 2016-2017 School Year

Bryant Lausberg
61 Davis Street
Somersworth, NH 03878

Position:
Physical Education Teacher
Lancaster/Soule Elementary Schools
$48,152

Education:
2008 - 2011 PE HE Teacher Certification – Plymouth State University

Experience:
2013 – Present PE/Health Teacher
Rollinsford Grade School
Rollinsford, NH
2014 – Present Director of Summer Recreation
Town of Rollinsford
Rollinsford, NH
2012 – 2013 Health/PE Teacher
Concord High School
Concord, NH
2012 – 2013 Extended School Year Teacher
Plymouth Elementary School
Plymouth, NH
2016 – 2017 Appropriation: $56,904

Date of Nomination: May 24, 2016
# Salem School District - Extra-Curricular Nominations

**SEA - Fall & Full Year 2016-2017**

**May 24, 2016**

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# Salem School District - Extra-Curricular Nominations

**SEA - Fall & Full Year 2016-2017**

**May 24, 2016**

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# Salem School District - Extra-Curricular Nominations

**Non-Bargaining Unit - Fall & Full Year 2016-2017**

**May 24, 2016**

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