Regular/Reorganizational Meeting March 15, 2016
7:00 p.m.
SHS TV Studio

MINUTES

Present: Mrs. Pamela Berry, Chairman
         Mr. Bernard Campbell, Vice Chairman
         Mr. Peter Morgan, Secretary
         Mr. Michael Carney, Jr., Member
         Mrs. Patricia Corbett, Member

Also Present: Dr. Michael Delahanty, Ed. D., Superintendent
              Mrs. Maura Palmer, Assistant Superintendent
              Mrs. Deborah Payne, Assistant Superintendent for
              Business Operations
              Mrs. Diana Darnstaedt, Director of Finance

Mr. Carney called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

At this time Mr. Morgan and Mrs. Corbett were sworn in by Mr. Campbell as school board
members.

Vendor and payroll manifests were passed for signature.

MONTHLY PRESENTATION ON STUDENT ACHIEVEMENT – Salem High School
Mrs. Collyer, High School Principal, stated the presentation will be about the Naviance program
which streamlines the college application process for students. She introduced Director of
School Counseling, Nicole Burke. Mrs. Burke explained that Naviance is for post secondary
planning and is a place for students to access their testing scores and college and career
information. The program can be accessed from home as well as school. She then reviewed
what the website looks like when students log in and how they navigate the site. She explained
that students participate in the freshman seminar which gets them thinking about a career they
might be interested in. Sophomore year, the counselors are involved in economics courses to see
what student’s strengths are and what careers could be compatible. She explained that during
junior year, students meet in small groups and individually with their counselors to further
narrow down a career choice and schools. The program also allows students to sign up for
college representative visits. A useful tool for student use is SuperMatch, which automatically
narrows down colleges based on the personal input students provide. By senior year students run
reports that generate lists of colleges that they will be applying to, and they can request letters of
recommendations, send transcripts, and mark any decisions pertaining to specific colleges. She
stated that 70% of seniors this year have sent in applications. Another thing Naviance can be
used for is to seek scholarship awards. It is updated frequently and there are about 75 listed for
Salem High School students. Mrs. Burke then introduced SHS senior Colleen Parusi.

Colleen talked about her experience with the Naviance program beginning in her freshman year
at Salem High School when it was first introduced. She stated that during her sophomore and
junior years, it was an easy way to narrow down and research schools based on her career choice.
During her senior year she applied to three schools, and has decided to attend UNH to focus on
Psychology and she is currently using Naviance for scholarship information.

Mrs. Burke mentioned that parents are an important part of the college selection process. Parents
can help students keep track of their applications, see what students have highlighted as
important to them, and help with meeting deadlines. Parent and teacher Colleen Santo came
forward and stated that using Naviance has been very beneficial and easy to use because it
provides information at your fingertips. It allows for comparing test scores to what is required
by admissions at colleges and will save application fees by applying to schools that meet a
student’s profile.

Mr. Morgan asked if parents can get assistance with using Naviance. Mrs. Burke answered that
parents were resent their logins and passwords as a reminder. Mr. Campbell asked how college
matching works and how much the program costs the district. Mrs. Burke answered that the
information is obtained directly from each college. Mrs. Payne stated that it is $4,700 for the use
of the program.

ADOPTION OF THE MINUTES

Approval of the minutes from the February 16, 2015 Regular Meeting/Planning Session

Mr. Morgan requested the following corrections:
page 1, line 46, change to read 4-0
Page 3, line 12 change motion to read 4-0
Final page adjust the minutes to reflect an adjournment time of 8:52 p.m.

Mr. Campbell requested an addition to the minutes on page 3, line 38;
Mr. Campbell asked whether this contract could be coordinated with other districts as planned
for the primary transportation contract. The staff explained issues as to why it couldn’t be
coordinated.

Motion by Mr. Morgan, seconded by Mr. Campbell with the corrections and additions.

Motion carried 4-0-1
Mr. Carney abstained
ORGANIZATION OF THE BOARD

Chairman
Mrs. Corbett nominated Mrs. Berry as Chairman. There were no other nominations at this time.
Mrs. Berry was unanimously nominated as Chairman.

Mrs. Berry presented a token of appreciation to Mr. Carney for his service as Chairman and
continued to operate the meeting in her new role.

Vice Chairman
Mr. Morgan nominated Mr. Campbell as Vice Chairman. There were no other nominations.
Mr. Campbell was unanimously nominated as Vice Chairman.

Secretary
Mr. Carney nominated Mr. Morgan as secretary. There were no other nominations at this time.
Mr. Morgan was unanimously nominated as Secretary.

Committee Representatives
Mrs. Berry stated that the Committee Representatives would be assigned next week and asked
the board to email her with their requests.

Appointment of School District Counsel
Dr. Delahanty recommended appointing Soule, Leslie, Kidder, Loughman and Sayward of Salem
as school district counsel like in previous years.

Motion by Mr. Carney, seconded by Mrs. Corbett to nominate Soule, Leslie, Kidder, Loughman,
and Sayward as school district counsel.

Motion carried 5-0

Appointment of Recording Secretary
Dr. Delahanty recommended that the board nominate Lani Leland as the recording secretary for
the school board.

Motion by Mr. Morgan, seconded by Mr. Campbell to appoint Lani Leland as the recording
secretary.

Motion carried 5-0

Explanation of Agenda Procedures and Policies on School Board Operation
Mrs. Berry brought attention to the procedures and policies that are currently in place for the
school board and did not recommend making any adjustments at this time.
CONSENT AGENDA

Resignations
Katie Cleasby, PE Teacher at Lancaster and Soule
Emily Foote, English teacher at SHS
Stephanie Johnson McDonald, Special Education Teacher at SHS
Jennifer Slater, PE Teacher at Woodbury

All resignations effective at the end of the school year.

Leave of Absence

Co-Curricular Nominations
See attached list of Salem High School and Woodbury Middle School nominations

Motion by Mr. Campbell seconded by Mr. Carney to adopt the consent agenda as read.
        Motion carried 5-0

OTHER BUSINESS ITEMS

Continuation of Existing Policies
Dr. Delahanty stated this requires a vote to continue policies that are currently in effect until the board makes a revision.

Motion by Mr. Campbell, seconded by Mrs. Corbett that the school board approves continuation of the existing policies until such time as there is a vote to rescind, revise, or add a policy.
        Motion carried 5-0

2016/2017 Budget
Dr. Delahanty stated this allows the Superintendent and staff to implement the budget that was approved by the voters.

Motion by Mr. Campbell, seconded by Mrs. Corbett to authorize the Superintendent of Schools to take such actions as are necessary and desirable, in accordance with school board policy, to implement the adopted budget and to staff the schools. Such authority includes the responsibility to initiate the purchase of supplies and equipment, and to contract services for the district.
        Motion carried 5-0

Goal Setting Session
Mrs. Berry recommended Saturday, June 4 or June 11, as the possible dates for the goal setting session. The board agreed it will be scheduled for 8:00 a.m. on Saturday, June 4.

Set Retiree Recognition Date
Dr. Delahanty recommended the May 24 meeting as the meeting to recognize the retirees.
2015-2016 Calendar Adjustment
Dr. Delahanty stated that during the 2015-2016 there were two teacher in-service/snow make up days scheduled on March 21 and 22. which happen to be next Monday and Tuesday. Dr. Delahanty stated there has been one snow day this year and he recommended using March 22, as a student attendance day. This will bring the last day of school to Friday, June 10, rather than returning on Monday, June 13, for a half day. This will also allow graduation to be scheduled for Friday, June 3.

Motion by Mr. Carney seconded by Mr. Morgan to set March 22, as a regular school day.
Motion carried 5-0

Set Graduation Date
Dr. Delahanty stated that typically seniors graduate five days in advance of the last student day. He then recommended scheduling the graduation date on Friday, June 3, 2016.

Motion by Mr. Campbell, seconded by Mr. Carney to set the graduation date for the class of 2016 on Friday, June 3, 2016, 6:00 p.m. on Grant Field with a rain date of June 4, 2016, at 10:00 a.m.
Motion carried 5-0

2016-2017 Calendar Change Recommendation
Dr. Delahanty stated that he learned Monday, January 2, 2017, is designated as a federal holiday and asked that the board adjust the school year calendar to reflect that as a no school day.

Motion by Mr. Carney, seconded by Mrs. Corbett to move the holiday to January 2, 2017.
Motion carried 5-0

Debbie Voter Center
Mrs. Berry asked Vice Chairman Mr. Campbell, to take control of this meeting topic. Dr. Delahanty stated that the Debbie Voter Center is located on Centerville Dr. next to the Woodbury Middle School parking lot. He stated that for years it was used by the NH Association for Retarded Citizens and other various community groups. In the fall the board voted to demolish the building but it has not been done, and there has been a request to reconsider that vote.

Motion by Mrs. Berry seconded by Mr. Carney to reconsider the vote previously taken in favor of the demolition of the Debbie Voter Center.
Motion 3-2-0
Motion carried
Mr. Morgan and Mrs. Corbett opposed

Mrs. Berry stated she does not usually ever want to reconsider a vote that has been taken, but in this case she feels there was information that came forward after the vote that may have impacted her original decision. Mrs. Berry stated there was discussion about the building being used by non-profit organizations in the community and was not aware that at that time there may have been organizations interested.
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Mrs. Corbett stated that there were two meetings about this subject already, and supported the recommendation of demolishing the building and is uncomfortable that this is being discussed again. Mr. Morgan stated that he agrees with Mrs. Corbett.

Mr. Campbell asked if the Superintendent is changing his recommendation. Dr. Delahanty stated the long term need is to demolish the building. The board authorized unreserved funds to demolish it; however, he does not feel it is urgent that the building come down immediately. He also stated that he is not aware of specific organizations that want to use the space.

Mr. Carney explained that at the time of this original vote there was no inkling about any one specific group being interested in using the building. He stated he had heard of possible groups but did not have any conversations with those groups discussing a lease of the space.

Mr. Campbell stated he was aware of a group looking for transitional housing but felt the building was not suitable for their needs. He also noted that the original vote was postponed for two weeks so the building could be looked at.

The board then voted on the approval of the demolition of the Debbie Voter Center and withdrawal of the funds from this year’s unreserved fund balance.

    Motion 2-2-1
    Motion failed
    Mr. Campbell and Mrs. Berry opposed
    Mr. Carney abstained

Dr. Delahanty stated that he will bring back additional information about the Debbie Voter Center to the board. Mrs. Berry clarified that her intention of bringing up this topic was not to upset the board members.

Motion by Mrs. Berry, seconded by Mr. Morgan, to allow the Superintendent to pursue uses for the Debbie Voter Center by non-profit organization groups over the next two years. If a suitable use by the public cannot be found and the building remains empty for three consecutive months, actions moving forward with demolishing the building will be taken.

    Motion carried 3-1-1
    Mrs. Corbett opposed
    Mr. Carney abstained

Mr. Campbell returned the Chair to Mrs. Berry. Mrs. Berry would like to add some resignations to the agenda. There were no objections at this time for this additional item.

RESIGNATIONS
    Kathryn Gibbs, Speech Language Pathologist
    Irvin Harris, SHS Teacher
    Nicholas Scott Kukshetel, CTE Teacher
    Alysha Paulson, Speech Language Pathologist
Motion by Mrs. Corbett, seconded by Mr. Campbell to accept the resignations.
Motion carried 5-0

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

SHS/CTE Phase III Update
Dr. Delahanty stated two of the four courts in the new gym will be used as classrooms. He said the gym overhead painting is done. The lighting is on the floors waiting to be installed in the next couple of weeks along with the backboards and hoops installed by the end of the month. Dr. Delahanty stated the multi-purpose room’s structural steel is complete, and the roofing will follow. By August 12, the gym classroom spaces will be available to start preparing for the beginning of school. The band and chorus spaces will be available for use as of October 7.

Board Self-Evaluation
Dr. Delahanty stated that he received the completed documents from the board’s self evaluations. He stated that he believes this was a valuable exercise and recommended the board take time during goal setting to discuss the information. He explained he felt there was some confusion over wording such as “long range plan for development of organization” and the “board invests in its governance capacity” for the “establishment of mission and belief statements”, funds for updating the strategic plan will be included in the two next budget proposals.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS
Mrs. Corbett shared that she saw the news article about a Woodbury student receiving a geography achievement award. Dr. Delahanty explained that Colin Boyle is preparing to go to the state level.

Future Meeting Dates
• March 22, 2016 Planning Session
• March 29, 2016 Regular Meeting

Future Agenda Items
• Meet with Auditors – March
• Food Service Review – April
• Landscaping
• Phase III Financial Review

Adjournment
Motion by Mr. Carney, seconded by Mr. Campbell to enter into a non-public session pursuant to RSA 91-A:3(II)(c ); Personnel matter.

Mr. Campbell  yes
Mr. Morgan  yes
Mr. Carney  yes
Mrs. Corbett  yes
Mrs. Berry  yes

Motion carried 5-0
The board entered the non-public session at 9:05 p.m.

Motion by Mr. Carney, seconded by Mr. Campbell to adjourn.
Motion carried 5-0

The board adjourned at 9:46 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
March 15, 2016