SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
SALEM, NEW HAMPSHIRE

Regular Meeting  
January 26, 2016  
7:00 p.m.  
SHS TV Studio

MINUTES

Present:  
Mr. Michael Carney, Jr., Chairman  
Mrs. Pamela Berry, Vice Chairman  
Mr. Peter Morgan, Secretary  
Mrs. Patricia Corbett, Member  
Mr. Bernard Campbell, Member, arrived 7:20 p.m.

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations  
Mrs. Diana Damstacedt, Director of Finance

Mr. Carney called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

Approval of the minutes from the January 12, 2016 Regular Meeting  
Motion by Mr. Morgan, seconded by Mrs. Berry to adopt the minutes as circulated.  
Motion carried 4-0

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA - None

RECOGNITION OF STUDENT/STAFF ACHIEVEMENT
Mr. Carney acknowledged a seventh grader Colin Boyle, who is on the Team Oak at Woodbury Middle School. He excels academically and scored a ten out of ten in the school wide geography competition. He will now go on to compete in the State of New Hampshire Geography finals for a chance to represent Salem and New Hampshire in Washington, D.C.

Mr. Carney then acknowledged Toni Lynch, a high school senior, who was selected to be in the NH All State Music Festival and was a participant in the NH All-State Chamberfest. She is one of the top soprano singers in NH. She has been inspired to study music education in college and has been helpful in school using her talents to also help other students. Toni then sang the National Anthem.
Both students received a token of appreciation from the board.

Dr. Delahanty congratulated both students for their accomplishments, and thanked them for attending the meeting.

At this time Mr. Carney requested moving the ozone garden grant presentation up on the agenda. No one opposed.

Ozone Garden Grant Presentation
Mrs. Collyer, Salem High School Principal stated that a grant of $12,000 was awarded to Salem High and that it was to be shared with a middle school in Texas. Over the past two years, science teacher Laura Preston and her students planted a garden, measured plants, used the technology which was part of the grant, and analyzed all of their data about the effects of ozone on the plants. She then introduced Mrs. Preston.

Mrs. Preston stated the grant was awarded from the Dorr Foundation in November of 2013, for this ozone study and that it will be an ongoing effort for many years to come. She stated the purpose was to create a garden, and then study the ozone effects on ozone sensitive plants. The information gathered was uploaded to the National Park Service and the ozone monitoring is uploaded to Google Earth. She explained that students can see schools across the US and even some in China that are doing the same type of study. Mrs. Preston explained that her class was paired with a middle school in Texas, and that they managed to make videos for each other about their individual studies.

Mrs. Corbett thanked Mrs. Preston for the presentation and said that she is grateful for the extra work that she is doing with this project. Mr. Carney and the Superintendent also thanked Mrs. Preston for her presentation.

OTHER BUSINESS ITEMS

Acceptance of Woodbury School Gift
Dr. Delahanty stated that there has been a donation given from the Arlington Pond Protective Association in the amount of $940, to be used toward the purchase of a large band instrument. He then introduced music teacher, Mr. Moeschen, and Mr. St. Laurent, Principal of Woodbury School. Mr. St. Laurent stated that the grant would be used to purchase a euphonium, a small tuba, for the band room. He stated that the grant would not cover the total cost but the PTSA, Box Top collections, and other fundraising at the winter carnival will contribute towards the total cost.

Motion by Mrs. Corbett seconded by Mrs. Berry to accept the gift of $940 from the Arlington Pond Protective Association for the purchase of a new euphonium horn for the Woodbury band.

Motion carried 5-0
Policy ILDA – Non-Educational Questionnaires, Surveys, and Research (2nd reading)
Dr. Delahanty reviewed language changes made after the first reading of the policy.

Motion by Mr. Campbell, seconded by Mr. Morgan to adopt policy ILDA Non-Educational Questionnaires, Surveys and Research dated 1/26/16.
Motion carried 5-0

Speakers to Articles
Mr. Carney assigned Mr. Campbell to speak to the budget article and to the restoration amendment for the operating budget, and Mrs. Berry to speak to the SEA article. He noted that the deliberative session will be held on Thursday, February 4, at 7:00 p.m. in the Davis Gymnasium.

Policy JJE Fund Raising Activities (1st reading)
Dr. Delahanty stated that this policy was last revised in 2002, and he reviewed recommended changes for the board’s consideration. The board discussed the suggested changes and also recommended making it clear that fundraising should not be done door to door. This will return for a second reading.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADMINISTRATIVE MONTHLY REPORTS

Enrollment Report
Dr. Delahanty stated that this report compares to the November report which was the last one reviewed. He explained that since November there are an additional five students at Barron; one in kindergarten, first, third, fourth, and fifth grades. The total at Barron is now 400 students. Fisk lost three fourth graders and a second grader, but added a first grader. Lancaster lost a fourth grader, North Salem lost a fifth grader, and Soule School lost a second grader. Dr. Delahanty also noted that there is now one additional SEED student which brings that total to 34 students.

Woodbury added a seventh grader but lost three eighth graders, for a total of 888 students. The high school lost six students. There was no other discussion at this time.

Operating Budget Financial Report
Dr. Delahanty stated accounts are starting to draw down. Many are pay as you go, but several are being encumbered to ensure that we have balances through the end of year. He stated that line 531 for the telephone and data is over because of increased bandwidth for the elementary schools. He stated that increased cost has been planned for next year. Further, there is less than half remaining in the supplies/materials account, but that will be down closer to the end of the school year. The electricity line is over by $70,000 which is significant. Dr. Delahanty stated that it is due to not accounting for additional kilowatt usage for the renovated schools.

As for revenue, Dr. Delahanty stated the district is receiving what is anticipated and at a rate that is expected.
Food Service Financial Report
The Superintendent stated that food service continues to make changes in order to draw more participation. He stated December is only for 17 service days, but the income for reimbursable meals was up slightly. The ending inventory of $73,000 is up from last month. The total income for the month was $126,000 and the expenses were $135,000. Dr. Delahanty stated they are still working on ways to improve participation especially where this is a self sustaining program.

Field Trip and Emergency Drill Report
For information only. There was no discussion at this time.

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Kindergarten Registration Update
Mrs. Palmer stated the online registration for kindergarten was on January 20, which is much earlier than usual. She stated there are currently 165 registered for Kindergarten compared to only 141 this time last year at the same point in the process. She stated 112 families requested full day kindergarten which is 68% of those registered. Fifty-three families have a preference for the half day program. Mrs. Palmer stated families will be notified of a tentative placement later in February. Overall Mrs. Palmer stated that she was extremely happy with the online registration, and she thanked Mr. Halpin and his team for working through this process.

Facilities Renovation, Phase III Update
Dr. Delahanty stated the two major projects that are being worked on most are the four court gym and the performing arts center. He stated the gym is almost fully enclosed with only a partial opening used for equipment going in and out. The last of the steel will be going up and the roofing is completed. Dr. Delahanty stated that the project at this point is right on schedule. The steel for the auditorium should go up starting tomorrow, and then the lower foundation where the lower level locker rooms will be will be put in. As far as a schedule, Dr. Delahanty explained that Harvey will be creating that look ahead with the understanding that the band and chorus, which has already been relocated, will not be moving again, but will move directly into their new space. Harvey will look at September 2016, and work back from there.

Mr. Carney asked to schedule another tour for the board members soon.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS - None

Future Meeting Dates
February 4, 2016; Board Meeting – 6:30 p.m.
February 4, 2016; Deliberative Session – 7:00 p.m.
February 16, 2016; Regular Meeting/Planning Session

Future Agenda Items
Strategic Plan Review
Math and Literacy Instruction and Assessment
Board Self-Evaluation
Food Service
Phase III Project Financials
Adjournment

Motion by Mrs. Corbett, seconded by Mr. Campbell to adjourn.

Motion carried 5-0

The board adjourned at 8:30 p.m.

Lani R. Leland

Recording Secretary, Salem School Board

January 26, 2016