SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
SALEM, NEW HAMPSHIRE

Regular Meeting
November 24, 2015
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mr. Michael Carney, Jr., Chairman
Mrs. Pamela Berry, Vice Chairman
Mr. Peter Morgan, Secretary
Mrs. Patricia Corbett, Member
Mr. Bernard Campbell, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Diana Darnstaedt, Director of Finance

Mr. Carney called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

Approval of the minutes from the November 10, 2015 Regular Meeting
Mr. Campbell requested the following changes:
Page 3, line 32 clarify “Director of Performing Arts and Director of Performing Arts Center”
Line 33 after Performing Arts Center add “and Performing Arts Center Operating Technician”
Line 36, change “this individual” to read “that the operating technician would have to do before the auditorium is open.”

Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as corrected.
  Motion carried 4-0-1
  Mr. Carney abstained

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA

Leave of Absence
Angie Marshall, Art teacher at Barron, maternity leave from March 14 through May 16, 2016

Motion by Mrs. Berry, seconded by Mr. Campbell to adopt the consent agenda.
  Motion carried 5-0
RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT

Mr. Carney first recognized April Muraco, social studies teacher at Woodbury. A year ago she planned a visit to the “cellar hole” located in the wooded area of Field of Dreams. She encouraged the students to explore the area, made it into an after school club, and gave a presentation to the Salem Historical Society about the research that was done.

Peter Antonietti is a semi-finalist in the National Merit Program. His grade point average is in the top 10% of his class and he continues to take the most challenging courses and has distinguished himself among the students at Salem High School.

Cindy Ngetuny was recognized as a highly motivated, driven, and generous student. Not only does she take on challenging courses, she spends many hours tutoring students and is a true leader.

All three individuals came forward to receive a token of appreciation from the board. Dr. Delahanty stated how nice it is to recognize people who make a difference in the district. He thanked them all for being at the meeting.

OTHER BUSINESS ITEMS

Acceptance of Laptop Bid Award

Mr. Chris Dodge, Director of the CTE, approached the board and stated that there was a bid request for the purchase of 20 Lenovo ThinkPad laptops. The low bid was received from Y&S Technologies in the amount of $17,650. He stated that this purchase will be funded through a Perkins grant.

Mr. Campbell asked if this was budgeted, and Mr. Dodge said that $19,000 had been set aside for the laptop purchase.

Motion by Mrs. Berry, seconded by Mrs. Corbett to accept the bid from Y&S Technologies in the amount of $17,650 for the 20 laptops to be used in CTE program and being paid for through the Perkins grant.

Motion carried 5-0

Acceptance of Computer Alignment System Bid Award

Mr. Dodge stated there was just one bidder for the Computer Alignment System, from Lappen’s Garage Equipment in the amount of $28,500. He explained that this alignment system is to replace one which is currently 15 years old. He stated this equipment will be installed in the current shop, but is on wheels and not permanently affixed.

Motion by Mrs. Berry, seconded by Mrs. Corbett to accept the bid for the Hunter Alignment System from Lappen’s Garage Equipment in the amount of $28,500.

Motion carried 5-0
SEA Contract Ratification

Dr. Delahanty stated the board’s representatives successfully negotiated the SEA contract and he thanked Mr. Morgan and Mrs. Berry for representing the board. Mrs. Berry gave a review of the highlights of the negotiated agreement.

Motion by Mrs. Berry second by Mr. Morgan to accept the agreement of the SEA

Motion carried 3-0-2

Mr. Campbell and Mr. Carney abstained

North Salem Cell Tower Access

Dr. Delahanty stated he had received a letter from a Verizon Wireless attorney requesting information regarding the district’s willingness to install an access road off school district property directed to a cell phone tower to be constructed near North Salem Elementary School.

The board discussed this request and reviewed drawings of the access roads with the Superintendent. Dr. Delahanty stated that he feels there is still more information needed. Board members agreed that perhaps a temporary easement to access the tower could be considered with limits if absolutely necessary. However, at this time the Board was not interested in granting an access easement.

School Board Self-Evaluation

Dr. Delahanty asked about the timeline for the board’s self-evaluation, and if the board wanted it completed by mid January. If so, he stated that it could be discussed at the December Planning Session. It was discussed that the evaluation could be done earlier than January so the board could act on any improvements. If it was in January, however, the board could use any feedback at that time moving forward. Board members agreed that there should be a Planning Session topic to discuss this. This will be further discussed at the December Planning Session.

Other

Mr. Carney asked to discuss an additional item. No one opposed.

Dr. Delahanty stated documents were given to Mrs. Payne this week relating to the high school bond sale. He explained what the resolutions were authorizing, and Mrs. Berry read through all of them for the board. The document was also passed to each board member for signature.

Motion by Mrs. Berry, seconded by Mrs. Corbett to adopt the resolutions as read.

Motion carried 5-0

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADMINISTRATIVE MONTHLY REPORTS

Enrollment Report

Dr. Delahanty reported that Barron lost four students, but that Fisk gained four and Lancaster gained five. There was a gain of two students at North Salem, and four at Soule. There are also
five more students in SEED. Over the month an additional 16 students were added to the
elementary level.
Woodbury lost three students; two in the sixth grade and one in eighth. The high school gained
two students. The total enrollment for the district is 3,641 students.

Operating Budget Financial Report
Dr. Delahanty stated that Mrs. Payne is starting to encumber funds, but that there are still some
items to be encumbered at this time. He stated there is still a balance in the teacher salary and
assistants accounts. The health insurance is also over because of attractive rates this year. Dr.
Delahanty stated there are remaining funds in Social Security and NH Retirement. As for
revenue, Dr. Delahanty stated money is being collected on schedule without problem.

Food Service Financial Report
Dr. Delahanty stated there is still reason for concern regarding the Food Service Program, and
that there will be a presentation regarding this in December. He is hoping that the report will
look a little better now that the High School kitchen is up and running.

Field Trip Report and Emergency Drill Report
There was no discussion at this time.

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF
Facilities Renovation, Phase III Update
Dr. Delahanty stated the foundation for the new auditorium is being constructed and should be
completed by early January. Steel work for the gym should begin during the first full week in
December, and on or about December 11, the ceiling joists will be delivered for installation. Dr.
Delahanty explained there is a punch list that the Construction Manager completed for both the
gym and cafeteria that has existing issues to be addressed. These issues should be taken care of
by mid December.

Night of Lights
Dr. Delahanty stated that the Nights of Lights is a community activity taking place at the Field of
Dreams this year with help from the Greater Salem Chamber of Commerce, and Chris Dillon of
the Recreation Department. The event will take place on Thursday, December 3, at 5:30 p.m.
Students from all school levels will be singing and Santa will arrive for the tree lighting.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS
Mr. Campbell reported that the budget books were delivered on time, and that he’s prepared to
present the budget next week.

The Superintendent stated that traditionally there is no meeting the week of Christmas and
recommended the meeting scheduled for December 22, be canceled and that the December 15
meeting become a Regular Meeting/Planning Session.

Future Meeting Dates
December 2, 2015; Presentation of Budget to MBC
December 3, 2015; Presentation of Budget (continued if necessary)
December 8, 2015; Regular Meeting
December 15, 2015; Regular Meeting/Planning Session
December 16, 2015 Preliminary vote on Budget
December 17, 2015; Public Hearing and Final Vote on Budget

Future Agenda Items
Strategic Plan Review
Math and Literacy Instruction and Assessment
Board self evaluation
Food service program

Adjournment
Motion by Mrs. Corbett, seconded by Mrs. Berry to adjourn.
Motion carried 5-0

The board adjourned at 8:15 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
November 24, 2015