SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
SALEM, NEW HAMPSHIRE  

Regular Meeting  

November 10, 2015  
7:00 p.m.  
SHS TV Studio

MINUTES

Present:  Mrs. Pamela Berry, Vice Chairman  
Mr. Peter Morgan, Secretary  
Mrs. Patricia Corbett, Member  
Mr. Bernard Campbell, Member  

Also Present:  Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations  

Absent:  Mr. Michael Carney, Jr., Chairman  
Diana Darnstaedt, Director of Finance

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. She stated that Mr. Carney had a prior commitment for this evening.

ADOPTION OF THE MINUTES

Approval of the minutes from the October 20, 2015; Planning Session  
Motion by Mr. Morgan, seconded by Mr. Campbell, to adopt the minutes as circulated.  
Motion carried 4-0

Approval of the minutes from the October 24, 2015; Budget Session  
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.  
Motion carried 4-0

Approval of the minutes from the October 27, 2015; Regular Meeting  
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minutes as circulated.  
Motion carried 4-0

Vendor and payroll manifests were passed for signature.
CONSENT AGENDA

Leave of Absence
Alicia Gilbert, high school science teacher, maternity leave February 29, 2016 – May 31, 2016
Michele St. Armand, Woodbury science teacher, maternity leave April 16, 2016 - end of year

Co-curricular Nominations
See attached list of Salem High School and Woodbury nominations.

Motion by Mr. Campbell, seconded by Mrs. Corbett to adopt the consent agenda as read by the Chair.
Motion carried 4-0

MONTHLY PRESENTATION ON STUDENT ACHIEVEMENT - None

OTHER BUSINESS ITEMS

Teacher Resignation
Dr. Delahanty stated that this request from Robert Breithaupt for a resignation is due to retirement and effective at the end of the school year. He explained that the retirements are under the cap of ten eligible individuals and he recommended that the board accept the request.

Motion by Mrs. Corbett seconded by Mr. Campbell to accept the resignation of Robert Breithaupt to retire at the end of the school year and to receive the stipend benefit in accordance with the agreement for his retirement.
Motion carried 4-0

SAT vs. Smarter Balanced
Dr. Delahanty stated that he originally thought every school board would decide between using the Scholastic Aptitude Test (SAT) and the Smarter Balanced Assessment to be administered to eleventh grade students. However, he explained that the Department of Education has made the decision to use the SAT for the 11th grade assessment. Dr. Delahanty stated in the spring the juniors will take the SAT at the state’s expense.

Phase III Second Finance Bond
Mrs. Payne stated that she has spoken to both rating agencies, and the district has maintained the same rating level. Moody’s rated Salem School District A1 and Standard & Poor’s rate the district A+. The bond sale results will be brought to next Tuesday’s meeting for the board’s review, and that then paperwork will be circulated for signature. She stated the bond closing date is scheduled for December 3.

Dr. Delahanty stated in the narrative for the rating, each company indicated that the district has strong business protocols, as opposed to standard. He also noted that there will be two decisions made at next week’s meeting by the board; the bottom line of the operating budget, and the approval of the sale of the bond at the rate proposed.
**Waste and Recycling Disposal Bid Award**

Dr. Delahanty stated this was put out to bid, with only one response received. He then introduced Mr. Messenheimer to the board. Mr. Messenheimer stated he sent proposals to four companies, and Waste Management was the only one who responded. They are currently the company that the district uses and Mr. Messenheimer has been happy with their service.

Motion by Mr. Campbell, seconded by Mr. Morgan to award the waste and recycling disposal bid to Waste Management in the amount of $6,640 per month for the upcoming fiscal year.

Motion carried 4-0

**APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None**

**PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF**

**Operating Budget Discussion**

Dr. Delahanty stated this is the next to last time to discuss the budget before final approval, and the more we can get done the better position we will have to adopt the bottom line budget next week and then convey it to the MBC next week.

Dr. Delahanty stated the administration took the landscaping amount of $13,000 out of the 424 line so that it can be revisited in the spring. He stated without a solid plan there is no reason to plan for a third elementary school at this time. However, there is money in that line for sprucing up the exteriors of the buildings.

Mrs. Payne provided documents explaining the SAT and PSAT sequencing. Now because the state will pay for juniors to take the SAT test, the district will assume the expense for only the sophomores. It was then recommended that $4,560 be removed from the 150 series from the initial proposal for juniors to take the PSAT.

There was discussion about the Director of Performing Arts and a Director of the Performing Arts Center. Dr. Delahanty stated he is hesitant to reduce either of those positions because he feels once it is up and running there will be much work to be done. He stated having a half time Director of Performing Arts for the district will be beneficial. Mr. Campbell questioned the amount of work that this individual would actually have to do this summer, and suggested possibly having the start date later in the year, possibly November. The board discussed this issue of trimming a few months of salary and the Superintendent stated he would provide information on what a possible reduction would look like.

The board talked about the school traffic lights and Dr. Delahanty explained that the town’s concern was to make sure the district would go with the same company the town uses to ensure that it is compatible. He recommended either removing $15,000 from the budget for the lights and getting together with the town to plan the replacement of all traffic indicator lights and waiting a year, or reducing it slightly and replacing the worst set of lights and using those for spare parts.
Mrs. Payne explained the total amount of the recommended reductions is approximately $109,000.

In regards to revenue, Dr. Delahanty stated the non-use of impact fees could be changed to $100,000. If so, the impact would be reduced to .23 cents which is just under 1.8%. Including the estimated reductions suggested instead of a 1.97% impact, it would be just under 1.58% and approximately .21 cents on the tax rate. Dr. Delahanty stated he will provide two proposals relating to the use of impact fees.

Mr. Campbell commended the administration on the budget and feels it is very reasonable and he is confident in conveying it to the budget committee.

**INFORMATION AND PROPOSALS FROM BOARD MEMBERS**

Mr. Campbell stated the town budget was preliminarily approved. This week is a public hearing with the final votes on town budget taking place after that on Thursday.

**Future Meeting Dates**

November 17, 2015; Planning Session
November 24, 2015; Regular Meeting
December 2, 2015; Presentation of Budget to MBC
December 3, 2015; Presentation of Budget (continued if necessary)
December 8, 2015; Regular Meeting
December 15, 2015; Planning Session
December 16, 2015; Preliminary Vote on Budget – MBC
December 17, 2015; Public Hearing and Final Vote on Budget – MBC
December 22, 2015; Regular Meeting

**Future Agenda Items**

Strategic Plan Review
Math and Literacy Instruction and Assessment
Landscaping

**Adjournment**

Motion by Mr. Campbell, seconded by Mrs. Corbett to adjourn.

  Motion carried 4-0

The board adjourned at 8:20 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
November 10, 2015
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<th>Season</th>
<th>School</th>
<th>Coach/Advisor &amp; Level</th>
<th>Sport/Activity</th>
<th>Name</th>
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