Regular Meeting/Planning Session
August 18, 2015
7:00 p.m.
SHS TV Studio

MINUTES

Present: Mr. Michael Carney, Jr., Chairman
Mrs. Pamela Berry, Vice Chairman
Mr. Peter Morgan, Secretary
Mrs. Patricia Corbett, Member
Mr. Bernard Campbell, Member

Also Present: Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent
Mrs. Diana Darnstaedt, Director of Finance

Mr. Carney called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

ADOPTION OF THE MINUTES

Approval of the minutes from the July 21, 2015 Regular Meeting
Mr. Morgan requested adding word “equipment” after planetarium on page 4, line 11.

Motion by Mr. Morgan, seconded by Mrs. Corbett to adopt the minutes with the addition.
Motion carried 5-0

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA

Nomination
Ellyn Dugan, English Teacher at Salem High School
Sarah Ellins, English Teacher at Salem High School
Irvin Harris, Computer Networking Teacher at Salem High School
Elizabeth Rahaim, Grade 8 Language Arts Teacher at Woodbury Middle School
Kathleen Satow, Special Education Teacher at Woodbury Middle School (federally funded)
Rebecca Sperry, Special Education Teacher at Salem High School

Leave of Absence
Megan Malloy, Kindergarten teacher at Lancaster, maternity leave, 1/4/16 – 5/2/16
Motion by Mrs. Berry, seconded by Mr. Campbell to adopt the consent agenda as read.

Motion carried 5-0

MONTHLY PRESENTATION ON STUDENT ACHIEVEMENT - None

OTHER BUSINESS ITEMS

Salem NH Farmers Market Request for Waiver

Dr. Delahanty stated that representatives from the Salem’s Farmer’s Market are in attendance. He explained that he was contacted by Jane Lang and Kay Barretto about using a school facility for the farmer’s market site. They agreed that Fisk School would be an appropriate location to keep the farmer’s market in Salem up and running during the winter months. Dr. Delahanty then introduced Jane Lang, Farmer’s Market President, and Kay Barretto, Co-President.

Kay Barretto explained that the Salem Farmer’s Market has been operating out of Lake Street Garden Center but they have now outgrown the space. They recently applied to use Fisk School for 26 weeks out of the year, and were very pleased that it was accepted. She explained that the market is open from 10:00 a.m. to 2:00 p.m. every Sunday, and that they average between 40-60 shoppers per hour. She then asked if the school board would consider waiving rental fees for the use of the school property; however, the farmer’s market will pay the custodial services. Ms. Barretto gave examples of how the Salem Farmer’s Market has benefited the community, and noted that they would welcome help from students and are eager to explore the possibility of a partnership.

Mr. Morgan asked how the school district’s policy on alcohol would apply to the Farmer’s Market. Dr. Delahanty stated that he discussed it with district council, and the policy does not prohibit the sale of wine or alcohol products at this type of venue on school property, as there is no statute or policy in place. Jane Lang stated that at this time, there are no vendors selling alcohol products.

Mr. Campbell asked what the rental fee is, and why the multipurpose room that can be blocked off from the school is not being used in place of the cafeteria. Mrs. Payne replied that the fee is $220 per use for outside vendors. Dr. Delahanty stated that a tarp or cover for the wood floors would be required to prevent potential damage to the floors from weekly use. Further, the flooring in the cafeteria is tile and able to withstand more activity. Mr. Campbell also stated that he would not be in favor of allowing the sale of alcoholic beverages if it is taking place in the school.

Motion by Mrs. Corbett, seconded by Mrs. Berry to waive the rental fee of $220 from November 1, 2015 through April 24, 2016.

Motion carried 5-0

Mr. Campbell moved to amend the motion that the contract prohibits the sale of alcohol at the Salem Farmer’s Market.
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Motion by Mr. Campbell, seconded by Mrs. Corbett to amend the motion by adding that the
district prohibits the sale of alcohol on school property.

    Motion carried 5-0

Sidewalk Committee
Dr. Delahanty stated he received a letter from the town manager that the planning board has
created a sidewalk committee. Mrs. Berry has been appointed as the district’s representative to
this committee.

Debbie Voter Center
Dr. Delahanty stated that Mr. Messenheimer has received a cost for the demolition of the Debbie
Voter Center. The cost of the current upkeep of building utilities is approximately $6,000 per
year for the electric, water/sewer, and the phone system. Dr. Delahanty suggested having the
board reserve up to $40,000 for the demolition in order to save on the annual upkeep and
plowing costs.

Mr. Campbell stated that he doesn’t mind reserving funds, but would like to walk through the
building before demolishing it. He also suggested the possibility of submitting an RFP to
community groups to see if there would be an interest in a one or two year lease of the building.
Dr. Delahanty stated he hasn’t explored that option because he does not feel the building is
suitable for that type of use, but it could be looked into. He stated that he can set up a time for
the board to tour the building.

Mrs. Berry stated that she doesn’t feel there is a need for a walk through or sending out RFPs.
She stated that the elementary schools are all newly renovated and the local churches and vacant
properties in town could serve as accessible housing for community groups if needed. She is not
in favor of touring the building before demolishing it. Mr. Carney agreed with the idea of seeing
if anyone would want to use the building, and would like to see it because he has no idea of the
condition of the building.

Mr. Carney turned chairmanship over to Mrs. Berry.

Motion by Mr. Campbell, seconded by Mr. Carney to table this discussion for one week and ask
the Superintendent to bring money figures back to the board and allow a walkthrough of the
Debbie Voter Center for those board members who want to see it.

    Motion carried 4-0-1
    Mrs. Corbett abstained

Mrs. Berry turned the meeting back over to Mr. Carney.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF
Open house schedule
Mr. Carney asked for board members to email him about open houses they can attend, and noted that the opening remarks for the school year will be on Monday, August 25th, at 8:45 a.m. at Atkinson Country Club.

Enrollment Update
Dr. Delahanty stated Barron added a first grader, two third graders, one fourth grader, one fifth grader, and lost one second grader. That brings the total for Barron to 411. The Fisk School added one second and two third graders while they lost two students in first grade. The total at Fisk is 210 students. Lancaster added a student in third and fifth grade for a total of 300 students. North Salem is down two third graders for a student total of 357. Soule added three K and a first for a total of 236. Woodbury has two additional 7th graders bringing the student total to 914. The high school sophomore class added seven students and the junior class added five students, bringing the total to 1,233.

SHS Project Update
Dr. Delahanty provided financial information on the SHS renovation and reviewed it with the board members. He stated that the paving was done at the high school as the cost of asphalt is now at a reasonable cost. Dr. Delahanty stated that he is very confident that the district will have a quality product that will be completed at or under budget.

The new three week look ahead is on line. The timeline for the high school cafeteria has been updated. The cafeteria will be completed for the first day of school; however, the kitchen will not be ready. It was explained that the Woodbury and Haigh School kitchens will be used for several weeks. The gym floor and bleachers will be installed by the first of November.

Mr. Carney suggested having the board members meet prior to next week’s meeting to tour the high school renovations thus far. Board members agreed to meet at 6 p.m.

PLANNING SESSION

Memorials and Dedication Policy - Revisit
Dr. Delahanty stated there was concern about what kind of memorials and dedications should be accepted by the school district. The policy states that a donor interested in making a donation may have stipulations on establishing the maintenance. He stated that any contributions must come before the school board for approval for any conditions established.

Mrs. Berry referred to a list of current memorials and announced to the public to contact the district if there are additional memorials they are aware of.

Future Meeting Dates
August 25, 2015; Regular Meeting
September 8, 2015 Regular Meeting
September 15, 2015; Planning Session
September 22, Regular Meeting
October 13, 2015; Regular Meeting
October 20, 2015; Planning Session
October 27, 2015; Regular Meeting

**Adjournment**
Motion by Mr. Campbell, seconded by Mrs. Corbett to adjourn.
Motion carried 5-0

The board adjourned at 8:40 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
August 18, 2015