SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
SALEM, NEW HAMPSHIRE  

Regular Meeting  
January 13, 2015  
7:00 p.m.  
SHS TV Studio  

MINUTES  

Present:  
Mrs. Patricia Corbett, Chairman  
Mr. Michael Carney, Jr., Vice Chairman  
Mr. Peter Morgan, Secretary  
Mrs. Pamela Berry, Member  
Mr. Bernard Campbell, Member  

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent  
Mrs. Deborah Payne, Director of Finance  

Mrs. Corbett called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.  

ADOPTION OF THE MINUTES  

Approval of the minutes from the December 9, 2014 Regular Meeting  
Motion by Mr. Morgan, seconded by Mr. Carney to adopt the minutes as circulated.  
Motion carried 5-0  

Approval of the minutes from the December 16, 2014 Regular Meeting/Planning Session  
Mr. Morgan requested additional information on Page 2, line 23 to include the following four amounts:  
Sales $1,150,000  
State $18,380  
Fed $430,861  
Total: $1,599,241  

Motion by Mr. Morgan, seconded by Mr. Carney to adopt the minutes with the change.  
Motion carried 5-0  

Approval of the minutes from the December 16, 2014 Non-Public Session  
Motion by Mr. Morgan, seconded by Mr. Campbell to adopt the minute as circulated.  
Motion carried 5-0  

Vendor and payroll manifests were passed for signature.
CONSENT AGENDA

Resignation
Ellen Potts, Fourth Grade Teacher at Fisk, effective at the end of the school year.

Co-Curricular Nominations
Assistant Wrestling Coach at Salem High School

Leave of Absence
Sarah McCready, Language Arts teacher at Woodbury, maternity leave beginning April 23, 2015 through the end of the school year.

Motion by Mrs. Berry, seconded by Mr. Campbell to adopt the consent agenda as read by the Chairman.

Motion carried 5-0

MONTHLY PRESENTATION ON STUDENT ACHIEVEMENT – Woodbury
Mrs. Palmer introduced Mr. St. Laurent, Principal of Woodbury. Mr. St. Laurent thanked the board for the opportunity to bring this presentation about infusing technology in the classroom, and then introduced Lori Schwartz, Library Media Specialist.

Lori Schwartz stated the library web page has many resources for students and staff. She showed what the library homepage looks like, where to locate the database tab, and the Student Research Guides. She explained that the information is divided by grade level, and contains information for students that has been previously reviewed and selected since it pertains to their current research needs.

Miss Genova stated that the students use Lib Guides created for students and which can be tweaked in order to meet the needs of the assignments. The links included in the Lib Guides are carefully selected, are acceptable resources, and age appropriate for students.

Mr. St. Laurent introduced two of Miss Genova’s students, Amaya Adams and Joe Antonietti, to discuss what they like about using the library web page as part of their research efforts for projects.

Dr. Delahanty asked about the expectations for different grade levels. It was explained that in 7th grade they start discussing the databases, but that they use it much more in eighth grade. Dr. Delahanty thanked the Woodbury staff for their informative presentation.

OTHER BUSINESS ITEMS

Acceptance of Woodbury School Gift
Mr. St. Laurent explained that Mr. Breithaupt, Woodbury science teacher, applied to Walmart for a grant which will be used to support veteran groups and activities within the town. He and his students have done plantings for many years at Pine Grove Cemetery on Memorial Day, and they make stockings for soldiers at Christmas in his advisory class.
Motion by Mr. Campbell, seconded by Mr. Carney to authorize and accept the $500 grant from Walmart and authorize the expenditure for the purpose detailed by Mr. St. Laurent. 
    Motion carried 5-0

Signing of the Default Budget
Dr. Delahanty explained that the default budget is created in the event voters reject the proposed operating budget in March. He explained that there were no changes since the last discussion and circulated the default budget to the board members for their signature.

Contingency Fund Article
Dr. Delahanty stated the board must decide if they want to include an article that would authorize the school district to retain up to 2.5% of the budget within the unreserved fund balance at the end of the school year. He noted that an unreserved fund balance can only be used for specific purposes such as over expenditures, emergency situations, or to reduce the tax rate.

Board members discussed this article, and decided it would be in the best interest of the district to put it on the warrant this year. Mr. Carney pointed out that it will also help the district’s bond rating.

Motion by Mrs. Berry, seconded by Mr. Campbell that the board support and include on the warrant the contingency fund article. 
    Motion carried 5-0

Approval of District Warrant Articles
Mrs. Corbett read the individual warrant articles for the board members.

Article 2 – Budget
Motion by Mr. Carney, seconded by Mrs. Berry to move this article without recommendation. 
    Motion carried 5-0

Article 3 – SESPA
Motion by Mrs. Berry, seconded Mr. Carney to move the article with recommendation.
    Motion carried 5-0

Article 4 – Unreserved Fund
Motion by Mr. Campbell, seconded by Mrs. Berry to add the article to the warrant as read with recommendation 
    Motion carried 5-0

Cenergistic Proposal
Dr. Delahanty stated that the Salem School District was going to share the services of an energy savings specialist with the Derry School District; however, Derry has decided not to participate at this time. The only way it would make sense for Salem to use the services of Cenergistic would be to partner with another local school district. Dr. Delahanty stated that last week the Windham School Board approved a partnership agreement similar to the contract proposed for
Salem and Derry. He feels confident that working with the Windham School District will be an easy partnership, and recommended that the board approve.

Mr. Campbell asked what would happen if Windham decided to end their participation. It was answered that the specialist could continue to work part time for Salem, but this would be decided by Cenergistic officials. Mr. Carney questioned if our construction managers knew about Salem’s consideration of working with Cenergistic. Mr. Morgan suggested sending a copy of the contract to our Owner’s Project Manager. Dr. Delahanty stated that the details of the renovation and their impact on Cenergistic can be worked out.

Motion by Mr. Campbell, seconded by Mrs. Berry to ratify, approve and authorize the Superintendent to enter into an agreement with Cenergistic Inc. as circulated by the Superintendent.

Motion carried 5-0

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

NEASC Update
Dr. Delahanty stated that the New England Association of Schools and Colleges is a ten year process for evaluating the high school and that it is very extensive.

Mrs. Collyer, Principal of Salem High School, stated that it was unanimously voted by NEASC to continue Salem’s accreditation. There were two areas that Salem needs to improve which are curriculum and community resources for learning. Mrs. Collyer explained that for curriculum they discussed the negative impact on learning such as the size and layout of science labs and the library. She stated that the renovation will take care of those issues. For community resources, it has to do with the building and its age. Mrs. Collyer stated that this report reflects back to two years prior to the approval of the high school renovation when there were 16 cited issues with the facility that impact instruction. One issue was having an unreliable internet connection, but with recent changes there is a reliable service now. Other matters brought to her attention were inadequate lighting, leaking gym roofs, and not having a separate space in the health suite for students who are sick.

The district did meet many indicators in the standards and there were several commendations noted as well. Salem’s self-study process and the CTE program and assessment systems were all recognized as positives. NEASC also commended the district on the detailed strategic plan, numerous opportunities for students to earn post-secondary credit, and the successful passing of the bond.

Mrs. Collyer stated the next step before September 1, 2015 is to submit a report addressing the issues by noting if they have been completed, are in progress, are planned for the future, or have been rejected with no action. Because the renovation is in place several issues will be noted as rejected because they will be addressed when the renovation begins. Dr. Delahanty stated that almost every deficiency will be remedied by the renovation. He thanked the community for
being supportive, and stated that he’s confident that the renovations will remedy 99% of the issues.

**SHS/CTE, Phase III Update**
Dr. Delahanty stated the design development documents are complete and the construction management team has put packages out to subcontractors to obtain estimates. The project seems to be well within the established budget.

The construction documents are being developed now and are due on the first of April. After that the actual bid will be distributed and Dr. Delahanty will have numbers for the board by mid May. Dr. Delahanty explained that the section of land near Field of Dreams will be demolished in order to put in an access road. He feels confident that this is work that the Building Trade’s students can begin.

Dr. Delahanty stated he would like the board to discuss what to do about removing auditorium seats that had been purchased by individuals. It was suggested that people may be interested in purchasing pieces of the auditorium or the seats themselves.

**INFORMATION AND PROPOSALS FROM BOARD MEMBERS** - None
Mr. Campbell noted that since the warrant is very small, giving a high school renovation project update might be a good idea, and the board agreed. The information could be presented either before or after the Deliberative Session and Dr. Delahanty stated that it would be better to hold the information session after the Deliberative Session is adjourned.

Mr. Carney asked if there will be any filming of the articles this year since there are only two. Dr. Delahanty stated the filming will be done after the Deliberative Session.

**Future Meeting Dates**

- January 14, 2015; Preliminary Vote on Warrant Articles
- January 15, 2015; Public Hearing & Final Vote on Warrant Articles
- January 20, 2015; Planning Session
- January 27, 2015; Regular Meeting
- February 5, 2015; Deliberative Session
- February 10, 2015; Regular Meeting
- February 17, 2015; Planning Session

**Future Agenda Items**

- Salem School Board Self-Evaluation
- Meeting with Legislative Delegation
- Strategic Plan Update
- District Technology Use

**Adjournment**

Motion by Mrs. Berry, seconded by Mr. Campbell to adjourn.

Motion carried 5-0
The board adjourned at 8:43 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
January 13, 2015