SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
SALEM, NEW HAMPSHIRE  

Regular Meeting  
June 13, 2017  
7:00 p.m.  
SHS TV Studio  

MINUTES  

Present:  
Mr. Bernard Campbell, Chairman  
Dr. Patricia Corbett, Vice Chairman  
Mr. Michael Carney, Jr., Secretary  
Mrs. Pamela Berry, Member  
Mr. Peter Morgan, Member  

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations  
Mrs. Diana Darnstaedt, Director of Finance  

Mr. Campbell called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.  

ADOPTION OF THE MINUTES  

Approval of the minutes from the May 16, 2017 Planning Session  
Motion by Mr. Carney, seconded by Dr. Corbett to adopt the minutes as circulated.  
Motion carried 5-0  

Approval of the minutes from the May 23, 2017 Regular Meeting  
Motion by Mr. Carney, seconded by Dr. Corbett to adopt the minutes as circulated.  
Motion carried 5-0  

Vendor and payroll manifests were passed for signature.  

CONSENT AGENDA  

Nominations  
Jillian Brush, Speech and Language Pathologist, District/Woodbury  
Susan Clark, Special Education Teacher at Barron  
Steve Connors, STEM Integrator at Woodbury Middle School  
Robyn Noonan, Occupational Therapist for Woodbury/Salem High School
Professional Nominations
Alex Horgan, Woodbury
Tara Devine, Lancaster

Motion by Dr. Corbett, seconded by Mr. Carney to adopt the consent agenda as read by the Chairman.

Motion carried 5-0

MONTHLY PRESENTATION ON STUDENT ACHIEVEMENT – Salem High School
Dr. Delahanty stated that there was an award winning film shown at the 10th Annual New Hampshire Student Film Festival. There were 66 entries to the festival, and approximately 25 were chosen to be screened and they were all impressive. Salem had three entries from the Film Club this year, and after all the films were shown awards were given out. Dr. Delahanty explained that the Film Club at Salem High School is organized and coordinated by media staff members Scott Brodman and Bob Berthel, Tom Giarrosso of SCTV, and school support staff assistant, Julia Millville. Dr. Delahanty stated that the film “Bisque” won first place. The film was then shown to the Board, and then Nate Magoon and Brianna Demers, members of the Film Club, were introduced to talk discuss it.

Nate explained that the club meets for 90 minutes once a week after school, and stated that the group has grown over the last few years. He stated that in October there was a contest for creating a movie trailer that would be shown at Chunky’s Cinemas for three months. For the film festival the other students worked together to help create a back story to the trailer and turned it into a short film. Nate said that although the film is short, it was a six month process which included four weeks of intense editing. He stated that the film “Bisque” won first place and they all felt honored to win. He also noted that because it won, it will be shown at the New Hampshire Film Festival in Portsmouth in the fall. The students also thanked the Board for recognizing them.

Mrs. Berry stated that she thought the film was marvelous and they deserved the win. Dr. Corbett thanked the students for sharing this with the Board and wondered if anyone was looking for a career in film and media. Both Brianna and Nate responded that they are definitely looking into the media field. Mr. Campbell asked what the store venue is in the film. Brianna answered that two locations were used for the movie. One in Plaistow and one inside a consignment shop in Salem.

OTHER BUSINESS ITEMS

Server Renewal Bid Award
Mr. Hasbany, IT Director, stated that this bid is for the renewal of the core server environment which has multiple components to it. He stated the current equipment was purchased in 2007/2008 and two years ago he began the process of looking at what a new data center would look like and decided on a new route of technology. Mr. Hasbany stated this new equipment will be more powerful than the current system and will meet the district’s need.
Motion by Dr. Corbett, seconded by Mrs. Berry to award the bid to Focus Technology in the amount of $154,592.

Motion carried 5-0

Laptop Bid – Change of Award
Mr. Hasbany stated at the last meeting there was a recommended bid for 25 laptops; however, after the award, the company could not secure the assets to the product so he is recommending the bid go to the next lowest bidder. He explained this increases the bid by just under $400 and is recommending that the bid be awarded to Y&S out of New York, who have assured him that they can get the product.

Motion by Mr. Morgan, seconded by Dr. Corbett to approve the change of award for 25 Lenovo laptops to Y&S in the amount of $14,725.

Motion carried 5-0

Laptop Bid Award
Mr. Hasbany stated this award is for the completion of the renewal of the teacher laptops that were purchased in 2011. He stated that this is for 80 Lenovo laptops, and he recommended it be awarded to the lowest bidder, Sunnytech of Woburn, in the amount of $46,960.

Motion by Dr. Corbett, seconded by Mr. Morgan to award the bid for 80 Lenovo Laptops to Sunnytech in the amount of $46,960.

Motion carried 5-0

Lenovo Chromebook Bid Award
Mr. Hasbany stated this bid is for 325 Lenovo Chromebook computers, which is same model the District has been buying. He stated there were 10 responders, and SDF Professional Computer Services of North Carolina responded with the lowest bid.

Motion by Dr. Corbett, seconded by Mr. Carney to award the bid to SDF Professional Computer Services in the amount of $67,600 to purchase 325 Lenovo chrome books.

Motion carried 5-0

Copier Lease Agreement
Dr. Delahanty asked that the Board authorize the district to enter into a lease agreement in the amount of $401,487.67 with interest of not more than 3.09% through August of 2021. He stated this is for the copiers throughout the district.

Motion by Mr. Carney, seconded by Mrs. Berry that the Superintendent of Schools is authorized to execute and deliver a tax-exempt lease purchase agreement with M.S.T. Government Leasing LLC in the name and on behalf of the Salem School District (the Issuer) for the purpose of refunding and refinancing existing lease purchase of photocopier equipment and lease purchasing additional new and reconditioned photocopier equipment, and service agreements specifically financed in connection with certain equipment, consulting fees, and related costs of issuance, with an aggregate purchase price not exceeding Four Hundred One Thousand Four
Hundred Eighty-seven Dollars and Sixty Seven Cents ($401,487.67) at a rate of interest of not
more than 3.090% per year through August 1, 2021, and otherwise in such form as the
Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are
authorized to execute and deliver on behalf of the Issuer such other documents and certificates as
may be required in connection with such tax-exempt lease purchase agreement; and that no part
of the proceeds of said tax-exempt lease purchase agreement shall be used, directly or indirectly,
to acquire any securities or obligations, and acquisition of which would cause the tax-exempt
lease purchase agreement to be a "private activity bond" or an "arbitrage bond" with the meaning
of section 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the
"code"); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated
as a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of said Code;
and that the Superintendent be and hereby is authorized to covenant on behalf of the Issuer to file
any information report and pay any rebate due to the United States in Connection with the
issuance of said tax-exempt lease purchase agreement, and to take all other lawful actions
necessary to insure that the interest portion of the rental payments under and pursuant to the tax-
exempt lease purchase agreement will be excluded from the gross income of the owners thereof
for purposes of federal income taxation and to refrain from taking any action which would cause
such interest portion of the rental payments to become includable in the gross income of the
owners thereof. The School Board of the Issuer also authorizes the Assistant Superintendent of
Schools to sign the attached Contract with Specialized Purchasing Consultants, Inc. relating to
acquisition of photocopier equipment for the Issuer and authorizes the Assistant Superintendent
of Schools to make any elections under the Contract not exceeding the aggregate purchase price
of the is authorizing vote.

Motion carried 5-0

Execution of SEPA Collective Bargaining Agreement
Dr. Delahanty stated there was a concern in the language for the secretaries, where language was
omitted which pertained to the additional half hour on student attendance days for the elementary
school secretaries, and that was rectified. The document was circulated and the Board signed the
agreement.

Motion by Mr. Carney seconded by Dr. Corbett to ratify the new language clarifying the half
hour a day for elementary secretaries in the SEPA contract.

Motion carried 5-0

2017-2018 Perkins Grant Acceptance
Dr. Delahanty stated the Carl Perkins grant is exclusively for CTE program improvements. He
introduced Mr. Chris Dodge, Director of Career and Technical Education, who he stated is the
finest CTE director in the state of NH.

Mr. Dodge thanked the Superintendent for his kind words. He stated there is a 9.6% decrease in
this year's grant and it is based on a formula. He stated there are many restrictions for how the
funds are used. He went on to explain that they are required to improve on performance
indicators with non-traditional students. He stated the state makes the requirement and it is a
common issue at other districts as well and he will continue to work on it.
Motion by Mr. Carney, seconded by Dr. Corbett to authorize the acceptance of the Perkins allocation in amount of $158,696 and spend it accordingly.

Motion carried 5-0

**APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None**

**PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF**

**School Board Meeting Space**
Dr. Delahanty stated the TV Studio will be unable to be used until February of 2018 and that the Board has to decide on an alternate location to hold the upcoming Board meetings. He stated the Board can choose to not broadcast them, or to hold them in a location that would have that capability. Dr. Delahanty mentioned that he spoke with Mr. Berthel of the media department, who would like to see the meetings broadcast from the Performing Arts Center as that space is already equipped to handle the visual and audio.

Mr. Berthel stated the dignity of the School Board meetings can be kept if the Board uses the Performing Arts Center. He stated there are five cameras already there and the tables and chairs can be set up similarly to how they are now with no issues for broadcasting.

Mr. Campbell stated that he is concerned about the meetings being weekly and possibly standing in the way of schools needing the space for something else. Dr. Delahanty stated Mr. Cassedy has looked at the calendar for the 2017-2018 school year, and he knows when concerts are typically scheduled so it would not conflict with meetings.

Dr. Corbett stated she feels that Mr. Berthel is the expert and that she supports his recommendation. There was more discussion among the Board and they agreed to hold the meetings where it is easiest to broadcast, which will be in the Performing Arts Center starting with the next meeting.

**Phase III Project Update**
Dr. Delahanty stated that D building, which is the automotive shop, is finished and equipment is being moved in over the next few weeks. He stated staff is moving in materials to be stored in the mezzanine level of the Building Trades and Automotive spaces. Building C is the STEM wing, and they are continuing with the mechanical, electrical and plumbing. He stated there is priming and painting being done on the second floor, the masonry on the outside of the building is being completed, and windows are being installed.

**Other**
Dr. Delahanty briefly discussed possibly having two separate bonds for any renovations relating to Woodbury Middle School. He said since there is a slight decline in debt after the 2017-2018 school year it might be wise to not have a huge hit in one year for the community.
INFORMATION AND PROPOSALS FROM BOARD MEMBERS
Mr. Campbell stated there is a budget meeting tomorrow night. He mentioned the agenda policy will come back to the Board at an upcoming meeting. He also mentioned that the Board had a goal setting session on a Saturday morning in early June to review the Board’s goals. He stated that Mr. Carney has created an initial draft to be finalized and circulated.

Future Meeting Dates
June 20, 2017 Regular Meeting/Planning Session
July 18, 2017; Regular Meeting/Planning Session
August 22, 2017; Regular Meeting
August 29, 2017 Regular Meeting/Planning Session

Adjournment
Motion by Dr. Corbett, seconded by Mr. Morgan to adjourn.
Motion carried 5-0

The board adjourned at 8:50 p.m.

Lani R. Leland
Recording Secretary, Salem School Board
June 13, 2017