September 26, 2017
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mr. Bernard Campbell, Chairman
Dr. Patricia Corbett, Vice Chairman
Mr. Michael Carney, Jr., Secretary
Mrs. Pamela Berry, Member
Mr. Peter Morgan, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mr. Campbell called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT

The board recognized Michael Ariel, art teacher at Salem High School, and New Hampshire’s Art Educator of the Year. Mr. Ariel has taught in the Salem School District since 1990 beginning at the elementary level and moving onto Salem High School in 1997. He places students and their educational opportunities first, and in addition to classroom teaching, prepares students for the advanced placement art exam. A long-time adjunct art instructor at the New Hampshire Art Institute, Mr. Ariel has been a forerunner in utilizing technology to further students’ skills and abilities through different mediums. The Salem School District honors his leadership, his unselfish support of his students, and his stellar representation at state and national levels. The Board is pleased to recognize Mr. Michael Ariel.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC
None.

ADOPTION OF THE MINUTES

Mr. Carney moved that the minutes of the September 12, 2017 meeting be approved as presented. Mr. Morgan seconded the motion with a requested change, the removal of non-action items from these minutes, specifically lines 6, 11, 12 since there was no activity in those areas. A discussion
among Board members followed, ending in agreement that future minutes will not list non-action items. Motion for the acceptance of the September 12, 2017 minutes as amended.
Motion carried 5-0

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA
None

OTHER BUSINESS ITEMS

a. Policy JLCF-R Meal Payments (2nd Reading)
The Board voted to strike the phrase “As a participant in the Federal School Lunch Program” as not all schools participate and agreed to adopt the policy that explains all students must be treated equally and offered the same meals regardless of lunch account balance.
Motion by Mrs. Berry to amend the regulation, seconded by Dr. Corbett.
Motion carried 5-0.

b. Policy EFA Food Purchasing (2nd Reading)
Dr. Delahanty noted the change in title Cafeteria Director to Director of Food Services, and the removal of bread as a bid item.
Motion by Mrs. Berry to approve the policy as written, seconded by Dr. Corbett.
Motion carried 5-0.

c. Policy EEAA Video and Audio Surveillance (1st Reading)
Dr. Delahanty stated that much of this policy is currently in place, but that he brought it to the Board’s attention for approval to changes in policy language, to include the use of audio and visual recordings to meet certain students’ needs, specifically those with 504 plans and IEPs. The Board discussed distinguishing the use of recording for educational purposes versus surveillance purposes in the policy’s wording. Dr. Corbett questioned whether signs are posted to disclose where and when recording is occurring, and Dr. Delahanty indicated that could be done. The policy will return for a second reading.

d. Acceptance of Strings Program Donation
Jared Cassidy, Director of Performing Arts, recognized Brian Keaveny’s $2,000 donation to the Barron Elementary School Music Program each year for the next five years. This donation will be used specifically to benefit the strings program and students who would otherwise be unable to participate.

Motion by Mrs. Berry to accept the first year donation in the amount of $2,000, seconded by Dr. Corbett.

Motion carried 5-0

e. Acceptance of Autism Program Donation
Dr. Delahanty recognized community member George Fortin, for his generous donation of $2,000 for the purchase of four iPads and data collection software, to benefit the Autism Program at Fisk
Elementary School.

Motion by Mrs. Berry to accept the donation in the amount of $2,000 for the purchase of four iPads and software, seconded by Mr. Morgan.

Motion carried 5-0.

Mr. Campbell expressed interest by the Board for an update on the Autism Program. Dr. Delahanty indicated that the director of the program, Mrs. Bentley, would be happy to speak to the Board, and he suggested that it be combined with a discussion of the paraprofessional training that is underway.

f. Phase V Furniture Bid Award
Dr. Delahanty reviewed proposed Salem High School classroom and office layouts, and presented recommendation for Phase V furniture bid awards. Mrs. Payne provided a review of bidder's quotes and responded to questions regarding furniture included therein, specifically traditional classroom furniture: desks, tables, and chairs. She indicated specialized furniture, like that required for the Cosmetology Program is not included. Mr. Carney asked for a furniture budget update. Mrs. Payne indicated the program is right on budget and that of the $2,000,000 budgeted with approximately $1,600,000 committed, the remainder will be applied to outfitting the CTE Program with furniture and equipment. Dr. Delahanty stated that an updated financial summary should be available in October. Dr. Delahanty recommended that the Board award the bid to Creative Office Pavilion in the amount of $301,455.94; as well as the bid of $10,384.55 to Staples for the high density filing system. Mr. Delahanty also asked that the Board authorize a furniture purchase through Virco in the amount of $297,555.59.

Motion by Mr. Carney to award the bid to Creative Office Pavilion in the amount of $301,455.94, as presented. Seconded by Mrs. Berry.

Motion carried 5-0

Motion by Mr. Carney to award the bid to Staples in the amount of $10,384.55, as presented. Seconded by Mrs. Berry.

Motion carried 5-0.

g. Seifert Performing Arts Trust Fund Request
Dr. Delahanty introduced a request by Performing Arts Director Jared Cassidy, for the purchase of twenty additional lights for the Seifert Performing Arts Center, at a cost of $9,300.00. This request is due to shadow and lighting issues on the stage, and would be paid from the Seifert Performing Arts Trust Fund. Mr. Cassidy proposed the purchase of half of the lights this year, and half next year. Dr. Delahanty indicated the infrastructure already exists to accommodate the additional lights. The Board discussed the merits of various types of lighting, and whether purchasing the more expensive but superior lighting would be more prudent in long run. Mrs. Berry suggested that since the intent of the trust fund is to enhance the Center and the money is available, perhaps all the lighting could be purchased this year. Ms. Derrig, technical director, offered to draft a second proposal with more information on LED lighting. Dr. Corbett asked if the proposal could cite the pros and cons of the different types of lighting.
Motion by Mr. Morgan to table the lighting purchase discussion pending receipt of further information. Seconded by Mr. Carney.

Motion carried 5-0.

Dr. Corbett requested that Mr. Cassidy provide an update on rental information for the Performance Arts Center at a future meeting.

ADMINISTRATIVE MONTHLY REPORTS

a. Enrollment Report: Dr. Delahanty cited the enrollment report dated September 20, 2017, specifically shows current grade totals and projected grade totals, indicating that the overall enrollment is up over projections. He further stated that official enrollment numbers will be available on October 1, 2017 and that is the report that the State establishes levels of adequacy funds.

b. Operating Budget financial report: Deborah Payne clarified several questions from the Board.

c. Field trip report was provided to the Board.

d. Emergency Drill Report: Mrs. Palmer explained the minor discrepancies.

PRESENTATION OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

1. Facilities Renovation, Phase III Update

Dr. Delahanty indicated that the district website now features updates on the project. He highlighted the current schedule and the progress made.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS

None

Future Meeting Dates

1. Meeting Dates
   a. October 10, 2017; Regular Meeting
   b. October 17, 2017; Planning Session
   c. October 24, 2017; Regular Meeting
   d. October 28, 2017; Budget Review

2. Future Agenda Items
   a. Board Goal Review/Update
   b. Paraprofessional Training Update
   c. Maintaining Healthy School Environments
   d. High School RE: Structure Update
   e. Digital Citizenship
   f. Woodbury Tour

Adjournment

Motion by Mr. Morgan to adjourn, seconded by Dr. Corbett.

Motion carried 5-0
The board adjourned at 8:18 PM.

Elizabeth Palaridy
Recording Secretary, Salem School Board
September 26, 2017