Planning Session

October 17, 2017
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Mr. Bernard Campbell, Chairman
Dr. Patricia Corbett, Vice Chairman
Mr. Michael Carney, Jr., Secretary
Mrs. Pamela Berry, Member
Mr. Peter Morgan, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mr. Campbell called the meeting to order at 7:00 p.m.

AGENDA

Dr. Delahanty reviewed budget estimates prepared by Gino Baroni, Owner’s Project Manager, for the track and field project at Salem High School. The Board included $550,000 for a new track in the current operating budget, and was asked to consider monies for a new, multi-sport, turf field with concession, storage areas, and restrooms in the 2018-2019 budget, bringing the total estimated cost to approximately $1.6 million. If included, the entire project can be completed in the spring/summer of 2018. Mr. Baroni completed recent field projects at Merrimack College and Central Catholic High School, and created two proposals: one with bleachers, and one without. Plans also included landscaping, fencing, and a press box with elevator/lift access. There was a discussion among Board members regarding the handicap accessibility requirements for the press area, and Dr. Delahanty indicated he would clarify those requirements. The Board also requested a soft cost breakdown of the three different aspects of the project: the track and field, the bleachers, and the concession/press area. Funding options were reviewed, including applying remaining funds from the renovation project, fundraising, impact fees, and other sources. Dr. Delahanty indicated the turf and field project could be included in the 2018-2019 operating budget or presented to the public as a separate warrant article. Mr. Campbell saw it as a warrant article requiring community support.

Dr. Delahanty concluded that he had sufficient direction from the Board based on this discussion.
II. Salem High School Project Update
Dr. Delahanty reviewed an updated construction timeline indicating completion of Phase III by the fall of 2018, with the majority of the work being completed as originally planned and intended. He also reviewed upcoming phases including CTE, Cosmetology, Culinary, and the new ROTC area, which is the last part of the project to be completed by October 2018, and the only aspect not completed by the end of the 2017-2018 school year. Dr. Delahanty answered several questions from the Board concerning the project.

III. Other
Mrs. Berry questioned the status of Keno funding for Kindergarten. Mr. Campbell said he is pursuing an update. Dr. Delahanty responded to Dr. Corbett’s inquiry on the enrollment study indicating that it is expected by the end of the week.

Future Meeting Dates
1. Meeting Dates
   a. October 24, 2017; Regular Meeting
   b. October 28, 2017; Budget Meeting – 8:00 a.m.
   c. November 1, 2017; Location TBD
   d. December 19, 2017; Woodbury School Tour 6 PM

2. Future Agenda Items
   a. Board Goal Review/Update
   b. Maintaining Healthy School Environments
   c. High School RE: Structure Update
   d. Digital Citizenship
   e. Woodbury Tour – December 19

Motion to adjourn meeting by Mrs. Berry, seconded by Dr. Corbett.
Meeting adjourned at 7:57 p.m.

Elizabeth Palardy
Recording Secretary, Salem School Board
October 17, 2017