REGULAR MEETING

October 24, 2017
7:00 p.m.
SHS TV Studio

MINUTES

Present: Mr. Bernard Campbell, Chairman
Dr. Patricia Corbett, Vice Chairman
Mr. Michael Carney, Jr., Secretary
Mrs. Pamela Berry, Member
Mr. Peter Morgan, Member

Also Present: Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Mr. Campbell called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. Mr. Campbell noted the Board took part in a posted tour of the High School renovation project prior to the meeting at 6p.m. They were impressed by the progress.

Recognition of Student/Staff Accomplishment
The Board recognized Jeffrey Dennis, Dean at Salem High School, for his tireless efforts to support student’s interests. Mr. Dennis was selected as the 2017 New Hampshire Administrator of the Year by the New Hampshire Association of Student Councils. Former student council president Laura Perrault nominated Mr. Dennis and wrote: “He has shown me and many other students in more ways than one how to use our talents to inspire others to do their best.”

The Board recognized Madison Emmons, Salem High School senior, for her selection to represent New Hampshire at the Congress of Future Science and Technology Leaders, a highly selective national program, in Lowell MA this past summer. Madison was nominated by Nobel Prize winner for Physics Dr. John C. Mather to participate in the program based on her leadership potential and academic achievement. Madison plans to study microbiology in college.

Appointment Presentations by Members of the Public: none
ADOPTION OF THE MINUTES

October 10, 2017; Regular Meeting
Motion by Mr. Carney, seconded by Dr. Corbett, to accept minutes with changes specified by Mr. Campbell. Page 305, line 20, "Mr. Campbell returned to Chair," and on line 36 insert "the Chairman read the list of staff who intend to retire."
Motion carried 5-0

Vendor and payroll manifests were passed for signature.

CONSENT AGENDA
Nomination-Professional
Nicole Messina, SEED Teacher, Fisk Elementary

Nominations-Extra-Curricular
Steven Abraham, Wrestling Assistant, Salem High School
Trevor Deardon, Wrestling Assistant, Salem High School.
Motion by Dr. Corbett, seconded by Mr. Carney, to accept the Consent Agenda as read.
Motion carried 5-0.

Enrollment Study & Analysis
Dr. Delahanty introduced Dr. Mark Joyce and Mr. Keith Burke, from the New Hampshire School Administrators Association, to present the enrollment study results commissioned by the Board, to determine district enrollment projections for the next several years. The study looked at a history of ten years of changes within the community. It showed a decline during that timeframe of about 500 students or approximately 9.8%, as well as a decrease in the town's total population. Decreases in population have been more severe in the northern and western parts of New Hampshire, and indicates that over the last ten years, there has been an aging of the overall population; however, building permits have sharply increased. The Tuscan Village development may possibly translate to an increase in grades K-12 of 120-130 students, and there is evidence of children moving into the community who were not born here, and are not yet of school age.

The results were presented using three methods: the one year cohort, the three year weighted, and the five year average. The three year weighted is the best method determined for Salem. Dr. Joyce and Mr. Burke responded to questions from the Board. Dr. Delahanty indicated that they would both be available to respond to questions once the Board has time to fully review the report.

Acceptance of Pre-Engineering Grants
The New Hampshire Pre-Engineering Technology Advisory Council recently awarded multiple grants to the Salem School District. The grants require a 50% match in District funds, and can be used to further our district’s pre-engineering initiatives. Operating funds dedicated to Project Lead the Way, Launch and Gateway, provide our 50% match. Mrs. Angela Markley, K-8 Mathematics Director, applied for grants for each elementary school to purchase iPads and robot Design Kits to support Project Lead the way in grades 4 and 5. In addition, she applied for a grant for Woodbury to be used toward VEX Gateway Kits and to support Project Lead the Way across all grades. The
Superintendent is requesting that the Board accept the grants and authorize the expenditure of funds for the intended purpose in the following manner:
Barron: $10,000.
Fisk: $7500.
Lancaster: $8000.
North Salem: $8000.
Soule: $7000.
Woodbury: $15000.

Mrs. Markley elaborated on the benefits of these grants specifically in regard to curriculum, and she and Dr. Delahanty responded to questions. Dr. Corbett expressed the Board’s appreciation of and excitement about the program.

Dr. Corbett made a motion, seconded by Mr. Morgan, to accept the grant to be disbursed as indicated.

Motion carried 5-0

Acceptance of Robotics Educational Development Grants
Dr. Delahanty reviewed the robotics program throughout the district. Mrs. Markley applied for grants for each elementary school through the Robotics Education Development Program. The Salem School District has been awarded three $1,250 grants for each of three schools: Fisk, Lancaster, and Soule. These funds will be used to expand after-school robotics opportunities. The Board was asked to accept the grant funds and authorize the expenditure for the intended purposes.

Motion by Mr. Morgan, seconded by Mr. Carney, to accept the grants for use as intended.

Motion carried 5-0.

Performing Arts Center Lights
Dr. Delahanty introduced Jared Cassedy, Director of Performing Arts, and Molly Derrig, Technical Director, who provided the Board with information comparing the performance features of incandescent and LED lights. While more costly, LED lights are more energy efficient. Mr. Cassedy and Ms. Derrig requested that the Board authorize funds from the Performing Arts Center Trust Fund for the purchase of LED light fixtures and a DMX controller system. Board members were provided information from two vendors, and included price information on both types of lights, with the recommendation that a bid of $20,906 be awarded to Barbizon, and then Mr. Cassedy responded to Board questions.

Motion by Dr. Corbett, seconded by Mr. Morgan, to approve the use of funds from the Performing Arts Center Trust Funds for the purchase of lights as presented.

Motion carried 5-0

Interactive Projector Bid Award
David Hasbany, Director of Information Technology, recommended the Board award a bid to ProAV of Chelmsford, MA to outfit twenty-one classrooms at Salem High School with interactive projectors in the amount of $49,833.31, in the ongoing effort to place a projector in every district instructional classroom. High School Project Funds will support this project. Mr. Hasbany responded to Board questions.
Motion by Mr. Morgan, seconded by Mrs. Berry, to award the bid to ProAV and authorize expenditure as presented. 

Motion carried 5-0.

PRESENTATIONS OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Enrollment Report
Dr. Delahanty presented and reviewed the enrollment report, which shows 3,355 students. He reviewed specific overall enrollment increases at various schools, supporting the assertion of the enrollment study that school age children are moving to Salem.

Operating Budget and Food Service Financial Report
Dr. Delahanty provided an overall budget review, and food service update and financial report. He also highlighted upcoming changes and new options instituted by Food Service Director Michael Ouellette, including themed days at the elementary level, pre-packaged entrees at the middle school, a new snack bar at the Performing Arts Center lobby concession, as well as a smoothie bar and hot beverage station at SHS, and a partnership with the Culinary Arts Department.

Field Trips and Emergency Drill Reports
Provided for informational purposes.

United Way Campaign
Dr. Delahanty reviewed and expressed his pride in the recently completed United Way Campaign. The Salem District staff has been and continues to be supportive of United Way. This year’s total of $8,100 was second highest in annual contributions for the district.

Facilities Renovation Phase III Update
Dr. Delahanty referred to the updated three week plan and provided board members with copies, indicating the project is on time with Phase 4, building C the STEM Wing, complete and staff and students due to begin using the new facilities in two weeks. Phase 5, the CTE area, is underway. Dr. Delahanty elaborated on upcoming specifics of the project.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS
-None

Future Meeting Dates

1. Meeting Dates
   a. October 28, 2017; Budget Meeting 8 a.m.
   b. November 1, 2017; Budget Review location TBD
   c. November 14, 2017; Regular Meeting
   d. November 21, 2017; Planning Session (Tentative) Location TBD
   c. November 28, 2017; Regular Meeting
   f. December 19, 2017; Woodbury Tour 6 pm; Meeting 7 p.m.
2. Future Agenda Items
   a. Board Goal Progress Review/Update
   b. Maintaining Healthy School Environments
   c. High School RE: Structure Update
   d. Digital Citizenship
   e. Woodbury Tour - December 19, 2017, 6:00 p.m.
   f. Performing Arts Center Update

Adjournment
Motion by Dr. Corbett, seconded by Mrs. Berry to adjourn the meeting.
Motion carried 5-0.

The board adjourned at 8:27 p.m.

Elizabeth Palardy
Recording Secretary, Salem School Board
October 24, 2017