SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
38 Geremonty Drive  
SALEM, NEW HAMPSHIRE 03079

Regular Meeting  
January 23, 2018  
7:00 p.m.  
SHS Portable 1

MINUTES

Present:  
Mr. Bernard Campbell, Chairman  
Dr. Patricia Corbett, Vice Chairman  
Mr. Michael Carney, Jr., Secretary  
Mrs. Pamela Berry, Member  
Mr. Peter Morgan, Member

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations  
Mrs. Diana Darnstaedt, Director of Finance

Mr. Campbell called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT

Fisk School Student Recognition  
Brooklyn Murray, grade 1 student at Fisk Elementary School, was recognized for her outstanding effort in support of the Texas Hurricane victims. Brooklyn decided she wanted to collect books for these victims. Brooklyn’s goal was to collect 250 books. She quickly reached her goal and beyond. She was also recognized by civic groups for her effort, was asked to speak on a radio station, and was honored as Grand Marshall at the Salem Holiday Parade. Dr. Delahanty noted Brooklyn has now collected over 4,500 books. Books are being sent by truck, the cost of the first shipment being paid by the Salem Rotary Club. The Board congratulated Brooklyn and presented her with a certificate.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADOPTION OF THE MINUTES

January 2, 2018 – Regular Meeting  
Mr. Morgan moved, seconded by Mrs. Berry, to adopt the minutes as presented. Mr. Campbell asked that Mr. Scott Insenga, Director of Athletics, be added to list of staff present.  
Motion carried 5-0

January 9, 2018 – Regular Meeting  
Mr. Carney moved, seconded by Dr. Corbett, to adopt the minutes as presented.  
Motion carried 5-0
Vendor and payroll manifests were circulated for signature

CONSENT AGENDA - None

OTHER BUSINESS ITEMS

Salem High School Field Trip Request
Dr. Delahanty informed the Board that the Salem High School Band and Color Guard have been invited to perform in the Fiesta Bowl Parade and Field Competition. He then introduced Mr. Claussen, Band Director, who reviewed the agenda for the trip as well as the cost. The cost per student is estimated to be $1,800 with the Parent Music Club already committing $30,000 as a result of their fundraising efforts. The PMC also offers scholarships for students who may be in need. Mr. Claussen described the chaperone set-up.

Dr. Corbett made a motion, seconded by Mrs. Berry, that the Board approve the travel of the Salem High School Band to the Fiesta Bowl Parade and Field Competition in Phoenix, Arizona from December 27, 2018 to January 1, 2019.

Motion carried 5-0

Title IV A Grant Acceptance
Dr. Delahanty informed the Board that the District has been awarded funds under the Title IV-A Grant in the amount of $14,209.45. Mrs. Markley outlined the disbursement of these funds. She explained that in the fall the District had applied for funds to create First Lego teams and based on the overwhelming requests for these funds, they were limited to Title I schools and three of our elementary schools were granted funds. Mrs. Markley took advantage of another grant opportunity which will provide funds for the remaining two elementary schools to create First Lego teams. In addition, these funds will be used to expand the current VEX/Robotics Team at Woodbury School. The grant will also allow the District to purchase 20 Android tablets.

Dr. Corbett made a motion, seconded by Mr. Morgan, that the Board accept and authorize the expenditure of the Title IV-A Student Support and Academic Enrichment Grant in the amount of $14,209.45; Barron and North Salem receiving $5,835.17 and Woodbury School receiving $8,374.28.

Motion carried 5-0

Salem High School Donation
Dr. Delahanty asked the Board to accept and approve expenditure of two donations that will be used for the Salem High School US FIRST Robotics Team. Mrs. Collyer began by commending Mr. Chris Dodge, CTE Director, Mr. John Seeman, Engineering teacher, and parents from this team in their efforts to solicit financial assistance. She explained the first donation is from Walmart in the amount of $2,250 as a result of Mrs. Heather Dezan’s application. The second donation is from Merrill Lynch in the amount of $1,000. Mrs. Collyer described what these monies would be used for.

Dr. Corbett made a motion, seconded by Mr. Morgan, that the Salem School Board accept the donation from Walmart and authorize the expenditure in the amount of $2,250 to be used to purchase equipment for the Robotics team.

Motion carried 5-0
Dr. Corbett made a motion, seconded by Mr. Carney, that the Salem School Board accept the donation from Merrill Lynch and authorize the expenditure in the amount of $1,000 from to be used to purchase equipment for the Robotics team.

**Speaker to the Articles**
There will be two warrant articles presented at the Deliberative Session. Mr. Campbell is the representative to the Budget Committee and therefore will speak to the operating budget article. Mrs. Berry will speak to the SEA collective bargaining agreement.

**Haigh School Usage Proposal**
Mr. Campbell recused himself as well as Dr. Corbett and turned the chair over to Mr. Carney. Mr. Carney asked Dr. Delahanty to elaborate on the request. Dr. Delahanty was approached by the staff from Salem Family Resources requesting the use of the Haigh School for their program. They currently operate from the Salem Triumphant Church but this space will not be available next school year. Dr. Delahanty explained that although we are currently using the space at Haigh School, we will not be doing so next school year. Mrs. Cindy Jury, Director of the program, has toured the space at Haigh School. Mrs. Payne has calculated the cost of the rental to be approximately $1,250 per month. The Salem Family Resources Board approved this amount. Dr. Delahanty stated that the District is planning on providing a preschool program in the fall of 2019 and Salem Family Resources is aware of this plan. Mrs. Berry reiterated this information. Per Mr. Carney’s questioning, Dr. Delahanty confirmed the spaces that would be used including the playground, the cost of a cleaning, and valid insurance coverage.

Mrs. Berry made a motion, seconded by Mr. Morgan, that the Board approve the rental of the Haigh School to Salem Family Resources for the amount of $1,250/month for the 2018-2019 school year.

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Motion carried 3-0-2
Mr. Campbell and Dr. Corbett abstaining
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The chair was returned to Mr. Campbell.

**2017/2018 Calendar Schedule Adjustment**
Dr. Delahanty explained that Delayed Openings and Early Releases have been built into the calendar for several years in order to provide professional development for the staff. Due to several unscheduled delayed openings because of inclement weather, Dr. Delahanty is requesting that February 7 be a full school day rather than the scheduled delayed opening.

Mrs. Berry made a motion, seconded by Mr. Morgan, that the Board approve the calendar change and make February 7 a regular school day rather than a delayed opening.

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Motion carried 5-0
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**Proposed 2018/2019 Calendar**
Dr. Delahanty reviewed the first draft of the proposed 2018-2019 school calendar. He explained the reasoning for the teacher days and vacation days. There were discussions regarding the parent conference day and teacher days but the Board did authorize the Superintendent to distribute the calendar to the staff for their input.
Land & Water Conversation Authorization
Dr. Delahanty explained that the Land and Water Conservation Fund offers grants for the purpose of providing outdoor spaces, recreation spaces, and spaces for healthy living. Dr. Delahanty met with members of the State Parks and Recreation in the fall and received approval to apply for the grant. He would request $200,000 for the purpose of upgrading Grant Field. The application process does require a letter from the Board authorizing the Superintendent to make application for the funds, therefore, Dr. Delahanty asked the Board to approve the transmittal of a letter approving the grant application. The letter is due in Concord January 26, 2018.

Mr. Carney made a motion, seconded by Dr. Corbett, to authorize the Salem School District to apply to the Department of Natural and Cultural Resources for a Land and Water Conservation Grant in the amount of $200,000 to be used for the improvement of Grant Field and authorize the Board Chairman to sign the required letter.

Motion carried 5-0

Administrative Monthly Reports
Enrollment Report
Dr. Delahanty reviewed the details of the enrollment report provided to the Board.

Operating Budget Financial Report
Dr. Delahanty reviewed the details of the operating budget report provided to the Board.

Food Service Financial Report
Dr. Delahanty reviewed the details of the Food Service budget provided to the Board. Mr. Carney asked for clarification of the description of “a la carte” meals. Mrs. Payne provided the requested clarification.

Field Trip and Emergency Drill Reports (Informational)
The Board was provided with a summary of the field trip requests and emergency drills.

Presentations of Policies/Reports by Superintendent and Staff
Facilities Renovation Phase III Update
Dr. Delahanty first explained the fix to the wear and tear of the handrail paint. Epoxy paint has been applied to these handrails. Dr. Delahanty reviewed the updated renovation schedule provided to the Board. Dr. Delahanty spoke with Mr. Conte in regards to the Board touring A wing. Possible dates would be prior to the meetings on February 13 or February 20. Mr. Campbell informed Dr. Delahanty that the Budget Committee would be interested in touring the finished areas, perhaps prior to the Deliberative Session. Mr. Campbell will coordinate with Mr. Huard of the Budget Committee.

Kindergarten Registration
Kindergarten registration for the 2018-2019 school year began on January 18. Mrs. Palmer recognized Mr. Halpin and Mrs. Finocchiaro for their help in coordinating the online registration. Mrs. Palmer handed out a summary of this year’s registration which compared it to last year. The numbers were very similar. Mrs. Palmer reviewed the online registration process. Currently
178 students are registered and the projected number is 184. Dr. Corbett applauded the Facebook posting of the upcoming registration.

**INFORMATION AND PROPOSALS FROM BOARD MEMBERS**

Mr. Morgan asked the Board if there should be follow-up to a discussion from last Fall in regards to identifying the real estate owned by the District and what should be done. Mr. Carney agreed there should be further discussion but was unsure of the timeframe. This will be added to a future agenda.

**Future Meeting Dates**

1. Meeting Dates
   a. February 8, 2018; Deliberative Session; 6:30 IT Office
   b. February 13, 2018; Regular Meeting
   c. February 20, 2018; Regular Meeting/Planning Session

2. Future Agenda Items
   a. Board Goal Progress Review/Update – February 20, 2018
   b. Maintaining Healthy School Environments
   c. High School RE: Structure Update – February 13, 2018

**Adjournment**

Motion by Dr. Corbett, seconded by Mr. Morgan, to adjourn.

Motion carried 5-0.

The Board adjourned at 8:13 p.m.

Lucille Ramsey
Recording Secretary, Salem School Board
January 23, 2018