SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
38 Geremonty Drive
SALEM, NEW HAMPSHIRE 03079

Regular Meeting
February 13, 2018
7:00 p.m.
SHS Performing Arts Center

MINUTES

Present:
Mr. Bernard Campbell, Chairman
Dr. Patricia Corbett, Vice Chairman
Mr. Michael Carney, Jr., Secretary
Mrs. Pamela Berry, Member
Mr. Peter Morgan, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Diana Darnstaedt, Director of Finance

Dr. Corbett called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. Mr. Campbell arrived at 7:05 p.m.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT
Fisk School Student Achievement
Mrs. Palmer briefly reviewed a new program called ABC which is housed at the Fisk Elementary School. Mr. Murray gave an overview of the presentation. Mr. Rose, grade 4 teacher, summarized district-wide programs and their benefits to the school district. Mrs. Plante, Special Programs Coordinator, then began by explaining that ABC stands for Alternative Behavior and Communication. She further described details of the program including its goals, and a typical day for students in the program. The Fisk staff presented a video which highlighted various moments in the day of an ABC student. Board members asked questions and all commended the staff and their efforts.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None
The Board agreed to move item C.1 to this portion of the meeting.

High School Structure Update
Dr. Delahanty explained the work Mrs. Collyer and her staff have done over the last one and half years, while working with students and staff in reviewing the current school structure in
conjunction with the Board’s goals. Specifically, the daily schedule, how students are acknowledged, and what programs we offer as well as other options. She reviewed the staff survey and the results. Students were also asked to participate in a survey. She shared the work done with the consultant, Mr. DiMartino. Chloe Desjardin, Salem High School senior, reviewed her role as a student in this process. Karen Cox, SHS teacher, reviewed the results of meetings and the planning process. Mrs. Burke, Salem High School Guidance Director, reviewed the plans to move ahead. Mrs. Collyer summarized the items they will focus on and the plans for the future. She also shared the activities and suggestions made by the consultant, Mr. DiMartino. Mrs. Berry asked if the school board goals needed to be updated as a result of this work, and Mrs. Collyer had a suggestion related to building relationships. All other Board members commented on the positive progress that is being made.

ADOPTION OF THE MINUTES
January 16, 2018 - Planning Session
Mr. Carney moved, seconded by Dr. Corbett, the Board accept the minutes as presented.
Motion carried 5-0

January 23, 2018 – Regular Meeting
Mr. Carney moved, seconded by Dr. Corbett, to adopt the minutes with one change, noting Mr. Carney arrived at 7:25 p.m.

Motion carried 5-0

Vendor and payroll manifests were circulated for signature and passed on to Mrs. Payne and Mrs. Darnstaedt

CONSENT AGENDA
Leave of Absence
Claudia Owens, art teacher at Barron and Fisk Elementary Schools, is requesting a maternity leave beginning on or about May 29, 2018 through the end of the school year. The Superintendent is recommending the Board approve as requested.
Dr. Corbett made a motion, seconded by Mrs. Berry, to accept the consent agenda as read.
Motion carried 5-0

OTHER BUSINESS ITEMS
Acceptance of Auditor’s Report
Dr. Delahanty stated the Board had received highlights of the audit as well as a complete copy. Mrs. Payne noted the audit was conducted by Vachon Clukay & Company. Per Mr. Campbell's request, a replacement page was distributed to the Board to correct an error. She reviewed comments from Vachon Clukay & Company, all of which were acceptable procedures and the rating of unmodified opinion, which is the highest rating. There were no comments made in the activity funds. Mr. Campbell shared he would provide the revised copy to the Budget Committee Chair.

Mr. Carney made a motion, seconded by Dr. Corbett, to accept the auditor’s report from Vachon Clukay & Company as of June 30, 2017.

Motion carried 5-0
Adoption of 2018-2019 Calendar
Dr. Delahanty reviewed comments received as a result of the staff survey. He elaborated on several comments and requested that the Board approve the calendar as presented. Mrs. Berry noted that she was appreciative of a staff comment “Appreciate the Delayed Openings and Early Releases for the educational opportunities they provide . . .”

Mr. Carney made a motion, seconded by Mr. Morgan, to adopt the 2018-2019 school calendar as presented by the Superintendent.

Motion carried 5-0

Deliberative Session Debrief
Dr. Delahanty reviewed specifics of the session and the positive results. He explained that he will be meeting with the administrators to further discuss strategies prior to voting day, and felt the meeting proceeded very smoothly. Dr. Delahanty will follow-up with the Board about the option of recording presentations for each article.

Meeting Schedule
It was determined March 13, voting day, is not an acceptable meeting night, therefore, Mr. Campbell suggested meeting on March 6, 2018. The Board agreed to meet on March 6, 2018. Mr. Campbell suggested March 27, 2018 as the meeting for the Board reorganization. All members agreed.

Presentations of Policies/Reports by Superintendent and Staff
High School Structure Update
See above

Facilities Renovation, Phase III Update
Dr. Delahanty provided the Board with a three-week look ahead. He reminded the Board they will meet February 20 at 6:00 p.m. to tour Phase 5 A wing. The Superintendent informed the Board that move in day for the TV Studio will be April 2, 2018. Mr. Carney requested an update on the contingency fund for the project. Dr. Delahanty elaborated and said he would have an update available at the first meeting in March.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS
Future Meeting Dates

1. Meeting Dates
   a. February 20, 2018; Regular Meeting/Planning Session.
   b. March 6, 2018; Regular Meeting

2. Future Agenda Items
   a. Board Goal Progress Review/Update – February 20, 2018
   b. Maintaining Healthy School Environments
   c. Review SSD Real Estate
Adjournment

Motion by Mr. Carney, seconded by Dr. Corbett, to move to a non-public session pursuant to RSA 91-A:3(II)(c). Mr. Campbell conducted the required roll call and all were in agreement.

The board moved to non-public session at 8:43 p.m.

Lucille Ramsey
Recording Secretary, Salem School Board
February 13, 2018