SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
38 Geremonty Drive
SALEM, NEW HAMPSHIRE 03079

Planning Session May 15, 2018
7:00 p.m.
SHS TV Studio

MINUTES

Present:
Dr. Patricia Corbett, Chairman
Mr. Michael Carney, Jr., Vice Chairman
Mr. Bernard Campbell, Member
Mr. Peter Morgan, Member

Absent:
Mrs. Pamela Berry, Secretary

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent
Mrs. Deborah Payne, Assistant Superintendent
Mrs. Diana Darnstaedt, Director of Finance

Dr. Corbett called the meeting to order at 7:00 p.m.

PLANNING SESSION

Salem High School Track and Field Funding Strategies
Dr. Delahanty introduced Attorney Gordon Graham who joined the meeting to explain how the Board can proceed with funding the track and field renovation. Dr. Delahanty explained that he had stated the funds in the current operating budget in the amount of $550,000 could be encumbered to be used in the spring of 2019. He also reviewed previous discussions in regards to proposing a separate warrant article as well as using remaining funds from the high school project. He reviewed the project by explaining it includes replacing the track, replacing the field with a sport turf field, replacing the bleachers and press box and combine the concession stand, the restrooms and the storage into one facility. The estimate for this project was approximately $4,000,000. Dr. Delahanty met with a group who has been working on the project and discussed additional ways the project could be funded.

Dr. Delahanty asked the Board for direction on how to proceed to retain the $550,000 from the 2017-2018 operating budget for use in the spring of 2019. Mr. Campbell had requested that Dr. Delahanty speak with District Counsel about encumbering these funds as a result of attending a New Hampshire Municipal Conference. He was informed the funds could not be encumbered unless there is an existing contract to replace the track. Dr. Corbett asked Attorney Gordon Graham for further information. He explain the details of RSA 32-7(l), and how that impacts encumbering funds. He further reviewed his discussion with Dr. Delahanty on other options to
retain the funds, one being RSA 194:4b (II). He explained that a non-lapsing warrant article could hold the funds up to five years and this type of warrant article is considered a special article.

The Board, Attorney Graham, and the Superintendent engaged in a lengthy discussion of their options as well as what remaining balances are expected. The Superintendent summarized by stating the Board can revisit this discussion in August to make a decision regarding unreserved and unassigned funds prior to filing the MS-25.

Salem High School Redesign Update
Dr. Corbett introduced Salem High School Principal, Tracy Collyer. Dr. Delahanty explained some of the shortcomings of the current high school schedule. Dr. Delahanty invited Mrs. Collyer to attend the meeting to update the Board on the work that has been done by the staff to review the current schedule and make recommendations for changes. The Board will receive a written report of the proposed changes in the August/September timeframe.

Mrs. Collyer reviewed information and activities which had been completed and presented to the Board several months ago. She explained the goals of the committee such as having all students on the same schedule, providing improved academic opportunities for students, looking at the start time, improving school culture and creating an advisory program. Mrs. Collyer described some of the group’s conversations such as deciding what schedule would be best for students and staff. Mrs. Nicole Burke, Director of School Counseling, sent out a survey to directors of other schools to help answer some of the questions the group had. Mrs. Collyer shared the results as well as described the configuration of the advisory. She gave details of possibly changing the start time which included meetings that were held with staff, the Superintendent, and the bus company. The Superintendent elaborated on these discussions and their impact.

Other
Dr. Corbett mentioned that she, Mrs. Berry, and Mr. Campbell attended a Chamber of Commerce hosted Robotics demonstration and they were very impressed with the students and their abilities. They thanked the teachers who were in attendance. Senator Morse presented a generous donation from Inspiring Futures for the Salem High School FIRST Robotics Team.

Adjournment
Motion by Mr. Campbell, seconded by Mr. Carney, to move to a Non-Public Session pursuant to RSA 91-A:3(II)(c) to discuss a topic that might affect the reputation of a person other than a school board member. The Board was polled and all agreed to enter the non-public session and adjourn from there.

The meeting adjourned at 8:24 p.m.

Lucille Ramsey
Recording Secretary, Salem School Board
May 15, 2018
retain the funds, one being RSA 194:4b (II). He explained that a non-lapsing warrant article could hold the funds up to five years and this type of warrant article is considered a special article.

The Board, Attorney Graham, and the Superintendent engaged in a lengthy discussion of their options as well as what remaining balances are expected. The Superintendent summarized by stating the Board can revisit this discussion in August to make a decision regarding unreserved and unassigned funds prior to filing the MS-25.

**Salem High School Redesign Update**

Dr. Corbett introduced Salem High School Principal, Tracy Collyer. Dr. Delahanty explained some of the shortcomings of the current high school schedule. Dr. Delahanty invited Mrs. Collyer to attend the meeting to update the Board on the work that has been done by the staff to review the current schedule and make recommendations for changes. The Board will receive a written report of the proposed changes in the August/September timeframe.

Mrs. Collyer reviewed information and activities which had been completed and presented to the Board several months ago. She explained the goals of the committee such as having all students on the same schedule, providing improved academic opportunities for students, looking at the start time, improving school culture and creating an advisory program. Mrs. Collyer described some of the group’s conversations such as deciding what schedule would be best for students and staff. Mrs. Nicole Burke, Director of School Counseling, sent out a survey to directors of other schools to help answer some of the questions the group had. Mrs. Collyer shared the results as well as described the configuration of the advisory. She gave details of possibly changing the start time which included meetings that were held with staff, the Superintendent, and the bus company. The Superintendent elaborated on these discussions and their impact.

**Other**

Dr. Corbett mentioned that she, Mrs. Berry, and Mr. Campbell attended a Chamber of Commerce hosted Robotics demonstration and they were very impressed with the students and their abilities. They thanked the teachers who were in attendance. Senator Morse presented a generous donation from Inspiring Futures for the Salem High School FIRST Robotics Team.

**Adjournment**

Motion by Mr. Campbell, seconded by Mr. Carney, to move to a Non-Public Session pursuant to RSA 91-A:3(II)(c) to discuss a topic that might affect the reputation of a person other than a school board member. The Board was polled and all agreed to enter the non-public session and adjourn from there.

The meeting adjourned at 8:24 p.m.

*Lucille Ramsey*  
Recording Secretary, Salem School Board  
May 15, 2018