SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
38 Geremonty Drive  
SALEM, NEW HAMPSHIRE 03079

Regular Meeting       October 23, 2018       
7:00 p.m. SHS TV Studio

MINUTES

Present:              Dr. Patricia Corbett, Chairman  
                       Mr. Michael Carney, Jr., Vice Chairman  
                       Mr. Bernard Campbell, Member  
                       Mr. Peter Morgan, Member  
                       Mrs. Pamela Berry, Secretary

Also Present:         Dr. Michael Delahanty, Ed. D., Superintendent  
                       Mrs. Maura Palmer, Assistant Superintendent for  
                       Academics and Support  
                       Mrs. Deborah Payne, Assistant Superintendent for  
                       Business Operations  
                       Mrs. Darlene Mann, Director of Finance

Dr. Corbett called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT
The Board recognized Mr. Paul Parisi for a long and distinguished career as a Salem Firefighter.  
Dr. Corbett read a narrative of his accomplishments and the Board congratulated him on his new  
assignment from Governor Sununu as State Fire Marshall.

The Board recognized Deborah Payne for all her hard work, effort and time dedicated to End 68  
Hours of Hunger. Dr. Corbett read a narrative summarizing all the coordination Mrs. Payne has  
had to put into the program to make it as successful as it currently is.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADOPTION OF THE MINUTES
October 9, 2018; Regular Meeting

Mrs. Berry moved, second by Mr. Campbell, to accept the minutes of the October 9, 2018 with  
one change. Mr. Campbell suggested the change on line 35 of page 2 under grant acceptance,  
"seconded by Mr. Campbell" not Mr. Carney as he had not yet arrived to the meeting.

Motion carried 4-0-1 (Mr. Carney abstained)
Vendor and payroll manifests were circulated for signature and passed on to Mrs. Payne and Mrs. Mann

CONSENT AGENDA
Nominations
New Staff
Amanda Klimowicz – Special Education Teacher – Salem High School - $59,424 (Pro-rated amount for the 2018-2019 school year $49,520)

Extra-Curricular
The Board was provided with a list of Winter Year 2018-2019 Extra-Curricular nominations:
Christopher Busfold – School Play Director – Salem High School - $1,850.00
Jane Gatsas – Swimming Coach – Salem High School - $4,361.00
Daniel Keefe – Wrestling Coach – Woodbury School - $2,346.00

Maternity Leave
The Board was provided with a request for a maternity leave of absence from Bonnie Parker, Grade 7 Special Education Teacher at Woodbury School. She requested her leave begin on or about May 8, 2019 and conclude on June 13, 2019.

Mrs. Berry moved, seconded by Mr. Carney, to accept the consent agenda as presented.

Motion carried 5-0

OTHER BUSINESS ITEMS
Computer Bid Award
The Board was provided by David Hasbany, Director of Information Technology, information to award a computer bid to CDW-G of Milwaukee, IL in the amount of $56,589.28. These computers will be used in the CADD and Digital Graphic Applications Program. These would be funded through the Perkins Grant. Dr. Delahanty recommended the School Board award this bid. Mr. Hasbany elaborated.

Mr. Campbell moved, seconded Mr. Morgan, the Salem School District award a contract for the purchase of 44 Lenovo desktop computers for the Digital Graphic and CADD Application to CDW-G of Milwaukee, IL in the amount of $56,589.28.

Motion carried 5-0

Strings Donation
Dr. Delahanty explained Mr. Brian Keaveny made a donation to the strings program last year and would like to do so again this year. Mr. Keaveny has offered $2,000.00 to support students wishing to continue in the Strings Program. This money would allow two students to continue in the strings program. Mr. Campbell asked if the District purchased the instruments and Dr. Delahanty explained they are rentals. Mr. Morgan confirmed a letter of thanks would be sent.

Mr. Campbell moved, seconded by Mr. Carney, that the Salem School Board approve the acceptance of the $2,000.00 donation from Mr. Keaveny with heartfelt thanks and authorize the expenditure for lessons and rentals of string instruments for the strings program.

Motion carried 5-0
Grant Acceptance – Robotics Educational Development Grant
Dr. Delahanty explained the District recently learned that three elementary schools, Fisk, Lancaster and Soule Schools, will receive $1,250.00 through the Robotics Educational Development Program. These funds will be used to expand the after school robotics opportunities for elementary students.

Mr. Campbell moved, seconded by Mr. Carney, the District and Board accept the Robotics Educational Development Grants, each in the amount of $1,250.00 for the Fisk, Lancaster, and Soule Schools and authorize the expenditure of the funds for the intended purpose as described by the Superintendent.

Motion carried 5-0

Policy IKF – Graduation Requirements
Dr. Delahanty presented the Board with a copy of Graduation Requirement Policy IKF which was modified to reflect the Board’s approval to change the required number of credits to graduate from Salem High School to 24 at the October 16th meeting. This would not change the required number of required credits but would change the elective number of credits. The Superintendent described the transition process through to the class of 2021. There was one typographical error which he corrected. He further elaborated on details and noted this was a first reading and would need to be brought back to the Board for a second reading before adoption. Mrs. Berry asked for clarification of Managed Time. Dr. Delahanty and Mrs. Collyer gave details.

ADMINISTRATIVE MONTHLY REPORTS
Enrollment Report
Dr. Delahanty reviewed the current enrollment report.

Operating Budget Financial Report
Dr. Delahanty reviewed the operating budget financial report. Mr. Campbell questioned the increase in postage spending. Dr. Delahanty explained there has been $10,000.00 encumbered and will provide clarification for this amount.

Food Service Financial Report
Dr. Delahanty reviewed the food service financial report for September. The Superintendent pointed out the line item which clarifies the amount parents have paid on account and the District’s cash on hand.

Field Trip Report (informational)
The Field Trip Report was provided to the Board and the Assistant Superintendent was available to answer questions. There were none.

Emergency Drill Report (informational)
There were no Emergency Drill Reports to report.
PRESENTATIONS OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

High School Phase III
Dr. Delahanty reminded the Board that the ribbon cutting ceremony will be at 1:45 p.m. on Sunday, November 18. He noted the planned speakers and Mr. Berthel is putting together a video of the renovation project. The Superintendent informed the Board there had been a Phase III meeting earlier that day and there would probably be one more meeting on Tuesday, November 6. He reviewed the last details which need completion.

2019-2020 Proposed Budget
Dr. Delahanty began by stating he had received several budget questions and Mrs. Payne and Mrs. Mann had distributed responses. The Superintendent reviewed the questions and responses. Dr. Delahanty elaborated on the requested additional staff. The Superintendent asked for direction from the Board. He requested additional meetings to discuss the budget. The Board agreed to meet on Monday, October 29 at 7:00 p.m.
There was further discussion about the 450 line and monies for bleachers and press box and whether to bond the cost or not. The Superintendent will provide the Board with various scenarios to clarify the tax impact. Mr. Carney requested a rough cost estimate of the impact of negotiations. Both will be provided prior to Monday’s meeting.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS

FUTURE MEETINGS
1. Meeting Dates
   a. November 13, 2018 – Regular Meeting
   b. November 20, 2018 – Planning Session
   c. November 27, 2018 – Regular Meeting
   d. November 28, 2018 – Presentation of Budget to MBC
   e. December 11, 2018 – Regular Meeting
   f. December 12, 2018 – Presentation of Budget to MBC
   g. December 13, 2018 – Public Hearing & Final Votes MBC
   h. December 18, 2018 – Planning Session

2. Future Agenda Items – None

Other - None

Adjournment
Motion by Mr. Morgan, seconded by Mr. Campbell to adjourn.  
Motion carried 5-0

The Board adjourned at 8:41 p.m.

[signature]
Lendra Ramsey
Recording Secretary, Salem School Board
October 23, 2018