Salem School Board
School Administrative Unit #57
38 Geremonty Drive
Salem, New Hampshire 03079

Budget Review Meeting
October 20, 2018
8:00 a.m. SHS TV Studio

Minutes

Present:
Dr. Patricia Corbett, Chairman
Mr. Michael Carney, Jr., Vice Chairman
Mrs. Pamela Berry, Secretary
Mr. Bernard Campbell, Member
Mr. Peter Morgan, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent for Academics and Support
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Darlene Mann, Director of Finance

Dr. Corbett called the meeting to order at 8:00 a.m. followed by introduction of the attendees.

Budget Review

I. Budget Review
The Superintendent began by explaining the meeting was intended to review the budget which was created by the administration and is an opportunity for the Board to ask questions about the submitted budget. Dr. Delahanty noted Mr. David Hasbany, IT Director, and Mr. Jack Messenheimer, Facilities Director, were in attendance to answer any questions. Mrs. Payne and Mrs. Mann were also available.

Overview
Dr. Delahanty reviewed his presentation which highlighted the priorities that were established. Specifically Dr. Delahanty reviewed each line item noting the increases and decreases of each account.

SCHOOL BOARD GOALS
Improve Delivery of all Instruction
The Superintendent explained the reasons for recommending the addition of two staff positions; Literacy Specialist and STEM Integrator.
Infuse Technology
Dr. Delahanty reviewed the success of the IT Department and the lease process for equipment.

Community Support and Engagement
The Superintendent reviewed the ideas from the Community Engagement Committee to create a District Brochure.

Capital Improvement Renovations
Dr. Delahanty reviewed the details of the requested items.

Full Day Kindergarten
The Superintendent reviewed details of a fully integrated pre-school program and full day kindergarten.

Comprehensive Maintenance
Dr. Delahanty noted Terra Firma provided a quote to address the exterior of the elementary schools per the Board’s request.

Grant Field
The Superintendent provided the Board with information from Trident Project Advantage Group.

Woodbury School
Dr. Delahanty noted Woodbury renovation concepts are in process and the District is looking to put forth a warrant article in March of 2020.

SAU Office
The Superintendent noted the SAU Office expansion will need evaluation prior to planning any changes.

Dr. Delahanty summarized:
- Year to year comparison
- Significant increases
- Significant decreases
- New Programs/Proposals
- Textbooks
- SHS Athletic Field Bond Cost
- Enrollments, cost per pupil, average class size

General Discussion
This discussion began by answering several questions from Mr. Campbell and Mrs. Berry. Mr. Campbell asked for implementation details for full day kindergarten. Dr. Delahanty reviewed details of the program and answered additional questions.

After a short break, additional questions and discussions concerned:
- Enrollment
- New Staff
- Revenue changes
- General budget
  - Workers’ Compensation
  - Dental insurance
  - Tuition reimbursement
  - Individual line items
The Superintendent summarized the meeting and asked the Board to forward any further questions to the Superintendent.

Adjournment
Motion by Mr. Carney, seconded by Mr. Campbell, to adjourn.

Motion carried 5-0

The Board adjourned at 10:15 a.m.

Lucille Ramsey
Recording Secretary, Salem School Board

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