**February Deadlines**

**Seniors** with a college application **deadline in the month of February** must request a transcript and counselor letter of recommendation **no later than January 16th**! Remember to log onto Naviance to complete the autobiographical sketch, parent questionnaire and resume to have a letter of recommendation completed by your counselor. Lastly, remember to ask your teachers to fill out a teacher comment card.

**Have you requested your formal letter of recommendation from a teacher?** Remember to provide your teachers with plenty of time to write a letter.

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**Scholarships**

**A List of Your Responsibilities**

1. Local scholarships are listed in your Naviance account. Log in to your account and look under the Colleges tab. Scroll to the bottom of the page to the Scholarships and Money section. Click on Scholarship List to view a list of local scholarships.

2. Read each application carefully. Instructions, deadlines and supporting materials vary from scholarship to scholarship.

3. If the scholarship application requires a transcript please complete a Scholarship Transcript Request Form. Expect to pick up the completed materials from the school counseling office in 2 school days. (Remember to leave plenty of time to meet all your deadlines)

4. If the scholarship application requires a counselor letter of recommendation please indicate this on the Scholarship Transcript Request Form. Please provide a stamped and addressed envelope for each counselor letter requested. Your counselor will mail your counselor letter of recommendation directly to the scholarship committee.

5. It is your responsibility to collect supporting materials (teacher letters of recommendation, activity resumes, college acceptance letters, financial award letters) to complete the scholarship applications.

5. Once you have completed the application and collected all supporting materials, mail your materials to the proper mailing address.

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**FAFSA Resources**

- Creating your FSA ID Video
- Overview of the FAFSA Video
- NHHEAF Financial Aid Process

www.fafsa.ed.gov (FAFSA)
www.collegeboard.org (PROFILE)
www.finaid.org
www.nhheaf.org
www.state.nh.us/postsecondary

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**Acceptance Letters.......**

Share your excitement and relief by bringing in a copy of your college acceptance letters along with financial awards, grants and scholarships you have received to the school counseling office!

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**Dont Let this Happen to You**

Dear Student,

I have received your request to make a **schedule change**. When the admissions committee reviewed your application an admissions decision was made based on your transcript and intended courses senior year. We expect students to continue in these courses and programs in which they were enrolled at the time of admission. **Thus, we cannot approve your request to change your schedule.**