SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
38 Geremonty Drive
SALEM, NEW HAMPSHIRE 03079

Regular Meeting

January 22, 2019
SHS TV Studio – 7:00 p.m.

MINUTES

Present:
Dr. Patricia Corbett, Chairman
Mr. Michael Carney, Jr., Vice Chairman
Mrs. Pamela Berry, Secretary
Mr. Bernard Campbell, Member
Mr. Peter Morgan, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent for Academics and Support
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Darlene Mann, Finance Director

Dr. Corbett called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT
The Board recognized Jennifer Genova, Grade 7 Social Studies teacher at Woodbury School.
Dr. Corbett read her many accomplishments and she was presented with a certificate acknowledging her achievements.

The Board also recognized Kathleen Pappalardo, Grade 4 teacher at Soule School. Dr. Corbett read her many accomplishments and she was presented with a certificate acknowledging her achievements.

The Superintendent thanked both for all their service and hard work.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADOPTION OF THE MINUTES
January 15, 2019 – Public Hearing
Mrs. Berry distributed updated minutes.
Mrs. Berry moved, second by Mr. Carney, to adopt the minutes of the January 15, 2019 Public Hearing as presented.

Motion carried 5-0
January 15, 2019 – Non-Public Session
Mrs. Berry moved, second by Mr. Campbell, to adopt the minutes of the January 15, 2019 Non Public Session as presented.

Motion carried 5-0

January 15, 2019 – Regular Meeting/Planning Session
Mrs. Berry moved, second by Mr. Morgan, to adopt the minutes of the January 15, 2019 Regular Meeting/Planning Session with two edits. On page 1, line 24, to add after the word absent “to attend the Municipal Budget Committee meeting for the Public Hearing on the Salem School District Warrant Articles and for final votes on the Salem School District Warrant Articles.” The second edit is on line 26, to add “the meeting resumed” after “After a 15 minute recess”.

Motion carried 5-0

Vendor and payroll manifests were circulated for signature and passed on to Mrs. Payne

CONSENT AGENDA
Nominations – Professional/Extra-Curricular
The Board was provided with a list of Extra-Curricular Nominations for SEA spring season 2019

1. Laura Sweeney, Woodbury School, Track-Female - $2,346
2. Andrea Desmarais, Woodbury School, Track-Assistant - $1,510

Leaves of Absence
The Board was provided with a request for maternity leave from Nicole Burke, Director of School Counseling at Salem High School. She is requesting her leave begin on or about April 15, 2019 and conclude on June 28, 2019.

Mr. Campbell moved, second by Mrs. Berry, the School Board adopt the consent agenda as read by the Chair.

Motion carried 5-0

OTHER BUSINESS ITEMS
Extreme Wireless Access Point Bid
Dr. Delahanty explained this bid is for access points that have met the end of their useful lives. The Board was provided with a memo from David Hasbany, IT Director, recommending the Board award a bid to replace 178 wireless access points in the elementary schools to CDW-G, of Vernon Hills, IL in the amount of $36,016.52. Mr. Hasbany provided details on the bid and responded to Mr. Campbell’s questions.

Mr. Campbell made a motion, seconded by Mr. Carney, to award a contract to CDW-G for the purchase of 178 wireless access points for the elementary school, in the amount of $36,016.52

Motion carried 5-0

Ethernet-Based Dedicated Internet Service Bid
The Board was provided with a recommendation from David Hasbany, IT Director, to award a bid for internet service at the high school, Woodbury School and Central Office to Consolidated
Communications in Mattoon, IL in the amount of $11,362.92. Mr. Hasbany elaborated on the bid.
Mrs. Berry made a motion, seconded by Mr. Morgan, to award the bid to Consolidated Communications in the amount of $11,362.92 for internet service at the high school, Woodbury School, and the Central Office

Motion carried 5-0

Business Class Internet Service Bid
The Board was provided with a recommendation from David Hasbany, IT Director, to award a bid for Internet service at our elementary schools to Consolidated Communications of Mattoon, IL in the amount of $11,864.88. Mr. Hasbany elaborated on the bid.

Mr. Campbell made a motion, seconded by Mr. Morgan, to award the bid for internet service at the elementary schools to Consolidated Communications in the amount of $11,864.88.

Motion carried 5-0

Extended Maternity Leave Request
The Board was provided with a request to extend a maternity leave of absence for Hilary Reynolds, Social Studies teacher at Woodbury School till the end of the school year. Dr. Delahanty noted because her child was born in July, there is an allowance for a full school year leave in the collective bargaining agreement. He also noted because a certified teacher has been secured to finish the school year, he is recommending the Board approve the request. Mr. Campbell expressed his concerns but said he would support this request with reservations. Mrs. Berry agreed. Mr. Carney also agreed and suggested considering changes to the CBA in the future.

Mr. Campbell made a motion, seconded by Mrs. Berry, to approve the request.

 Motion carried 5-0

Speaker to the Articles
Dr. Corbett suggested the following speakers to the articles:
- Grant Field – Mr. Carney
- Budget and Default Budget – Mr. Campbell
- SEPA CBA – Mrs. Berry
- SSCEA CBA – Mr. Morgan
- SESPA CBA – Dr. Corbett
- SAFSP CBA – Mr. Carney
- Land Sale – Mrs. Berry

All agreed. Mrs. Berry asked if a request could be made to the Moderator granting permission to discuss Article 8 in conjunction with the Bond Article. Dr. Delahanty said they could refer to Article 8 and explain the connection. Board members will inform the Superintendent of any presentation needs. Hard copies of the presentation will be delivered to Board members.
Policy JLCG

The Board was provided with Policy JLCG, Exclusion of Students from School for Illness, with suggested language change and an addition. This is the second reading. The Superintendent reviewed details of the policy. Mr. Carney requested to change “Building Principal” to “Building Administrator.” Mr. Campbell suggested changing the second sentence to read “such symptoms may include, but are not limited to.”

Mr. Campbell made a motion, seconded by Mr. Morgan, the Salem School Board approve Policy JLCG, Exclusion of Students from School for Illness, the draft as prepared by the Superintendent with the following revisions:

- The second sentence would start “such symptoms may include, but are not limited to”
- The first sentence of the second paragraph would start “the school nurse, in consultation with the building administrator, will determine if...”

Motion carried 5-0

2019-2020 Calendar Proposal

The Board was provided with a proposed 2019-2020 calendar. Dr. Delahanty noted if action is taken by the Governor of NH, then he would propose a change in the schedule from the current proposed calendar. The Superintendent reviewed the proposed calendar. Mr. Campbell suggested making February 12 a delayed opening and April 8 an early dismissal. Mr. Campbell asked if attempts were made to coordinate calendars with sending schools. The Superintendent explained that conversations between Mr. Chris Dodge and other Region 17 members are had.

Retirement

The Superintendent received a request from Marie Mizerek, Grade 1 teacher at Lancaster School, for consideration to extend her the retirement benefit. The Superintendent recommended the Board provide the benefit under the terms of the agreement between the Salem School Board and the Salem Education Association.

Mrs. Berry moved, second by Mr. Carney, to approve the retirement request from Marie Mizerek with the benefit.

Motion carried 5-0

Hurricane Relief Funds

Dr. Delahanty shared a copy of the correspondence received from the Department of Education indicating the District is eligible for reimbursement of funds expended to support Hurricane Maria victims. Mrs. Payne and Mrs. Mann completed the necessary documents and the District is eligible to be reimbursed $19,875.00. These funds would be place in the unreserved fund balance at the end of this school year. The Superintendent asked the Board to accept the funds and authorize the money to be applied to the unreserved fund balance at the end of this fiscal year.

Mrs. Berry moved, seconded by Mr. Campbell, to accept the funds.

Motion carried 5-0
Administrative Monthly Reports

Enrollment Report
Dr. Delahanty reviewed the details of the enrollment report provided to the Board.

Operating Budget Financial Report
Dr. Delahanty reviewed the details of the operating budget report provided to the Board. Mrs. Berry asked if the District had secured a company to bill for special education services. The Superintendent explained this process in ongoing. Mr. Campbell noted this income is falling short. He asked for details for the 128 account which seems to be on track to go over budget. Mrs. Payne explained.

Food Service Financial Report
Dr. Delahanty reviewed the details of the Food Service budget provided to the Board.

Field Trip Report (Informational)
The Board was provided with a summary of the field trip requests.

Emergency Drill Report (Informational)
The Board was provided with a summary of the emergency drills.

Presentations of Policies/Reports by Superintendent and Staff

Kindergarten Registration Update
Kindergarten registration for the 2019-2020 school year began on January 14. Mrs. Palmer recognized Mr. Halpin and Mrs. Finocchiaro for their help in coordinating the online registration. Mrs. Palmer reviewed the online registration process and the email sent to parents. Currently there are 184 pre-registered students. She reviewed the details. Mrs. Berry asked if a teacher would be hired for the 3 half day students. The Superintendent explained. Mrs. Berry asked what the projected number is. Mrs. Palmer noted it was 246.

Dr. Corbett asked Mrs. Palmer to elaborate on the in-service day which had occurred earlier in the day. Mrs. Palmer explained it was the annual January in-service day and K-12 teachers participated in a variety of activities led by many administrators.

Field Project Update and Discussion
Dr. Delahanty began by saying the forum would be on January 31 in the TV Studio. There is also information on the website. He also discussed attending PTA Meetings as well as other events to be held at the high school.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS
**Future Meeting Dates**

1. **Meeting Dates**
   a. February 7, 2019 – 6:30 p.m. Meeting Preceding Deliberative Session; IT Office Conference Room
   b. February 7, 2019 – 7:00 p.m. Deliberative Session
   c. February 12, 2019 – Regular Meeting
   d. February 19, 2019 – 7:00 p.m. Regular Meeting/Planning Session

2. **Future Agenda Items**

**Adjournment**
Motion by Mr. Carney, seconded by Mr. Campbell, to adjourn.

Motion carried 5-0.

The board adjourned at 8:17 p.m.

Lucille Ramsey
Recording Secretary, Salem School Board
January 22, 2019