SALEM SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT #57
38 Geremonty Drive
SALEM, NEW HAMPSHIRE 03079

Regular Meeting/Planning Session
April 16, 2019
7:00 p.m.
SHS TV Studio

MINUTES

Present:                  Mrs. Pamela Berry, Vice Chairman
                         Mr. Bernard Campbell, Secretary
                         Dr. Patricia Corbett, Member
                         Mr. Peter Morgan, Member

Absent:                  Mr. Michael Carney, Jr.

Also Present:            Dr. Michael Delahanty, Ed. D., Superintendent
                         Mrs. Maura Palmer, Assistant Superintendent for
                         Academics and Support
                         Mrs. Deborah Payne, Assistant Superintendent for
                         Business Operations
                         Mrs. Darlene Mann, Finance Director

Mrs. Berry called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT
The Board recognized Jennifer Monterrosa for her successful efforts with Salem High School’s
Key Club and spearheading the Make-A-Wish fundraiser.

The Board also recognized Janine Parent for her success in creating one of the state and
country’s best Health Occupations Student Association and for being recognized as the State’s
first CTE Educator of the Year.

The Superintendent thanked both for their hard work and dedication.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADOPTION OF THE MINUTES
April 9, 2019 – Non-Public Session
Mr. Campbell moved, seconded by Mr. Morgan, the minutes of the April 9, 2019 Non-Public
Session be adopted as circulated.

            Motion carried 4-0
April 9, 2019 – Regular Meeting
Mr. Campbell moved, seconded by Mr. Morgan, the minutes of the April 9, 2019 Regular Meeting be adopted as circulated.

Motion carried 4-0

Vendor and payroll manifests were circulated for signature and passed on to Mrs. Payne

CONSENT AGENDA

Resignation
The Board was provided with a letter of resignation from Michael Pelch, Earth & Space Science Teacher at Salem High School. The resignation is effective June 30, 2019.

Nominations
The Board was provided with the following nominations for Extra-Curricular Positions:
- Michael Ouellette – SHS Varsity Male Lacrosse, $5,019
- Cameron Pavao – SHS Female Assistant Track - $2,851

The Board was provided with the following professional nominations:
- Grace Leonard – Kindergarten Teacher, Fisk School, $47,567
- Riley Gilmore – Elementary Teacher, Fisk School, $47,567

Leaves of Absence
The Board was provided with a request for a maternity leave of absence from Bonnie Benedict, Special Education teacher at Fisk School. She is requesting her leave begin on the first teacher day of the 2019-2020 school year and conclude on November 4, 2019.

Dr. Corbett made a motion, seconded by Mr. Campbell, to accept the Consent Agenda as read by the Chair.

Motion carried 4-0

OTHER BUSINESS ITEMS

Lancaster Spelling Bee Winners
The Board was provided with a list of Lancaster Spelling Bee winners. Student names were read and the Board extended their congratulations. The Superintendent gave details about the Lancaster Spelling Bee.

Meal Price Increase
The Superintendent recommend the Board authorize a $.10 increase across the board in breakfast and lunch prices for the next school year. Mrs. Payne provided Board members with a list of school lunch prices in neighboring school districts, which are slightly higher than the cost in the Salem School District. The Superintendent noted that if the district can sustain the participation, the increase would result in an additional $30,000. Dr. Corbett asked when the district last increased the prices. Mrs. Payne referred to a comparison chart.

Mr. Campbell moved, seconded by Mr. Morgan, to adopt the recommendation of the Superintendent with regard to the meal prices for the 2019-2020 school year.

Motion carried 4-0
North Main Street Property Sale
The Superintendent explained the District received a cash offer of $450,000 for the property. The cash offer results in no broker fees. The Superintendent noted this money was designated for the Athletic Facility Trust Fund. Dr. Delahanty asked the Board to authorize the Board’s Chair, Mr. Carney, to sign all closing documents. He also asked the Board to authorize the signature of the quitclaim deed. The Board was provided with copies. Mrs. Berry noted the Board had voted at the April 9, 2019 Non-Public Session to accept the cash offer of $450,000 for the property. Mr. Campbell noted there were no contingencies with this offer.

Mr. Campbell moved, seconded by Dr. Corbett, the School Board authorize its Chairman, Mr. Michael Carney Jr., to execute any and all closing documents, other than the deed itself, at the upcoming closing of the sale of the N. Main St. property.
Motion carried 4-0

The quitclaim deed was circulated for signature.

ADMINISTRATIVE MONTHLY REPORTS

Enrollment Reports
The Board was provided with an updated enrollment report. The Superintendent reviewed the details. He explained the change at the high school is due to students accruing the number of credits needed to move from one grade level to another. Mrs. Berry asked if the nine students who moved from Grade 11 to 12 would be graduating with the seniors. The Superintendent confirmed they would. Dr. Corbett requested enrollment information for the CTE program. The Superintendent will provide.

Financial
The Board was provided with an operating budget financial report. The Superintendent reviewed details. Mrs. Payne clarified the remaining funds in the 422 account for Mr. Campbell. She also clarified the Medicaid balance for Mrs. Berry.

Food Service Financial Report
The Board was provided with an updated food service financial report for March. Dr. Delahanty reviewed the details.

Field Trip Report (Informational)
The Board was provided with a copy of the Field Trip Report for informational purposes.

Emergency Drill Report (Informational)
The Board was provided with a copy of the Emergency Drill Report for informational purposes.

PRESENTATIONS OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

Woodbury Update
Dr. Delahanty gave the Board an update on the progress of the Woodbury construction committee work. The committee has met several times and the Superintendent shared details of recent discussions as well as some possible cost issues and an updated schedule. The Superintendent noted Mr. Campbell attended today’s meeting for Mr. Carney. The architects will present concepts to the Board at the May 14 meeting. The Superintendent replied to Mrs.
Berry’s question by explaining the thought process behind grade level designs as opposed to subject areas. Mrs. Berry noted providing parking on the school side of the street would be a low priority for her. Mr. Campbell noted that discussion was part of today’s meeting.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS - None

Future Meeting Dates

1. Meeting Dates
   a. May 14, 2019 – Regular Meeting
   b. May 21, 2019 – Planning Session
   c. May 28, 2019 – Regular Meeting
   d. June 1, 2019 – Goal Setting Session

2. Future Agenda Items
   a. Data Review
   b. Social Media Coordinator
   c. SAU Staff Organizational Chart and Position Roles.

PLANNING SESSION
Data Governance and Security Policy
The Superintendent discussed HB 1612 which passed in the last legislative session and requires school districts to develop a data security plan. He noted the complexity of the legislation cannot be overstated but Chief Technology Officers, including David Hasbany, formed a consortium of support to ensure appropriate compliance. The Superintendent feels confident the District will be able to meet all necessary conditions. Mr. Hasbany joined the meeting and explained further details. Mr. Campbell shared his information on data security. Mr. Morgan asked about personal devices.

Adjournment
Motion by Mr. Campbell, seconded by Mr. Morgan, to move to a Non-Public session pursuant to RSA 91-A:3(II)(c) to discuss personnel matters.

Mrs. Berry polled the Board:
   • Mr. Morgan – Yes
   • Mr. Campbell – Yes
   • Dr. Corbett – Yes
   • Mrs. Berry – Yes

The board moved to non-public session at 8:15 p.m.

[Signature]
Lucille Ramsey
Recording Secretary, Salem School Board
April 16, 2019