SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
38 Geremonty Drive  
SALEM, NEW HAMPSHIRE 03079

Planning Session  
May 21, 2019  
7:00 p.m.  
SHS TV Studio

MINUTES

Present:  
Mr. Michael Carney, Jr., Chairman  
Mrs. Pamela Berry, Vice Chairman  
Mr. Bernard Campbell, Secretary  
Dr. Patricia Corbett, Member  
Mr. Peter Morgan, Member

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent for Academics and Support  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations

Mr. Carney called the meeting to order at 7:00 p.m.

PLANNING SESSION  
Woodbury Project Update  
Dr. Delahanty reviewed the planning process to date with respect to the Woodbury renovation project. Lance Whitehead and Jay Doherty from Lavalle Brensinger were present and introduced a PowerPoint presentation. Board members were given hard copies to review. Slides included an overview of the existing building and the various parts that were added and the years they were constructed; summarized investigatory studies that have been made; discussed the programmatic space needs based on discussions with staff and design options that have been explored by the Building Committee. They then explained the preferred option (Option C) and provided drawings of the key features under discussion. Board member questions focused on the configuration of classroom locations; traffic circulation and parking and performance spaces with the existing gym being turned into a cafeteria. There were questions about the proposed "unisex" locker room facilities being proposed, and Board members provided comments. The Committee has yet to develop any construction cost estimates, but should be able to do so once design options are finalized.
Central Office Staff Organization
The Board was provided with a Central Office staff list, organizational chart and job
descriptions. The Superintendent began by explaining the SAU staff was reduced by one several
years ago. He reviewed the responsibilities of each staff. Dr. Delahanty gave further details on
the organizational chart. The Board discussed briefly.

Adjournment
Motion by Mr. Campbell, seconded by Mr. Morgan, to move to a non-public session pursuant to
RSA 91-A:3(II)(c) to discuss a personnel matter.

The Chairman polled the Board:
- Mrs. Berry – Yes
- Dr. Corbett – Yes
- Mr. Morgan – Yes
- Mr. Campbell – Yes
- Mr. Carney – Yes

The Board adjourned at 8:25 p.m.

Lucille Ramsey
Recording Secretary, Salem School Board
May 21, 2019