SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
38 Geremonty Drive  
SALEM, NEW HAMPSHIRE 03079

Regular Meeting  
June 11, 2019  
7:00 p.m.  
SHS TV Studio

MINUTES

Present:  
Mr. Michael Carney, Jr., Chairman  
Mrs. Pamela Berry, Vice Chairman  
Mr. Bernard Campbell, Secretary  
Dr. Patricia Corbett, Member  
Mr. Peter Morgan, Member

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent for Academics and Support  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations

Mr. Carney called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT
There were no items officially listed on the agenda, but the Chairman wanted to acknowledge Salem High School’s boys volleyball team for their State Championship win.

ADOPTION OF THE MINUTES
May 21, 2019 – Planning Meeting  
Mr. Campbell moved, seconded by Mrs. Berry, the Board adopt the minutes of the May 21, 2019 Planning Session as circulated.  
Motion carried 5-0

May 28, 2019 – Regular Meeting  
Mr. Campbell moved, seconded by Mrs. Berry, the Board adopt the minutes of the May 28, 2019 Regular Meeting as circulated.  
Motion carried 5-0

Mr. Campbell requested unanimous consent for Non-Public minutes from May 28th.  
Mr. Campbell moved, seconded by Mrs. Berry, the Board adopt the minutes of the May 28, 2019 Non-Public Meeting as circulated.  
Motion carried 5-0
Regular Meeting of June 11, 2019
Page 2 of 5

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC
The Chairman recognized Alyson Nawossa of 20 Flintlock Rd. Mrs. Nawossa stated she had met with the Superintendent to discuss Policy JICK following the May 28 school board meeting. She came to the meeting tonight to share that discussion as well as her thoughts and suggestions about this policy with the Board. Mrs. Nawossa gave her specifics. Mr. Carney noted the second reading discussion for this policy is on the agenda.

Vendor and payroll manifests were circulated for signature and passed on to Mrs. Payne

CONSENT AGENDA
Nominations – Professional/Extra-Curricular
The Board was provided with the following SEA Fall/Full-Year Extra-Curricular Nominations:
- Catherine Whittle, Salem High School, Sophomore Class Advisor, $354.00
- Cameron Pavao, Salem High School, Male Cross Country Coach, $4,116.00
- Matthew Blair, Salem High School, Freshmen Football Coach, $1,768.50
- Gabby Tober, Salem High School, Marching Band Assistant Director, $970.75
- Kendrick Whittle, Salem High School, Female Varsity Soccer Coach, $4,616.00

The Board was provided with the following proposed new hire:
- Ian Valcich, Woodbury Middle School, Physical Education Teacher, $42,165

Administrator Nominations - None

Leaves of Absence – None

Mrs. Berry made a motion, seconded by Mr. Morgan, to accept the consent agenda as presented by the chairman.

Motion carried 5-0

OTHER BUSINESS ITEMS
Policy JICK – Pupil Safety & Violence Prevention
The Chairman noted this was the second reading of Policy JICK – Pupil Safety & Violence Prevention. The Superintendent noted the Board was provided with updated copies. He reviewed the changes in detail. Mrs. Berry thanked the Superintendent for making the changes and forwarding them to the Board in a timely fashion allowing them to sufficiently review. Mr. Campbell asked the Superintendent what his vision was to facilitate the professional training noted in the policy. The Superintendent explained. Dr. Corbett thanked Dr. Delahanty for his work on updating this policy and supports the changes. Mr. Carney asked if the Superintendent had selected a school-wide bullying program. Dr. Delahanty stated this was a task that would be completed over the summer. Mr. Carney and Dr. Delahanty discussed the wording notifying parents of alleged bullying within “48 hours” and noted action would be taken sooner if the situation warranted. Mrs. Berry noted the policy does state “within 48 hours.”

Mrs. Berry made a motion, seconded by Mr. Campbell, the Board adopt Policy JICK – Pupil Safety & Violence Prevention

Motion carried 5-0
Policy EHAB – Data Governance and Security Policy – Second Reading
The Board was provided with the Governance Policy. Mr. Hasbany, Director of Technology, reviewed the policy with the Board at the May 14 meeting. He gave a brief overview. There were no recommended changes, therefore, the Superintendent brought the policy back for a second reading and requested the Board vote to adopt the policy as presented.

Mr. Campbell made a motion, seconded by Dr. Corbett, the Board adopt Policy EHAB – Data Governance and Security dated June 11, 2019.

Motion carried 5-0

Data Governance Plan
Mr. Hasbany read details of the RSA which requires the Governance Plan be provided to the school board for review and approval by June 30, 2019. He reviewed details of the process for creating this plan. The Board was provided with a copy of the plan and Mr. Hasbany reviewed it. Mr. Campbell noted that mentioning the Salem School Board has maintained a Principle with regards to implementation of data technologies in a future revision might be a good idea. Mr. Carney noted the human factor is often the culprit. Dr. Delahanty noted there are safeguards in the plan to help prevent such occurrences. Mr. Carney asked if the District had the ability to remotely delete laptop information. Mr. Hasbany noted the District does not have that ability, but that most laptops are encrypted which would make obtaining information on these laptops difficult. Mrs. Berry asked Mr. Hasbany if he would present updates to the section “Data Classification and Inventory.” Mr. Hasbany explained the plan is reviewed yearly and the updates would be provided at that time.

Mr. Berry made a motion, seconded by Dr. Corbett, the Board adopt the Salem School District Governance Plan as of June 11, 2019.

Motion carried 5-0

The Superintendent requested agenda item B.7.f be addressed at this time. There were no objections.

Lenovo 14e Chromebook Bid Award
The Board was provided with a bid request to replace the remaining 150 Lenovo E520 laptops (purchased 2010/2011) and corresponding Google Administrative licenses at Woodbury Middle School. Mr. Hasbany reviewed seven responses to the bid request and recommended the Board award the contract to the lowest qualified bidder, Sunntech from Woburn, MA in the amount of $38,475. Mrs. Berry noted she thought receiving seven bids was impressive. Dr. Corbett asked about the teacher laptop replacement process. Mr. Hasbany explained.

Mr. Campbell made a motion, seconded by Mrs. Berry, to award the bid for 150 Lenovo 14e Chromebooks to Sunntech in the amount of $38,475.

Motion carried 5-0
Strategic Plan

The Superintendent reviewed the planning process for the Strategic Plan. He elaborated on the strategies decided upon by the committee. He also noted that it is a three year plan. Dr. Delahanty asked the Board to approve as presented.

Dr. Corbett made a motion, seconded by Mrs. Berry, the Salem School Board adopt the three year Strategic Plan for years 2019-2022.

Motion carried 5-0

Unreserved Fund Balance

Dr. Delahanty reviewed that the goal for this conversation is to fund the replacement of the track facility. He noted the track and football field will not be available in the fall. The Board was provided with an estimated cost created by Mr. Boroni, Project Manager. They were also provided with an estimated unreserved fund balance at the end of the school year as well as details on the breakdown of funds. Dr. Delahanty’s purpose for this discussion was to inform the Board there are sufficient funds which can be committed at the end of the school year in order to get this project completed. Mr. Campbell questioned the unreserved balance as of May 31, 2019. Mrs. Payne explained. Mr. Campbell agreed with the Superintendent that the Athletic trust fund should not be fully depleted.

Mr. Campbell made a motion, seconded by Mrs. Berry, the School Board transfer into the 450 account $550,000 from the track money set aside in 2017-2018 and secondly, the sum of $300,000 from the projected unreserved fund balance for a total of $850,000 for the purposes of covering the expenses of the track project and the natural turf resurfacing of Grant Field in accordance with the projection provided by our owner’s project Trident dated June 5, 2019.

Motion carried 5-0

Mr. Campbell made a motion, seconded by Dr. Corbett, that as the agents to expend the Athletic Facilities Trust Fund withdraw the sum of $350,000 representing a portion of the proceeds of the land sale at 121 North Main Street to be applied to the anticipated track and natural resurfacing project as described in the Trident memorandum dated June 5, 2019.

Motion carried 5-0

Mrs. Berry asked for a cost breakdown. Mrs. Payne will provide. Mr. Campbell asked the Superintendent for a timetable of events for this project. The Superintendent gave details.

PRESENTATIONS OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF

None

INFORMATION AND PROPOSALS FROM BOARD MEMBERS

Mr. Campbell noted the Municipal Budget committee is meeting on June 12 and he will attend. The Budget committee requested information in regards to school lunch price increase and they have been provided with the requested materials.
Dr. Corbett noted that she and Mrs. Berry attended the Eddies to honor Mrs. Collyer as principal of the year. She also noted she met with Dr. Delahanty to review the Board development topics from the goal setting session.

**Future Meeting Dates**

1. Meeting Dates
   a. June 18, 2019 – Regular Meeting/Planning Session
   b. July 23, 2019 – Regular Meeting/Planning Session

2. Future Agenda Items
   a. Hall of Fame
   b. Homecoming

**Adjournment**

Motion by Mr. Morgan, seconded by Mr. Campbell, to move to a non-public session pursuant to RSA 91-A:3(II)(c) to discuss a personnel matter.

The Chairman polled the Board:
- Mr. Morgan – Yes
- Mr. Campbell – Yes
- Mrs. Berry – Yes
- Dr. Corbett – Yes
- Mr. Carney – Yes

The board moved to non-public session at 8:05 p.m.

[Signature]

Lucille Ramsey
Recording Secretary, Salem School Board

June 11, 2019