SALEM SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT #57  
38 Geremonty Drive  
SALEM, NEW HAMPSHIRE 03079  

Regular Meeting/Planning Session  
June 18, 2019  
7:00 p.m.  
SHS TV Studio  

M I N U T E S

Present:  
Mr. Michael Carney, Jr. Chairman  
Mrs. Pamela Berry, Vice Chairman  
Mr. Bernard Campbell, Secretary  
Mr. Peter Morgan, Member  

Also Present:  
Dr. Michael Delahanty, Ed. D., Superintendent  
Mrs. Maura Palmer, Assistant Superintendent for Academics and Support  
Mrs. Darlene Mann, Finance Director  

Absent:  
Dr. Patricia Corbett, Member  
Mrs. Deborah Payne, Assistant Superintendent for Business Operations  

Mr. Carney called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.  

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENT - None

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADOPTION OF THE MINUTES

June 1, 2019 – Goal Setting Session  
Mr. Campbell moved, seconded by Mrs. Berry, the minutes of the June 1, 2019 Goal Setting Session be adopted as circulated.  
Motion carried 4-0  

June 1, 2019 – Non-Public Session  
Mr. Campbell moved, seconded by Mrs. Berry, the minutes of the June 1, 2019 Non-Public Session be adopted as circulated.  
Motion carried 4-0  

June 11, 2019 – Regular Meeting  
Mr. Campbell moved, seconded by Mrs. Berry, the minutes of the June 11, 2019 Regular Meeting be adopted as circulated.  
Motion carried 4-0
Mr. Campbell requested the Board’s authorization, by unanimous consent, to approve the minutes of the June 11, 2019 Non-Public Session which were circulated to the Board Members. There were no objections.

Mr. Campbell moved, seconded by Mr. Morgan, the minutes of the June 11, 2019 Non-Public Session be adopted as circulated.

Motion carried 4-0

Mr. Campbell requested the Board’s authorization, by unanimous consent, to approve the minutes of the May 30, 2019 Public Meeting which were circulated to the Board Members. There were no objections.

Mr. Campbell moved, seconded by Mr. Morgan, the minutes of the May 30, 2019 Public Meeting be adopted as circulated.

Motion carried 4-0

Mr. Campbell requested the Board’s authorization, by unanimous consent, to approve the minutes of the May 30, 2019 Non-Public Session which were circulated to the Board Members. There were no objections.

Mr. Campbell moved, seconded by Mrs. Berry, the minutes of the May 30, 2019 Non-Public Session be adopted as circulated.

Motion carried 4-0

Mr. Campbell moved, seconded by Mr. Morgan, to seal the minutes of the May 30, 2019 Non-Public Meeting for five years as the public release of the minutes would be contrary to the purpose for which the Board entered into the Non-Public Meeting.

Motion carried 4-0

Vendor and payroll manifests were circulated for signature and passed on to Mrs. Mann

CONSENT AGENDA

Resignation – None

Nominations
The Board was provided with the following professional nominations:

- Jennifer Silva – Certified Occupational Therapy Assistant, Woodbury Middle School/Salem High School, $40,056
- Sydney Tatoian – Math Teacher, Woodbury Middle School, $42,165

Leaves of Absence
The Board was provided with a request for a maternity leave of absence from Jillian Rayno, Speech and Language Pathologist at Woodbury School. She requested her leave begin on or about October 21, 2019 and conclude on January 21, 2020.
The Board was also provided with a request for a maternity leave of absence from Kimberly Hodgkinson, Elementary STEM Integrator. She requested her leave begin on or about January 8, 2020 and concluding on March 5, 2020.

Mr. Campbell made a motion, seconded by Mr. Morgan, to accept the Consent Agenda as read by the Chair.

Motion carried 4-0

OTHER BUSINESS ITEMS

Salem School Board Draft Goals
The Board was provided with a draft of the 2019-2020 School Board Goals as well as a final version as a result of the discussion on June 1, 2019. Mr. Carney reviewed the Guiding Principles. Mrs. Berry noted these are listed as bullet items, not numbered, as the importance of each is equal. Mr. Campbell noted all six guiding principles were not changed by the Board at the June 1, 2019 meeting. Mr. Morgan suggested a grammar change. Mr. Carney read the Non-Capital Goals. Mr. Carney read the Capital Goals. Mr. Campbell asked the Superintendent for his input. Dr. Delahanty supported the Guiding Principles. He stated he was grateful for the Board’s work and supported the Goals. He spoke briefly about the goals and how they related to the District’s plans.

Mr. Campbell moved, seconded by Mr. Morgan, the School Board adopt the 2019-2020 Goals as distributed in the agenda and as read by the Chair.

Motion carried 4-0

SSD Audit Bid Award
The Board was provided with a Request for Bid for the financial audit services for the next three audit periods: FY19, FY20, and FY21. Dr. Delahanty explained it was decided to put this contract out to bid. Ms. Mann reviewed information on the three bids received and recommended the contract be awarded to Vachon Clukay & Company for the annual amount of $20,750.

Mrs. Berry moved, seconded by Mr. Morgan, the Board accept the bid from Vachon Clukay & Company for the FY19, FY20, and FY21 audit periods in the amount of $20,750 with an additional hourly cost of $150-$175 per hour.

Motion carried 4-0

PLANNING SESSION

Hall of Fame/Homecoming
The Superintendent invited Mrs. Collyer, Salem High School Principal, and Mr. Scott Insinga, Athletic Director to join the meeting. Dr. Delahanty reviewed details of previous discussions which warranted follow-up and tonight’s discussion. Dr. Delahanty informed the Board that Mr. Insinga was able to confirm the Hall of Fame dinner for Friday, October 4, 2019 with Atkinson Country Club. Mr. Insinga and Mrs. Rosentrater did look into other venues, but Atkinson
Country Club proved to give the District the best options. The Superintendent noted the tradition of dinner on a Friday night and an event on the Saturday will continue. Mr. Campbell shared a possible option for future Hall of Fame dinners. Mr. Insinga reviewed options for the 2019 season football games. Mr. Insinga stated the football coach teaches at Haverhill High School in Haverhill, MA and they are able to accommodate four of the five scheduled games. The cost for the use of the stadium would be $900 per game. There was discussion about the location, and due to its close proximity to Salem High School, it was agreed this location was a good option. The Superintendent reviewed options for the Homecoming football game; one option being Haverhill Trinity Stadium. Mr. Carney mentioned several people asked him to keep the same homecoming tradition as much as possible. Dr. Delahanty confirmed they would try.

Mr. Campbell made a motion, seconded by Mr. Morgan, to adopt the recommendation of the Athletic Director with regard to the home football schedule for 2019 season and that we accept and agree to play all scheduled home games at Haverhill Trinity Stadium and to incur the $900 per game.

Motion carried 4-0

Future Meeting Dates

1. Meeting Dates
   a. July 23, 2019 – Regular Meeting

Adjournment

Motion by Mr. Campbell, seconded by Mr. Morgan, to adjourn.

Motion carried 4-0

The Board adjourned at 7:52 p.m.

Lucille Ramsey
Recording Secretary, Salem School Board
June 18, 2019