Regular Meeting
August 27, 2019
7:00 p.m. – SHS TV Studio

MINUTES

Present:
Mr. Michael Carney, Jr., Chairman
Mrs. Pamela Berry, Vice Chairman
Mr. Bernard Campbell, Secretary
Dr. Patricia Corbett, Member
Mr. Peter Morgan, Member

Also Present:
Dr. Michael Delahanty, Ed. D., Superintendent
Mrs. Maura Palmer, Assistant Superintendent for Academics and Support
Mrs. Deborah Payne, Assistant Superintendent for Business Operations
Mrs. Darlene Mann, Finance Director

Mr. Carney called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

RECOGNITION OF STUDENT/STAFF ACCOMPLISHMENTS
Boys Volleyball Team
The Board recognized the 2019 Salem High School Boys State Champion Volleyball Team. Scott Insinga, Athletic Director, named team members and coaches. Those in attendance were presented with a DVD and congratulated by the Board and Administrators.

APPOINTMENT PRESENTATIONS BY MEMBERS OF THE PUBLIC – None

ADOPTION OF THE MINUTES
Mr. Campbell asked if there were any objections to accepting the minutes of the August 20, 2019 site visit. There were none.

Mr. Campbell moved, seconded by Mr. Morgan, the approval of the site visit minutes of August 20, 2019 representing the Board’s visit to Fisk School.

Motion carried 4-0-1 – Dr. Corbett abstained
August 20, 2019 – Regular Meeting
Mr. Campbell moved, seconded by Dr. Corbett, to accept the minutes of the August 20, 2019 Regular Meeting with one revision. On page 2 of 5, lines 25 & 26, Mr. Campbell requested adding “there were specific questions about wiring conduit from the press box which will be researched.”

Motion carried 5-0

Vendor and payroll manifests were circulated for signature and passed on to Mrs. Payne and Mrs. Mann

CONSENT AGENDA
Leaves of Absence
The Board was provided with a request for maternity leave from Jennifer Hiort, grade 5 teacher at North Salem Elementary School. She requested her leave begin on or about January 17, 2020 and return on May 13, 2020.

The Board also received a request for maternity leave from Tricia Rowe, grade 6 teacher at Woodbury Middle School. She requested her leave begin on or about November 8, 2019 and return on February 2, 2020.

Dr. Corbett made a motion, seconded by Mr. Campbell, to accept the consent agenda as read by the chairman.

Motion carried 5-0

OTHER BUSINESS ITEMS
Facilities Renovation, Phase IV Presentation
The Superintendent introduced Architects Lance Whitehead and Jay Doherty and owners project manager, Marc Lehoullier. All spoke and shared concepts of the proposed Woodbury School renovation project. Mr. Whitehead began by reviewing the agenda as well as the project investigations so far. He then reviewed existing school findings as well as pictures of the building as it looks currently. Mr. Whitehead showed the Board the proposed configuration of the building keeping 21st Century Learning in mind. Mr. Doherty described the exterior of the building and specified which areas would remain and which would be the additions. The reasons for the project updates were reviewed. Mr. Brad St. Laurent, Woodbury School Principal, reviewed the educational and curriculum needs that warrant this update. Mr. Lehoullier gave some history of the planning and discussions that brought them to this point and reviewed the phases. Several questions were addressed.

Proposed Woodbury Bond Schedule
The Board was provided with three bond phase options for financing the Woodbury project. Dr. Delahanty reviewed each bond funding option including the tax impact. The Superintendent said he thought a two phase option would be the one that could provide the most certainty. He said he would not want to see one bond due to its financial impact on the taxpayer. Mr. Carney would like to consider two or three bonds. Mr. Campbell said he would be inclined to do three bonds. There was discussion about the pros and cons of the available options. Mr. Carney wondered if asking Mrs. Payne to create a scenario with more aggressive reevaluations should be
considered. No further mention was made about this request. Mr. Campbell stated he would probably want three bonds so it can be presented to the public as a comparison to the high school project. Mrs. Berry agreed. Mr. Carney noted this is a $48,900,000 project.

Mr. Campbell made a motion, seconded by Mrs. Berry, the Salem School Board direct the Administration to prepare cost scenarios for the Woodbury Project based on the assumption of the issuance of three consecutive bonds in the amount of $16,300,000 each with the projections as presented tonight.

Motion carried 5-0

DOE-25/MS-25
The Superintendent reviewed the need for the Board to submit an MS-25 to the NH Department of Revenue Administration and a DOE-25 to the NH Department of Education by September 1, 2019. These documents outline the District’s financial information for the previous school year. The Board was provided with a summary which Mrs. Payne reviewed. The Board signed the documents.

Mr. Campbell asked the Superintendent for dates the Budget Committee could tour Woodbury School. The Superintendent will provide Mr. Campbell with possible dates.

2020-2021 Budget Calendar
The Board was provided with a 2020-2021 Operating Budget Preparation calendar. The Superintendent presented for the Board’s consideration and approval as well as to determine if Saturday, October 19 is an acceptable date for the traditional Saturday morning executive budget presentation. Mr. Campbell asked if the document could be ready for October 16 to allow time to review as he will be out of town prior to the meeting. The Board agreed on October 19, 2019.

ADMINISTRATIVE MONTHLY REPORTS
Enrollment Report
Dr. Delahanty reviewed the report and explained these numbers are best estimates based on registrations. The Superintendent reminded the Board that official enrollments won’t be available until October 1, 2019. There was a discussion about the enrollments at Fisk and Soule Schools.

Operating Budget Financial Report
Dr. Delahanty reviewed the operating budget financial report for June.

Food Service Financial Report
Dr. Delahanty reviewed the food service operating statement for the 2018-2019 school year.

PRESENTATIONS OF POLICIES/REPORTS BY SUPERINTENDENT AND STAFF
Summer Academy Report
The Board was provided with a summary of the professional development offered this summer. Mrs. Palmer summarized the professional development academies. She then gave further specifics such as the duration, attendance and content of these activities. Dr. Corbett asked about future plans for training. Mrs. Palmer explained.
Preschool and Kindergarten Enrollment Update
Mrs. Palmer began by reviewing Kindergarten numbers and details. Mr. Campbell asked Mrs. Palmer to clarify student placement if there were to be an opening at the student’s home school. Mrs. Palmer explained.

Mrs. Palmer continued with preschool enrollment and details of the move of the preschool program to Haigh School as well as the overall program and staff.

INFORMATION AND PROPOSALS FROM BOARD MEMBERS

Future Meeting Dates

1. Meeting Dates
   a. September 10, 2019 – Regular Meeting
   b. September 17, 2019 – Planning Session
   c. September 24, 2019 – Regular Meeting
   d. October 8, 2019 – Regular Meeting
   e. October 15, 2019 – Planning Session
   f. October 22, 2019 – Regular Meeting

2. Future Agenda Items
   a. High School Internships
   b. Capital Goals
   c. Social Emotional Learning
   d. Soule Landscape Plan
   e. Eureka Math

Adjournment
Motion by Mr. Campbell, seconded by Mr. Morgan, to adjourn

The board adjourned at 9:01 p.m.

Lucille Ramsey
Recording Secretary, Salem School Board
August 27, 2019