Dear Students, Parents, Guardians, and Family Members,

On behalf of the North Salem Elementary School staff, it is my pleasure to welcome you to the 2019-2020 school year! We are looking forward to working with you to ensure a positive and successful school experience for your child.

This Family Handbook is provided as a resource to share some basic school wide information that hopefully will be helpful throughout the year. Please take some time to review its contents and to share relative information with your child. We hope that you will keep it available as a reference as the school year progresses. Although your child’s teacher will discuss some of the topics in this booklet, your sharing of the information with him/her emphasizes the home-school connection that we believe is critical to the success of our students. In the “First Day of School” packet that goes home with each child, there is a space for you to indicate your receipt of this handbook.

Family participation and involvement enhance the educational experiences of ALL of our students. I urge you to become actively involved in the North Salem PTA and at least one of the activities that this group sponsors. Your participation sends an important message to your child about being part of a community, and the responsibilities and benefits that are associated with belonging. Even one hour makes a difference!

In addition to our wonderful teaching staff, we are fortunate to have an outstanding support team of educational specialists, assistants, and staff members who strive to create a safe, secure, and nurturing environment that will enable our students to reach their potential as learners and responsible members of the North Salem School community.

I look forward to working with you to make this school year a successful, positive one for your child! Please do not hesitate to contact your child’s teacher, appropriate staff member, or me if any questions or concerns arise throughout the year.

Sincerely,

Janice Wilkins
Janice Wilkins, Principal
# SALEM SCHOOL DISTRICT
SCHOOL ADMINISTRATIVE UNIT #57
Salem, New Hampshire
SCHOOL CALENDAR 2019-20

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## 180 DAYS FOR INSTRUCTIONAL PURPOSES

- September through January - 96 days
- February through June - 84 days

### IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>August 26, 27 &amp; 28</td>
<td>Teacher In-Service</td>
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<tr>
<td>August 29</td>
<td>First Student Day</td>
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<tr>
<td>September 2</td>
<td>Labor Day</td>
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<tr>
<td>October 14</td>
<td>Columbus Day</td>
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<tr>
<td><strong>November 11</strong></td>
<td>Veterans’ Day</td>
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<tr>
<td>November 12</td>
<td>Teacher In-Service</td>
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<tr>
<td>November 28 &amp; 29</td>
<td>Thanksgiving Recess (November 28 Thanksgiving Day)</td>
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<tr>
<td>December 23- January 1</td>
<td>Holiday Vacation</td>
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<tr>
<td>January 20</td>
<td>Martin Luther King Day</td>
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<tr>
<td>January 21</td>
<td>Teacher In-Service</td>
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<tr>
<td>February 24-28</td>
<td>Winter Vacation</td>
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<tr>
<td>April 27- May 1</td>
<td>Spring Vacation</td>
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<tr>
<td>May 25</td>
<td>Memorial Day</td>
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<tr>
<td>*June 12/last student day</td>
<td>Early Release Day for Students</td>
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<tr>
<td>June 26</td>
<td>S - Make-up Day or Teacher In-Service if necessary</td>
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- Delayed opening. Represents professional development dates when school start time will be delayed by 90 minutes (no a.m. kindergarten and a.m. preschool programs).
- Early dismissal. Salem High and Woodbury dismiss at 12:30 p.m.-Elementary dismiss at
2019-2020 North Salem Calendar (subject to change)

August 27.................................................................Back to School Cookout
August 29.................................................................First Day of School
September 2*.............................................................Labor Day
September 17.............................................................Picture Day!
September 12............................................................Open House/Classroom & Curriculum Info Night
September 25............................................................Delayed Opening – School Begins at 10:15AM
September 28............................................................Salem Scramble
October 14*...............................................................Columbus Day
October 23...............................................................Early Release – School Ends @ 1:30PM
October 31...............................................................Halloween Parade & Parties
November 11*.............................................................Veterans’ Day
November 12*............................................................Parent-Teacher Conference Day
November 28 & 29*......................................................Thanksgiving Recess
December 3 ..................................................................Report Cards
December 11 ...............................................................Early Release – School ends @ 1:30PM
December 20 ..............................................................Holiday Parties
December 23 – January 1* ..............................................Holiday Vacation
January 20* ...............................................................Martin Luther King, Jr./Civil Rights Day
January 21* ...............................................................Teacher In Service
February 24-March 1.........................................................Winter Vacation
March 5.................................................................Gr. 5 Dodgeball Tournament
March 19.................................................................Report Cards
April 8.................................................................Early Release – School Ends @ 1:30PM
April 23.................................................................Spring Open House
April 24.................................................................Grandparents’ Day
April 27 – May 1* ..........................................................Spring Vacation
May 13 .................................................................Delayed Opening – School starts at 10:15AM
May 25* .................................................................Memorial Day
June 2 .................................................................Grade 5 Woodbury Move Up Day
June 2 .................................................................Incoming Kindergarten Visitation
June 11 (unless snow days)...........................................last day for ALL kindergarten students
June 12 (unless snow days) last student day.........................½ day - Report Cards

* NO SCHOOL FOR STUDENTS
# NORTH SALEM ELEMENTARY SCHOOL STAFF

**Principal** – Mrs. Janice Wilkins  
**Nurse** – Mrs. Halina Tarczon  
**Secretary** – Mrs. Jeanne Russell  
**Office Assistant** – Mrs. Kim Nartiff

## Kindergarten

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Ms. Roxanne Scenna</td>
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<tr>
<td>Mrs. Maegan Johnson</td>
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</tr>
<tr>
<td>Mrs. Mallory Gendron</td>
<td>Room 9</td>
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<tr>
<td>Ms. Ashley Roy</td>
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**Grade 3**

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<thead>
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<tbody>
<tr>
<td>Mrs. Carol Arnold</td>
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<tr>
<td>Ms. Sarah Novia</td>
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<tr>
<td>Mrs. Jennifer Fitzsimons</td>
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## Grade 1

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<tbody>
<tr>
<td>Mrs. Lauren Strob</td>
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<tr>
<td>Ms. Kelly Kennedy</td>
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<tr>
<td>Mrs. Ashley O’Neill</td>
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<tr>
<td>Mrs. Sarah Gray</td>
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## Grade 2

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<tr>
<td>Mrs. Leslie Carignan</td>
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<td>Mrs. Jane Maynard</td>
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<tr>
<td>Mrs. April Soucy</td>
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<tr>
<td>Mrs. Samantha Abrahm</td>
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## Grade 4

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<td>Mrs. Lisa Hall</td>
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<td>Mrs. Sherri Gilliland</td>
<td>Room 24</td>
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<td>Mrs. Heidi Jones</td>
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## Grade 5

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<td>Mrs. Erin Richard</td>
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<tr>
<td>Mrs. Michelle Chisholm</td>
<td>Room 19</td>
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<tr>
<td>Mrs. Jennifer Hiort</td>
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## Special Educators - Room 22

- Ms. Maura Sullivan, Special Education Teacher
- Mrs. Amy Denton, Special Education Teacher
- Ms. Rachel Proulx, Special Education Teacher

## Paraprofessional Educators – Room 22

- Mrs. Boyle, Mrs. DellaPasqua, Mrs. Wallace

## Kindergarten Instructional Assistant

- Mrs. Forcier (Tm 8) Ms. Gill (Tm 6) Mrs. Bergman (Tm 9)

## Special Education Student Assistants

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<td>Mrs. Mathews</td>
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<td>Ms. Dunn</td>
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<td>Mrs. Tornquist</td>
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<td>Mrs. Grubbs</td>
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<td>Mrs. Halloran</td>
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<td>Mrs. Arcidiacono</td>
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<td>Mrs. Coco</td>
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<td>Ms. Dowdy</td>
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<td>Ms. Monk</td>
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<td>Ms. MacAskill</td>
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<td>Ms. Martin</td>
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<td>Mrs. Roy</td>
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<td>Ms. Zurkowski</td>
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## Library Assistants

- Mrs. Cheryl O’Hare, Mrs. Virginia Waterman
- Mrs. Cherie Smeltzer

## Director of Elementary Libraries

- Mrs. Amy Chartrain

## Technology Integration Educator

- Mrs. Susan Connal

## Music

- Ms. Rebecca Pacuk, Mrs. Amy Moldoff

## Band

- Ms. Kristen McDonough, Mr. Stephen Poirier (strings)

## Art

- Mrs. Laura Soucy

## Reading Specialist

- Mrs. Charlotte Gillespie

## Reading Assistants

- Mrs. Lagace, Mrs. Routhier, Mrs. Mahoney, Mrs. Maestranzi

## Guidance Counselor

- Mrs. Michelle Bedigian

## Speech Therapist

- Ms. Taylarr Righini

## Occupational Therapist

- Mrs. Marisa Berlin, Mrs. Lisa Hamlin

## Assessment Specialists

- Mrs. Lillian Houghton

## STEM Integrators (Grades 4 & 5)

- Mrs. Kim Hodgkinson

## ESOL Tutor

- Ms. Carol Ritchie

## Lunch/Playground Assistants

- Mrs. Robin Kelley, TBD

## Food Service Staff

- Mrs. Dragonetti, Mrs. Marino

## Custodians

- Mrs. Hutchins, Mr. Cole, Ms. Munname

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4
STAFF CONTACT INFORMATION

Please Note: Staff voice mail extensions are not included but are available on our web page at www.sau57/northsalem and school district app.

Abraham, Samantha – Gr. 2
Arnold, Carol – Gr. 3
Bedigian, Michelle - Guidance
Berliner, Marisa - OT
Carignan, Leslie – Gr. 2
Chisholm, Michelle – Gr. 5
Connal, Susan – Physical Educator
Denton, Amy – Special Educator
Dragonetti, Karen – Kitchen Staff
Fitzsimons, Jennifer – Gr. 3
Gendron, Mallory – Kindergarten
Gillespie, Charlotte -Read. Specialist
Gilliland, Sherri – Gr. 4
Gray, Sarah – Gr. 1
Hall, Lisa – Gr. 4
Hamlín, Lisa – COTA
Hiort, Jennifer - Gr. 5
Houghton, Lillian - Assessment
Hutchins, Patricia – Head Custodian
Johnson, Maegan – Kindergarten
Sarah Novia – Gr. 3
Jones, Heidi – Gr. 4
Kennedy, Kelly – Gr. 1
Maynard, Jane (Robert) – Gr. 2
Nartiff, Kimberly - Office
O’Neill, Ashley – Gr. 1
Pacuk, Rebecca – Music Educator
Proulx, Rachel – Special Educator
Richard, Erin – Gr. 5
Righini, Tayllar – Speech/Language
Russell, Jeanne - Secretary
Scenna, Roxanne – Kindergarten
Soucy, April – Gr. 2
Soucy, Laura – Art Educator
Strob, Lauren – Gr. 1
Tarczon, Halina - Nurse
Sullivan, Maura – Special Educator
Wilkins, Janice - Principal

samantha.abraham@sau57.org
carnold@sau57.org
michelle.bedigian@sau57.org
marisa.berlin@sau57.org
lcarignan@sau57.org
michelle.chisholm@sau57.org
susan.connal@sau57.org
amy.denton@sau57.org
karen.dragonetti@sau57.org
jennifer.fitzsimons@sau57.org
mallory.gendron@sau57.org
charlotte.gillespie@sau57.org
sgilliland@sau57.org
sarah.gray@sau57.org
lhall@sau57.org
lhamlin@sau57.org
jennifer.hiort@sau57.org
lhoughton@sau57.org
phutchins@sau57.org
maegann.johnson@sau57.org
sarah.novia@sau57.org
hjones@sau57.org
kelly.kennedy@sau57.org
rmaynard@sau57.org
knartiff@sau57.org
ashley.oneill@sau57.org
rebecca.pacuk@sau57.org
rachelproulx@sau57.org
erichard@sau57.org
tayllar.righini@sau57.org
jrussell@sau57.org
rscenna@sau57.org
april.soucy@sau57.org
lsoucy@sau57.org
lauren.strob@sau57.org
halina.tarczon@sau57.org
maura.sullivan@sau57.org
jwilkins@sau57.org
SCHOOL HOURS

Students enter the building at **8:45 A.M.** and are dismissed at **3:00 P.M.** Supervision of students begins at 8:15 A.M. **Students should arrive at school no earlier than 8:15 A.M. unless they are enrolled in a before school program or with teacher permission.** Students who wish to eat breakfast should report directly to the cafeteria upon arrival at school between 8:20 - 8:40 A.M.

DAILY SCHEDULE

8:15 AM
Supervision of students begins
Parents may drop off students
Buses start to arrive
K, 1 & 2 students are escorted over to the hot top, equipment, and soccer fields to play
Grade 3, 4 & 5 students play on the ball field

8:20-8:40
Breakfast available in cafeteria

8:43
Bell to line up

8:45
School Entrance bell – start of school day

11:15-12:00
Recess & Lunch for Grades 2 & 4

11:15-11:38
Recess

11:38-12:00
Lunch

11:40-12:25
Recess & Lunch for Grades 1 & 3

11:40-12:03
Recess

12:03-12:25
Lunch

12:05-12:50
Recess & Lunch for Kindergarten

12:05-12:30
Recess

12:30-12:50
Lunch

12:10-12:55
Recess & Lunch for Grade 5

12:10-12:35
Recess

12:35-12:55
Lunch

3:00
Dismissal

VISITORS TO THE SCHOOL

Parents/guardians are welcome to visit their children’s classrooms. However, please arrange your visit in advance by calling your child’s teacher.

We seek to maintain a safer environment by keeping all of our exit doors locked during the school day. Our front inside doors are open until students enter the building and locked from 9:05 A.M. to 2:45 P.M. daily to ensure the safety and smooth operation of the school. ALL family members, volunteers, and visitors must stop at the lobby window to be buzzed in the interior door and then report to the office, sign in, and pick up a badge to wear while in the building. ALL visitors to the building should be prepared to show identification if asked as sometimes our “regular” office staff is out sick or away from the desk.
INSTRUCTIONAL RESOURCES
Each of our grade level classrooms throughout the district utilizes the following resources and models of instruction. While the same resources form a consistent foundation of learning for our students, each teacher’s unique instructional style and knowledge of his/her students makes us “unified, but not uniform” in our instruction!

Reading – Units of Reading by Lucy Calkins & Teachers College
Benchmark Assessment System – Fountas & Pinnell
Leveled Literacy Instruction – Fountas & Pinnell
Word Study – Fountas & Pinnell/
(NEW*) Eureka Math – greatminds.com
Spatial Temporal Mathematics – web based
3 Act Math – Inquiry Based
Typing Agent – keyboarding and word processing
Google Classroom (grades 2-5)

Writing – Units of Writing by Lucy Calkins & Teachers College

STEM – Science, Technology, Engineering, Mathematics – Project Lead the Way

EDUCATIONAL PROGRAMS
STUDENT LEARNING

Our educational programs and materials are resources and models of instruction that help students at each grade level to access learning targets and educational standards – in plain speak, they help our students to learn to their potential. Our learning targets and units of study have been developed based on College and Career Readiness Standards adopted by the state of New Hampshire. The standards are a set of benchmarks that define what our students need to know and be able to do at each grade level. Information on Salem’s curriculum can be found on our District website www.sau57.org.

“WORKSHOP” MODEL OF INSTRUCTION

The theory behind this instructional framework for student learning can be summed up with the phrase; I DO, WE DO, YOU DO. The educational jargon for this is called the gradual release of responsibility. Here’s what both look like in action:

I DO – All workshop model instruction begins with the end in sight for students – the instructional goal for the lesson. We want students to KNOW and UNDERSTAND what it is they are going to be learning. The teacher introduces the learning goal and teaches a lesson to the group, building on prior work and learning.
WE DO – Students practice together as a group in various ways while the teacher observes, confers, and assesses student understanding formally or informally.

YOU DO – Based on teacher assessment, students who are ready to practice independently do so; others who need support may stay with the teacher for further assessment or teaching; those who have demonstrated proficiency with the skill may have other learning options in which they can participate.

The general structure of the workshop models reflects this philosophy through the following:

- **Focus Lesson or Mini Lesson** – The teacher defines the purpose of the lesson for the day for students and teaches and/or models a strategy, routine, or skill.
- **Guided Practice** – Students do examples, engage in talk together as a group to practice and for the teacher to informally assess understanding.
- **Independent Practice** – Students practice the skill or strategy. During this time the teacher may work with small groups of students or confer with students individually to assist, reteach, differentiate, or monitor their understanding of the concept.
- **Group Share** – Students come back together as a large group and share something about their learning.

In reader’s workshop, student learn how to choose books that are “just right” for their decoding and comprehension level, abandon books when they’re just not working, and how to share their thinking and understanding about the text they are working on decoding and understanding. Students work to advance their skills with both fiction and nonfiction text.

This model of a combination of whole group, small group, and individual instruction is the framework for students’ new learning and practice to ensure that all attain district learning expectations. We use Lucy Calkins’ *Units of Reading* as our main resource for instruction throughout each grade level.

**Word Study (3-5)/Units of Phonics (K-2)** – This is a student-centered approach to phonics and vocabulary instruction that actively engages the learner in constructing concepts about the way words work. Students work on learning word patterns that help them both read and write. Word study is that, the study of letters and sounds to become better readers and writers – it is NOT memorizing words for a Friday test!

**EUREKA! Mathematics** – New to grades K-5 throughout our district, greatminds.com states that “It’s not enough for students to know the process for solving a problem; they need to understand why that process works. Teaching mathematics as a "story," Eureka Math builds
students' knowledge logically and thoroughly to help them achieve deep understanding. While this approach is unfamiliar to those of us who grew up memorizing mathematical facts and formulas, it has been tested and proven to be the most successful method in the world. The curriculum goes beyond facts and formulas, teaching students to think about math conceptually. This helps students become not merely literate, but fluent in mathematics."

**ST MATH** - In the 2015-2016 school year, all students met JiJi, a penguin featured in ST (Spatial-Temporal) Math. ST Math incorporates the latest research in learning and promotes mastery-based learning and mathematical understanding. Students work on computers to help JiJi move from one place to another through problem solving. This is done visually (no words or language) to help students make concept connections between their ST Math learning and their work in Eureka Math, which are aligned. Students can access this program at home as well. Passwords and log in information go home with each child at the start of the school year.

**Writers' Workshop** - Lucy Calkins’s work from the Teachers College Readers and Writers Project (Columbia University) is the cornerstone of our writing instruction. Students will learn the skills, craft, and traits to become writers for different purposes and audiences. With instruction, learning, and skill development delivered in a workshop format, students develop stamina for writing and understanding of the writing process. Students learn and practice different types of writing through narrative, opinion, and nonfiction units of study at each grade level. Cross curricular research and presentation is also a focus of our learning.

**STEM Education – (Science, Technology, Engineering, & Mathematics)** – Mrs. Kim Hodkinson, a trained STEM integration teacher, will be working alongside teacher to teach Project Lead the Way – Launch modules for instruction in Computer Science. This instructional model empowers students to develop and apply in-demand, transportable skills by exploring real-world challenges. Through pathways in computer science, engineering, and biomedical science, students not only learn technical skills, but also learn to solve problems, think critically and creatively, communicate, and collaborate. Our first grade students are learning how to code! These units align with the Project Lead the Way modules have been implemented at SHS and Woodbury.

**Arts (“Specials”)** – Students in grades K-5 have music, art, and physical education once a week. Students need to wear sneakers on their assigned physical education day. All grade levels have library classes once a week. Our grade fourth and fifth students are offered the
opportunity to participate in chorus and take instrument lessons. This year we are excited to offer strings lessons for students in grades 3-5 during the school day! You will find your child’s schedule on his/her teacher’s web page (www.sau57.org/teacher’s last name). Please help your child to remember to come dressed appropriately for physical education and to return his/her library book so another can be checked out. Students in grades 1-3 also have guidance lessons once a week.

Technology for Learning – Each student in grade 2-5 has access to his/her own Chromebook for the year. Students in grades 2-5 are assigned Google accounts that they will keep throughout their school journey. Grades K & 1 one laptop for every two students. Our library also has a set of laptops for use. Our classrooms are equipped with an eBeam projector unit that allows classroom whiteboards to be used as interactive learning tools similar to “SMART” boards. Our students learn keyboarding and word processing skills using “Typing Agent”. iPads are in integral part of our STEM instruction and learning.

ASSESSMENTS

Informal (classroom tests, quizzes, questions, assignments) and formal assessments give all of us valuable information about what our students know and are able to do. Information (data) from assessments helps teachers and staff make decisions about instruction and how to help each child access learning goals. Below please find some information on several assessments our students will be completing this upcoming year.

Students in grades K-5 take an online assessment called iReady. This assessment is aligned with our state standards and gives teachers immediate information on each student. This information helps inform their large and small group teaching in the areas of Language Arts and Mathematics. Students take this assessment three times this year.

Students in Grades 3, 4, & 5 will participate in the New Hampshire State Assessment in the spring. This state test is taken on the computer and provides further information on how our school and students are progressing in meeting our state’s learning standards.

Information will be sent home with more specifics and dates. On-time attendance is very important throughout the year, but especially so when students are involved in testing. Each child must complete their tests even if absent. It has been our experience that students do better when they test with peers rather than having to make it up at a later date if possible. We appreciate your assistance in helping your child get to school on time and ready to do his/her personal best.
REPORT CARDS

We continue to look at students’ learning as term of the demonstration of their level of Proficiency in mastering grade level expectations. Our TRIENNIAL reporting following dates have been set for the 2019-2020 school year, subject to change:

<table>
<thead>
<tr>
<th>Term Ends</th>
<th>Report Card Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 26</td>
<td>December 3</td>
</tr>
<tr>
<td>March 12</td>
<td>March 19</td>
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<tr>
<td>June 5</td>
<td>June 12/Last Day</td>
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Parent/Teacher conference day is November 12, 2019

PARENT/GUARDIAN CONFERENCES

Parents/guardians may make appointments any time throughout the school year with teachers or other professional staff by telephoning the school office at 893-7062 or emailing teachers directly. Good communication between home and school will result in a more successful and rewarding school experience for your child.

All teachers will be contacting the parents/guardians of their students to schedule conferences in November.

HOMEWORK

Homework is an important part of the educational process. It serves as a bridge between school and home, giving family members insight as to what is being learned in the classroom. Homework helps students practice skills taught in class, and aids in the development of independent study skills and work habits.

Teachers will be sharing information about their homework policies at the beginning of the school year. Students and their families are encouraged to use the homework folders that have been purchased for grades K-3 to help ensure home-school communication. Grade levels have developed consistent homework expectations that align with our school's homework emphasis on reading independently and ST Math. Please help your child to follow and meet his/her teacher’s expectations. Practicing reading and math at home will help your child succeed in school.

Students in all grades are given HOME-SCHOOL folders which will be collected daily. Please take the time to review what's inside each night!
STUDENT RECOGNITION & INvolvement

PANTHER S’PAW”T LIGHT
Each week one student from every classroom is selected to be “spawtlighted”. Student’s ALL ABOUT ME posters are displayed in the cafeteria and shared over morning announcements. Students have special “privileges” for the week – that may include being line leader, choosing where they sit at lunch, etc. During the school year each of our students is recognized for being a special member of our school community.

STUDENTS V.I.P.S. (Very Interested In Providing Service)
Our fourth and fifth grade students are given opportunities to help in the running of their building and to learn the value of helping others by volunteering on committees organized by staff members. Some of these committees include:

- School Spirit Committee
- Flag Committee
- Morning Announcements
- Halloween Parade
- Recycling
- Library Assistants
- Cafeteria Assistants
- Sweeping Committee
- Food Drives
- Bus Buddies
- And many more!

PANTHER PALS 2019-2020
“Panther Pals” is a partnership between different grade levels where individual students are paired up for fun and learning throughout the year. Through these new friendships, students make cross grade level connections that enhance our school wide sense of community. Students as early as third grade have the opportunity to be role models for younger children. EVERY older Pal is looked up to by their younger Pals, simply because they are older. Our Panther Pal partner classrooms are as follows for this upcoming year:

- Mrs. Scenna (K) & Mrs. Soucy (2)
- Mrs. Johnson (K) & Ms. Novia (3)
- Mrs. Gendron (K) & Mrs. Fitzsimons (3)
- Mrs. O’Neill (1) & Mrs. Arnold (3)
- Mrs. Gray (1) & Mrs. Gilliland (4)
- Ms. Kennedy (1) & Mrs. Hall (4)
- Mrs. Strob (1) & Mrs. Jones (4)
- Mrs. Carignan (2) & Mrs. Hiort (5)
- Mrs. Abraham (2) & Mrs. Chisholm
- Mrs. Maynard (2) & Mrs. Richard (5)
HOME-SCHOOL COMMUNICATION

SCHOOL TO HOME

Communication between home and school is a critical component to your child’s success in school. Our methods of communicating school information include the following:

- Family Handbook
- North Salem web page - www.sau57.org/northsalem
- Our Facebook Page www.Facebook.com/NorthSalemSchool
- Our district APP, which is free on iTunes and Google Share
- North Salem PTA website - www.northsalempta.org
- Monthly Calendar- available on our APP
- Wilkins Weekly – school info sent via email
- Event & information notices sent home with students
- Teacher web pages @ www.sau57.northsalem - look under Classrooms & Curriculum tab

Additionally, each staff member has a district email account. See the Staff Contact Page for email addresses. This is generally the best way to contact staff members.

Most staff members have voice mail and may be reached by phone by calling 893-7062. Phone extensions will be published online or you may simply have the secretary transfer you to voice mail.

NOTES FROM HOME TO SCHOOL

The following situations are times when notes MUST be sent in to school with your child.

- A planned dismissal
- ANY TIME your child is going home a different way than his/her regular way
- When your child returns to school after an absence, EVEN IF YOU HAVE CALLED HIM/HER IN – otherwise the absence is marked as UNEXCUSED and grades taken on that day may not be considered by the teacher
- When someone not on your list of “pick up” people (listed at the beginning of the year on your Emergency Form) is going to pick up or dismiss your child. The person will also be required to show picture identification.
- In the case of an injury that prevents your child from going outside to recess or having physical education
- If you are allowing your child to ride his/her bicycle to & from school

Please check your child’s folder and backpack nightly for information. We provide a folder for all students. Please do your part to stay informed!
EMERGENCY TELEPHONE NUMBERS & CONTACT INFO

You will receive a Student Emergency Information Form within the first few days of school. Please fill this form out and return it with your child the following school day. Please notify the school office at any time during the school year if there is a change in any phone number, as it is imperative that we always have up to date information. Many families have multiple home, work, and cell phone numbers. It would be helpful to designate which number school personnel should try first in attempting to reach a parent or guardian during the school day. If parents/guardians cannot be reached then the person designated on the emergency form will be contacted. Don’t forget to update any email address changes too!

STUDENT ABSENCE/TARDINESS CALL-IN PROGRAM

Regular attendance and punctuality are important for students’ continued progress. Students are expected to be in school unless they are ill, have occasional health appointments, or in the event of a family emergency.

For student safety, parents/guardians are encouraged to participate in the Salem School District’s “Call-In Program”. Participating parents/guardians call the school to report a child’s absence or tardiness prior to the start of the day. In the event a participating student is absent from school and the school does not receive a phone call, a parent or guardian will be called to inform him/her of the absence.

Parents/guardians will receive a letter of explanation on the first day of school and a form for enrollment. Please consider taking part in this program to ensure your child’s safety. To assist you in notifying the school of your child’s absence we have a recorded message on the school’s voice mail, which can be reached at 893-7062. Parents are able to leave a recorded message at any time. We reserve the right to discharge families from this program should there be more than a couple of times when they have forgotten to call their child in.

If your child has been absent, please send in a note upon his/her return to school even if you have called the school to report the absence.

EXCUSED/UNEXCUSED ABSENCES

The Salem School District’s policy concerning excused absences is as follows:

1. An “excused” admittance slip may be granted if the reason for the absence or tardiness is illness, bereavement in the immediate family, infrequent visits to a physician or dentist, and approved school activities.

2. Parents/legal guardians intending for a student to accompany them on a trip/vacation may submit a written request two weeks in advance of the last day of school to be attended before the trip. Make up homework for credit will be allowed for five school days missed. All work missed must be made up within five school days of returning to class for credit to be earned. An absence of more than five school days and/or failure
to complete make-up work shall be an unexcused absence. The sole responsibility of seeking out assignments missed rests with the student/parent/guardian. (Please note that teachers may not have schoolwork available for students prior to the trip.)

3. A parent/legal guardian may request an immediate leave of absence of a student for reasons other than illness, bereavement or vacation for a period of up to one (1) day in a given school year. With permission of the principal, all work missed may be made up for full credit providing all work is completed within five (5) school days of returning to school. The sole responsibility for seeking out assignments rests with the student/parent/guardian. The intent of this section is to provide a parent/guardian with the opportunity to seek an absence for truly unique situations without undue penalty on grades.

4. Notes indicating the reason for an absence must be sent to school upon your child’s return to school. Failure to do may result in an “unexcused” absence determination which in turn may result in the teacher assigning a “0” for missed assignments.

5. Further action by the principal and school district personnel may be taken if a child has a significant number of unexcused absences.

6. If a child is not in school, he/she is not eligible to participate in after school or evening school events that day or evening.

**STUDENT DISMISSAL BEFORE THE SCHOOL DAY ENDS**

If a child needs to be dismissed from instruction during the school day, you must come to the office to sign the Dismissal Log, and office personnel will notify the classroom teacher upon your arrival. A child will be released only to parents/guardians, unless the school has been notified by the parents/guardians that they have granted permission for someone else to pick up their child. This can be done by sending in a note to the classroom teacher on the morning of the dismissal, or by calling the school office in the case of an emergency.

**END OF DAY DISMISSAL/PARENT PICK UP**

Our dismissal procedures were developed with our students’ safety in mind. Please help by following the outlined procedures as follows.

If you plan on picking up your child daily, or on certain days of the week, please let the school secretary know this and she will provide you with a permanent pass to be used throughout the year. This permanent pass will allow you to meet your child directly at the dismissal line in the front of the school on the day(s) indicated on the pass. Please have your pass ready to show to the person on duty each day you pick up your child. Sometimes staff on duty changes.

If your child usually takes the bus home, but will need to be picked by a parent or guardian at the close of the school day, please send a note in the morning with your child. When you arrive to pick up your child, please come to the office and a one-day dismissal pass will be written for you. The one-day dismissal pass needs to be given to the duty person
monitoring the dismissal line and your child will be released to you. For safety reasons, all students are dismissed only through the office. Please do not go to your child’s classroom or tell him/her to meet you outside in the parking lot.

Please make sure that your child knows who is coming that day and knows to give his/her teacher your note. The teacher will release your child to the dismissal line at the close of the day based on that note.

If you did not have an opportunity to let your child or his/her teacher know in advance that he/she would be picked up, please tell the secretary and she will call individually into the classroom to let your child know to meet you at the dismissal line.

** Please note, if someone comes to pick up your child who is NOT listed by you at the start of the year on the Student Information Sheet, we will NOT dismiss your child to him/her. **

Students will be brought out for parent pick up a few minutes before 3:00 PM. If picking up your child, you will need to park your car and come to the bottom of the front steps to wait for your child to be dismissed. (Don’t forget your pass!) Parents/Guardians should wait (patiently) near the front steps so we can ensure each child is matched with his/her pick up person.

** PARKING & STUDENT DROP OFF **

It is best, whenever possible, that students use the bus transportation system as this will help prevent a congested traffic situation in our parking lot. When parents/guardians need to come to the school at dismissal time, please park along Zion Hill Road and walk to the Dismissal Line. Cars will not be allowed on the property during dismissal time unless there are unusual circumstances.

If you are dropping off a student in the morning from 8:15-8:45 A. M., please enter the second driveway where the buses exit. Please follow the signs for drop off, which is through our staff parking lot. Please stop just before the cross walk to let your child off. Drivers should continue forward through the parking lot and exit out the same driveway. Drop off starts at 8:15 A. M. which is when supervision starts unless your child is participating in a school-sponsored event.

We realize parking is limited. Thank you for your cooperation, patience, and awareness of student safety.

** BICYCLES **

Permission to ride a bicycle to school is a decision that needs to be made by each family. Students in grades 2-5 may ride bicycles to school with permission. A written note granting permission must be written by the parent/guardian and sent to the office in the fall and in the spring. It is very important that any student riding a bike to school be familiar with safety rules, and also be skillful enough to ride his/her bike in a safe manner. **Students must wear a helmet if riding their bike to school. It is a law in the State of New Hampshire – RSA**
265:144 – effective January 1, 2006. Children must walk their bicycles on and off the school property. All bicycles must be parked in the racks provided and locked when not in use. The school cannot be responsible for any bicycles left at school.

SCHOOL DAY CHANGES – PLANNED & UNPLANNED

Parents/guardians are asked to listen to the following radio and television stations for announcements of school cancellation, delayed opening, or early dismissal. Please DO NOT call the school, as we have limited phone lines available and need to keep them open for emergencies. Parents will receive notification via email or on the district app.

Radio: WGIR-AM 610 and FM 101, WEEI – AM 590, WBZ – AM 1030, WHDH-AM 850
Television: WBZ- 4, WCVB-5, WHDH-7, WMUR-9, Salem School District (SLC)-

You can sign up on www.wmur.com to receive notifications of cancellations. Information and notification will also come through our Salem School District app.

SCHEDULED and WEATHER-RELATED DELAYED OPENINGS

In the case of an UNPLANNED delayed opening, school will open 90 minutes later than the usual time. Students who ride buses should adjust their pick up time by 90 minutes. Supervision for students will begin at 9:45 A.M. The instructional day will begin at 10:30 A.M. School lunch will be served as regularly scheduled.

This schedule will be in effect for both scheduled delayed openings (see district calendar) and delayed openings due to weather.

EARLY SCHOOLWIDE DISMISSALS

Throughout the school year, there are three days planned for students’ early dismissal for staff development. On these planned early dismissal days, students will be dismissed at 1:30 P.M. School lunch will be served as usual. Create and Discover and the Boys and Girls Club will be open as usual to take students at this time.

On occasion, inclement weather or another emergency may necessitate an unscheduled early closing of school. To ensure safety, it is important to make prior arrangements so that your child will know in advance where he/she needs to go. A form will be sent home early in the school year asking families to develop such a plan. Please write your plan on the form and return it to your child’s classroom teacher. (You may want to keep a copy at home.) Each teacher will keep these plans on file in case we need to apply them during the school year. Please develop a plan that does not require a staff member contact you by phone. As you can imagine, many children attempting to locate parents by phone would delay dismissal considerably. Please review this plan with your child periodically and let the school know if there are any changes. Unplanned early dismissal will be announced on the radio and television stations listed above.
SCHOOL LUNCH, BREAKFAST, & SNACK PROGRAMS

The Salem School District offers a lunch program for students. Lunches are served in three sessions directly following the recess period. Participation in the school hot lunch program is optional, but students are encouraged to take advantage of the prepared meals.

Forms will be sent home on the first day of school with information about free or reduced lunch for families who may qualify. These forms can also be filled out at any point during the school year if your family’s situation changes. Forms can be accessed at any time on our webpage or APP. You can now complete this form online at ANY TIME at www.heartlandapps.com

Lunch costs $2.40 per day ($0.50 reduced) and includes milk. Students who bring a lunch from home may purchase a carton of milk for $0.50 a day. Breakfast is also available to students at $1.30 a day ($0.30 reduced) and can be purchased starting at 8:15 A.M. As a participant in the federally sponsored Breakfast Program, children qualifying for free or reduced lunch are also eligible for free or reduced breakfast. We also offer snack/breakfast bags that students may purchase for $1.20 and eat during snack time in class. (All prices are subject to change.)

Menus are available online and on our APP. Payment may be made by personal check or cash and send into school directly with your child. If paying by check, please make the check payable to Salem School District Food Service. If you are paying for more than one child and you wish to enclose all the money in one envelope, please include a note explaining what you are purchasing for each child. You may pay by the day, week, month, or marking period. When making your payment for the week or month, please include your child’s room number on the payment envelope. You may also pay online at MySchoolBucks.com. This website allows you to enroll online to create an account for your children, and fund it using MasterCard/VISA. Even if you choose not to pay online, you can still create an account to view your child’s account balance and recent purchases.

You will be notified if there is a negative balance for your child’s account. While your child will still receive a full lunch, the balance must be paid.

SNACKS & WELLNESS

The Salem School District is committed to providing school environments that promote and protect children’s health, well being, and ability to learn by supporting healthy eating, physical activity, and other behaviors that contribute to student wellness. Good health fosters student attendance and education. Children need access to healthful foods and opportunities to be physically active in order to grow, learn, and thrive.

Classroom teachers may allow students time to eat a snack during the school day. Parents/guardians are encouraged to consider portion and nutritional value when sending in snacks for their children. Additionally, parents/guardians should consider the ease with which children can independently access and eat their snacks in a timely manner.
Parents/guardians should check with their children’s teachers for restrictions or suggestions before sending in food items intending to be shared with other children.

**ALLERGY FREE CLASSROOMS**

Usually several classrooms in our building are designated as peanut free and/or other type of allergy-free each year. If your child is in one of these classrooms, you will be notified at the beginning of the school year. Your vigilance in ensuring the safety of all of our children is important and appreciated. Our cafeteria is NOT allergy free. Students with allergies have a special table set aside where they can eat safely with invited friends. Food served by our kitchen is peanut free. All information about food allergies should be shared with our school nurse before the school year starts if possible.

**BIRTHDAYS**

We realize that a birthday is a special day in a child’s life. However, because of our Wellness Policy and an increasing number and variety of food allergies, please do NOT send in food items for the class as a way to celebrate. If you wish to acknowledge your child’s birthday, please consider the following options:

- Purchase your child’s favorite book, have him/her sign it, and donate it to the classroom library. It is a gift that will be enjoyed beyond that one special day and is a legacy after your child moves on.
- Donate a grade-appropriate indoor recess game to the class.
- Donate an appropriate playground ball for recess for the class to use.
- Put together a small grab bag for students.
- Donate birthday pencils or some other type of school supply for students or the class.

**HEALTH SERVICES & MEDICATIONS**

North Salem has the services of a full time nurse during regular school hours. During the year, students will participate in the following screenings:

- HEIGHT AND WEIGHT All grades
- VISION and HEARING Grades 1, 3, 5

The Salem School District has a strict policy regarding students’ usage of medication in school. The policy requires that a written statement from the doctor be provided as well as written parent/guardian permission before any prescribed medicine can be given during school hours. Certain types of over-the-counter medication can be administered in school with written parent/guardian permission. A letter detailing these policies and permission form will be sent home at the beginning of school.

*Medications are NEVER to be transported to/from school by students.*
If your child has been home ill, the following are guidelines as to when he/she may return to school.

• The student is fever free (without Tylenol or Ibuprofen).
• There has been no vomiting or diarrhea for 24 hours and the student is able to eat and drink.
• If strep throat has been diagnosed, a student must be treated with antibiotics for 24 hours and feeling better.
• In the case of conjunctivitis, there is no drainage from the eyes, and the student has been treated with an eye antibiotic for 24 hours or has doctor’s okay (sent to the nurse) that no treatment is necessary.
• If pediculosis (head lice) has been diagnosed, the school nurse must be notified. Before the student’s return to the classroom, he/she must be checked by the school nurse.

IMMUNIZATIONS AND VACCINATIONS

State law requires that every child who attends a public school must have evidence of successful vaccination/immunization shots. Those shots required by New Hampshire state law are: Polio vaccine; Diphtheria, Pertussis, Tetanus (DPT); Measles vaccine; 2 doses Varicella Vaccine (chickenpox), Rubella vaccine; and Mumps vaccine. If a student is NOT immunized for a medical or religious reason, a doctor’s note or form must be submitted. A religious exemption form can be found at www.dhhs.nh.gov/dphs/immunization/exemptions.htm

SALEM DENTAL COLLABORATIVE & VISION SCREENINGS

For the past several years, Salem has been able to offer dental screenings to students in grades K-3. Once again, we are pleased to offer this valuable service to our students this winter. Paperwork for participation in this program is sent home in the first day of school packet that goes home with each child.

Students in grades K, 1, 3, & 5 will have their eyes screened by volunteers from the Lions’ Club and Spindel Eye Associates in the fall.

STUDENT ATTIRE

We believe that there is a definite positive correlation between good dress habits, good work habits, and appropriate school behavior. We also believe that the key to being properly dressed is wearing clothing that fits the surroundings, situation, and season. Any form of attire that attracts undue attention to the wearer, and thus disturbs the learning environment is not acceptable. Excessively or inappropriately torn clothing; clothing that represents drugs or alcoholic beverages, or displays inappropriate or suggestive language or situations is considered unacceptable. Clothing or
footwear must allow the wearer to move safely and quickly in any type of school situation or emergency.

Students should always come dressed for the weather, as recess is held outdoors unless it is raining or very cold.

Students must wear sneakers and be dressed appropriately for weekly physical education classes.

PERSONAL PROPERTY

Children are discouraged from bringing personal property to school, as school staff cannot be responsible for these items. Students are cautioned not to bring large amounts of money, radios, cameras, electronic devices, cell phones, or toys to school. Special items for “show and tell” may be brought in with permission from the teacher. No sports equipment (bats, baseballs, etc.) should be brought in because of the potential for injury. **STUDENTS SHOULD NOT BRING ANY SPORTS EQUIPMENT TO SCHOOL, INCLUDING BALLS, STICKS, etc.**

Our school has plenty of equipment for playground fun. We use monies from collecting Boxtops to replenish our own stock of balls, street hockey sticks, and other equipment each year. Our school equipment, while not the same as used on sports teams, is safer to use in the school playground setting.

LOST AND FOUND

Each year we wind up with several boxes of lost clothing, lunch boxes, etc. that have been unclaimed by their owners. Whenever possible, please label outer wear, lunch boxes, etc. that you send to school with your child. Any item found in or around the school will be brought to the office. Items will be placed in storage for a minimum of one month. Any item that has gone unclaimed after that time will be donated to charity.
SCHOOL SAFETY

We believe that student learning is optimized when a child feels safe, nurtured, connected, and comfortable. Towards that end we have many procedures and resources to create that kind of environment. Our doors lock automatically after the start of the day and remain that way until the end. Our office has a button that automatically notifies police in the case of an emergency. We also have a police radio that does the same. Walkie talkies are scattered throughout the building for communication. Our play areas are all fenced in. Our call-in program, dismissal, visitor sign in procedures, and end of day routines are all designed with student safety in mind, as detailed in other sections of this handbook.

Officer Joey DiFeudis is our School Resource Officer. We share him with all of the elementary schools. Officer DiFeudis’s day at North Salem is MONDAY, although he is always accessible if there is a need.

Our school district has developed an Emergency Response Plan. The plan details possible emergency situations and responses that are consistent in each of Salem's Schools. Our school practices various types of drill. If an emergency should occur, our hope is that through repeated practice students’ reactions will be automatic.

Drills practiced include:
- Evacuation – Activated when it is necessary to leave the building. If we had to relocate, students would go to Triumphant Cross Lutheran Church or Salem High School depending on the circumstance.
- Reverse Evacuation – Activated when it is necessary for students and staff to enter the school quickly from outside
- Lockdown – Activated when it is necessary to protect students and staff from an unsafe situation.
- Shelter In Place – Similar to a lockdown, but teaching and activities within the classroom may continue. This may be to clear the hallways for a student situation or school member who may need to be taken out in an ambulance.

SCHOOL STANDARDS FOR STUDENT BEHAVIOR
(EXPECTATIONS FOR OUR COMMUNITY)

STUDENT SAFETY

It is the policy of the Salem School District that its students have an educational setting that is safe, secure, peaceful, and free from student harassment.

All student behavior should be based on respect and consideration of the rights of others. It is the goal of the Salem School District to promote good behavior in a safe and orderly environment where students are free from detractions from instruction. It is expected that student behavior will be positive and that students and staff are
protected against disruptive behavior that is not conducive to learning. Student conduct that disrupts classes, involves disorder, or invades the rights of others will not be tolerated and will be cause for disciplinary action. The school is responsible for the welfare and education of its students. Behaviors that are unsafe or interfere with the learning environment are not acceptable. At the same time, behaviors that are safe and create a positive learning environment will be encouraged.

As a school community, we believe that students have the right to an orderly and safe environment. We believe that students have the right to be treated fairly and with respect. We believe that students need to make choices that show that they respect their classmates, school staff, and school environment.

Our cultural expectations to help ensure a safe learning environment may best be summed up by the words SAFETY, RESPECT, and RESPONSIBILITY.

These school expectations have been developed for all Salem Elementary Schools to ensure the safety of the children during the school day.

**Elementary Cultural Expectations**

**Safety**
- We move safely.
- We use materials and equipment appropriately.
- We keep our hands to ourselves and honor personal space

**Respect**
- We speak and act with kindness.
- We value ourselves and others.
- We listen carefully and try to understand each other.
- We follow directions.
- We are better together.

**Responsibility**
- We make positive choices.
- We manage our words, actions, and emotions.
- We will be present and work hard to learn.
- If we see something, we will say something.

School standards of behavior and potential consequences are explained and modeled for students at the start of the school year, and reviewed as needed. Student consequences are progressive, except in those instances where more severe consequences are more immediately warranted. Inappropriate behavior may have varying consequences depending upon the seriousness of the event, the circumstances of the occurrence, and the number of repeated offenses. If a child is having difficulty following the expectations stated above, then the following consequences may be applied to the situation:

- Verbal warning
- Conference with student
Time out within the classroom
Loss of free/recess time
Removal from class
Revocation of privileges and/or school-sponsored events
Conference with student and parent/guardian
In-School or Out-of-School Suspension

Parents/guardians may be contacted by the teacher or principal if a child continues to have difficulty in following our expectations and standards. Working together, we can help your child in making choices to ensure that a safe, positive learning environment for all students.

If an infraction is significant, or presents a danger to the well being of the child or others, this information will be brought to the attention of the principal and any of the consequences can be applied regardless of past behavior.

BULLYING

It is the policy of the Salem School District that its students have an educational setting that is safe, secure, peaceful, and free from student harassment. Conduct constituting bullying will not be tolerated. Bullying may involve a single significant incident or a pattern of incidents that physically harms a pupil; causes significant emotional distress; interferes with a pupil's access to education; creates a hostile educational environment; substantially disrupts the orderly operation of the school. Reports of bullying should be made immediately to the principal, or via the district's anonymous phone number found on the district website. More information on this policy may be found on the district’s website.

SAFETY, RESPECT & RESPONSIBILITY IN THE CAFETERIA

1. Use a conversation tone and appropriate table manners.
2. Do not share food.
3. Remain seated while eating.
4. Clean up your area when done.
5. Care for classmates with allergies by using wipes if necessary.
6. Line up and leave the cafeteria appropriately.

SAFETY, RESPECT & RESPONSIBILITY ON THE PLAYGROUND

1. Stay in assigned areas of play. (Dependent on weather and field conditions.)
2. Use school equipment and toys appropriately.
3. Put toys and equipment away.
4. Respect each others’ games. Play fairly and include others.
5. Use only approved balls/equipment/toys.
6. If difficulties with other students occur, report it to staff on duty.
7. Line up immediately when the bell rings, and enter the building quietly.

**BOXTOPS** – Save those boxtops and send them into school! Monies from Boxtops go back to students in many ways – with the major one being the purchase of playground balls, jump ropes, scooters, games, and other equipment students can use during indoor and outdoor recesses!!

**BUS TRANSPORTATION**

Each child has been assigned a specific bus for transportation to and from school. The bus company and school district prohibits a child from riding another bus for activities such as going to a friend’s house, birthday party etc. The Superintendent of Schools and the Bus Transportation Manager will review for consideration a written request for a child to ride a different bus within North Salem's transportation area if it pertains to child care need only. Your written request may be sent to the North Salem school office c/o the Principal.

**BUS CONDUCT**

The intent of the school transportation system is to provide safe and efficient transportation to and from school. All students should be aware of the rules and realize failure to obey these rules will mean disciplinary action that could lead to the suspension of bus privileges. Riding the school bus is a privilege. This privilege may be temporarily denied or permanently revoked if misconduct of a student jeopardizes the safe operation of the school bus or the safety of fellow students.

1. Children shall remain well back from the roadway while awaiting the arrival of the bus. They should refrain from throwing things or playing at the bus stop.
2. Students shall enter the bus in an orderly fashion and go directly to a seat and remain seated until the destination is reached.
3. Younger students should be permitted to enter first.
4. There is no eating or drinking on the bus.
5. Students shall keep their hands, arms, and heads inside the bus.
6. There shall be no shouting, roughhousing, or throwing things on the bus.
7. All articles such as athletic equipment, books, musical instruments, etc. must be kept out of the aisles.
8. The emergency door must be used for emergencies only. Students shall not touch safety equipment on the bus.
9. Students who must cross the street at a bus stop shall do so when they receive a signal from the bus driver. If crossing a street is necessary, it shall always be done in front of the bus, far enough ahead of the bus so that the driver may adequately observe. (The student should be able to see the face of the bus driver.) The driver shall hold the bus with warning lights flashing until the crossing has been completed.
10. All directions given by the bus driver are to be followed.

ABUSE AND NEGLECT
Teachers in all states are mandated to report any suspected child abuse and/or neglect to proper authorities. The responsible authority in the State of New Hampshire is the New Hampshire Division of Children and Youth Service (DCYF) under RSA 169-C. School personnel make no judgment whether an allegation is factual or not. Our responsibility is to convey pertinent information to DCYF, who makes a determination if further information is required.

BEFORE AND AFTER SCHOOL CHILDCARE PROGRAMS

SALEM BOYS AND GIRLS’ CLUB
The Salem Boys and Girls’ Club has a van(s) available to transport students from each of the elementary schools to school from the club in the morning and after school to the club. Students must sign up for the program at the club and also need to give the school office a permission slip, signed by a parent, indicating that the child has parental permission to be transported to the Boys and Girls’ Club. Call the Boys and Girls’ Club for further information at 898-7709.

CREATE & DISCOVER
Create and Discover Learning Center, a Salem preschool and day care provider, offers a before and/or after school program at North Salem, if enough families are interested in participating. Information can be obtained by calling their main
office at 894-5250. Currently we have a before school program that offers supervision starting at 6:30 AM and afterschool care until 6:00 PM.

KIDS KROSSROADS

Kids Krossroads is located at 15 Ermer Road and offers before and after care for our kindergarten students. We do offer bus service to this local school. Information about their services and programs can be obtained by calling their main office at 890-0085.

PARENT TEACHER ASSOCIATION (P.T.A.)

North Salem Elementary School is very fortunate to have an active parent-teacher group that assists in providing enrichment activities and supporting our students, staff, and families through various activities throughout the year. Each year the PTA sponsors fundraising activities to help purchase items for the school, provide field trip opportunities for students, host Family Fun Nights, and fund cultural events held at North Salem during the school year.

Please consider becoming an active member of the PTA. Dates of monthly meetings will be forthcoming.

Some of our PTA events include those listed below. Please know that they can only be offered because of our volunteers who organize and plan them. We hope you will consider helping so we can continue to offer these events.

- **August/September** - Welcome Back to School Cookout - Food and entertainment are a great way to bring everyone back together after the summer and welcome new families!
- **PTA Membership Drive** – Show your support by signing up!
- **September** – Annual Fundraiser – This event provides us with the funding for in-house special events, field trips, family fun nights as well as many other student services
- **October** – Harvestfest - An evening of raffles, hayrides, games, and events for our NS families.
- **November** – Salem Holiday Parade Float
- **December** - Movie Night - Parents and guardians may drop children off at NS for a movie, and enjoy some time for themselves during this busy season!
- **Festival of Trees** – This event has raised money for those of our community who need assistance in the past.
January/February - Pasta Palooza - A family pasta dinner hosted by our fifth graders. Proceeds go towards their end of the year celebration

March - Pizza Bingo Night - This popular family fun night fills up quickly!

Power of the Penny – Grade levels compete for a sweet prize and to collect change for their school. In this contest, pennies are worth a lot!

Thank You Volunteer Assembly – Our way to say “thank you” to everyone in our “village” who help us do what we do for students.

April - Grandparents and special friends come to visit.

Spring Open House– Families are invited to see their children receive earned reading medals and to see what we have been learning about this year!

Father/Daughter Dance – A big hit with our families!

Mother/Son Fun – Another big hit!

June – Our end of the year make your own ice cream sundae is a cool way to end a great year! Guest performers help us end the year as we opened it – as a school community!

Field Day – One of our students’ favorite days! Students participate in fun relays and games with school mates from other grades.

Bi-Monthly – School Store – Students may buy school supplies during lunch for as little as 5 cents to $1.00.

Spiritwear (Panther) Clothing Sales

Staff Luncheons in August and May

These are some of the many activities and opportunities for our students and their families at North Salem. We look forward to having you join us and offer your own suggestions as to how we can make NS a better place for our students and their families!

Stay up to date by accessing the PTA Web site and Facebook pages at -
www.northsalempta.org
https://www.facebook.com/North-Salem-Elementary-PTA-135459939856521/
SALEM SCHOOL DISTRICT’S MISSION STATEMENT

The Salem School District is a dynamic organization committed to serving the citizens of Salem. By providing a quality education for our students and learning opportunities for the community at large, we strive to enhance the quality of life for our students and promote a lifelong love of learning.

DISTRICT CORE VALUES

WE VALUE:  WE BELIEVE:
COLLABORATION:  WE'RE BETTER WHEN WE'RE WORKING TOGETHER
COMMUNITY:  IN THE VALUE OF BUILDING AND BEING A STRONG COMMUNITY
COMPASSION:  IN SUSPENDING JUDGMENT SO THAT WE CAN APPRECIATE OTHERS' PERSPECTIVES
EMPATHY:  IN THE IMPERATIVE OF UNDERSTANDING OTHERS' PERSPECTIVES
INTEGRITY:  IN SPEAKING THE TRUTH OBJECTIVELY AND POSITIVELY
RESPECT:  IN THE VALUE EVERY MEMBER BRINGS TO OUR SCHOOL DISTRICT
TRUST:  IS EARNED AND REQUIRES THAT WE'RE TRUE TO OUR WORD

Our Cultural Expectations for Elementary, Middle School, & High School: SAFETY, RESPECT, RESPONSIBILITY

Elementary Cultural Expectations

Safety  We move safely.
We use materials and equipment appropriately.
We keep our hands to ourselves and honor personal space

Respect  We speak and act with kindness.
We value ourselves and others.
We listen carefully and try to understand each other.
We follow directions.
We are better together.

Responsibility  We make positive choices.
We manage our words, actions, and emotions.
We will be present and work hard to learn.
If we see something, we will say something.
SCHOOL CONTACT INFORMATION
North Salem Elementary School
Janice Wilkins, Principal  jwilkins@sau57.org
140 Zion Hill Road     Salem, NH 03079
                                893-7062
www.sau57.org/northsalem     www.facebook.com/NorthSalemSchool
Twitter – Janice Wilkins@nsalemschool
Find our district app at the App Store and Google Share – Salem School District

Office Staff – Mrs. Jeanne Russell and Mrs. Kim Nartiff

DISTRICT CONTACT INFORMATION
Dr. Michael Delahanty, Superintendent of Schools
Mrs. Maura Palmer, Assistant Superintendent of Schools of Curriculum & Assessment
Mrs. Deborah Payne, Assistant Superintendent of Schools of Business & Finance
Mrs. Meg Bentley, Director of Special Services
Dr. Jennie Marshall, Director of Literacy
Mr. Brad St. Germain, Director of Mathematics and Science K-5
Mrs. Kathy Graziano, School Transportation
38 Geremonty Drive    Salem, NH 03079
                                893-7040     www.sau57.org

The Salem School District does not discriminate on the basis of sex, race, creed, color, national origin or handicap in its educational programs or activities, including admission and employment in compliance with Title IX (Educational Amendments 1973) and Title VII (Civil Rights Act of 1964). Inquiries concerning application of Title IX and VII may be referred to the Superintendent of Schools, School Administrative Unit #57, 38 Geremonty Drive, Salem, New Hampshire 03079.